

**CITY OF NORTH RICHLAND HILLS 2020 CAPITAL PROGRAM ADVISORY  
COMMITTEE MEETING  
MEETING MINUTES  
DECEMBER 3, 2019 6:00 PM  
COMMUNITY ROOM  
NORTH RICHLAND CITY HALL**

The 2020 Capital Program Advisory Committee met on Tuesday, November 5, 2019, at 6:00 pm in the Community Room at the North Richland Hills city hall. The following members were present: Scott Turnage, Chair, Suzy Compton, Vice Chair, Lauryn Birkes, Patrick Faram, Justin Welborn, Jason Winans, Jeremy Vaughan, John Cope, Mindy Monroe, Kit Buschman, Tracye Tipps, George Acosta, Jeanne Arnold, Greg Clifton, Russell Mitchell, Tracey Driver, Greg Hoffa, Jennifer Childs, Carol Anderson, Amy Steele, Gayle Hale, Scott Maze, Marc Trevino, Henry Seal, Jim Schooler, Bonnie Woody, David Newhouse, Kathy Hudson.

The following members were absent: Robert Copeland, Bryan Beck, Bobby Coulson, Len Wade, Sarah Olvey, Cole Coulson.

Staff present at the meeting were: Mark Hindman, City Manager, Paulette Hartman, Deputy City Manager, Karen Manila, Assistant City Manager, Mike Curtis, Managing Director of Public Works, Jimmy Perdue, Director of Public Safety, Caroline Waggoner, Public Works Director, Clayton Comstock, Planning Director, Craig Hulse, Economic Development Director, Mark Mills, Finance Director, Robert Myers, Budget & Research Director, Mary Peters, Public Information Director, Stan Tinney, Fire Chief, Marrk Callier, Management Analyst, Billy Owens, Assistant to the City Manager.

**I.**

**CALL TO ORDER**

The meeting was called to order by Chair Scott Turnage at 6:01 p.m. Chair Turnage made introductions and thanked everyone for attending.

**II.**

**PUBLIC COMMENTS**

An opportunity for citizens to address the 2020 Capital Program Advisory Committee on matters which are scheduled on this agenda for consideration by the 2020 Capital Program Advisory Committee, but not scheduled as a public hearing. In order to address the 2020 Capital Program Advisory Committee during public comments, a Public Meeting Appearance Card must be completed and presented to the recording secretary prior to the start of the 2020 Capital Program Advisory Committee meeting.

There were no requests to speak from the public.

**III.**

**APPROVE MINUTES FROM NOVEMBER 19, 2019 MEETING**

Chair Turnage asked if the committee had any additions or changes to the minutes from the last meeting. He asked for a motion to approve if there were none. Two changes were requested to update the list of attendees from the last meeting. Chair Turnage asked for the motion to approve the minutes with those changes. Tracy Driver was the first to motion the approval and Russell Mitchell was the second. Chair Turnage called for a show of hands for approval. The minutes were approved.

**IV.**

**REVIEW AND DISCUSS PRELIMINARY COST ESTIMATES FOR STREET PROJECTS**

Deputy City Manager Paulette Hartman presented information on the Mentimeter survey and asked the committee if they had any questions. There were no questions. Managing Director of Public Works Mike Curtis discussed project timelines for street projects. Mr. Curtis explained that it would take five years to complete twenty four projects. Mr. Curtis asked if there were any questions on those items and there were not.

**V.**

**REVIEW AND DISCUSS DEBT CAPACITY AND PROPERTY TAX IMPACT OF FUNDING STREET PROJECTS**

Assistant City Manager Karen Manila presented the ratio of I&S portion of the rate comparison to surrounding cities. The committee asked how the net taxable values were calculated. Staff explained the how North Richland Hills was set up differently than some of the surrounding cities.

**VI.**

**REVIEW AND DISCUSS TIMING AND NUMBER OF STREET PROJECTS**

Managing Director of Public Works Mike Curtis presented on project selection. He explained how the summary of data was being presented that showed the options based on tax rate changes. Mr. Curtis explained the planning assumptions taken by staff to arrive at the list that was being presented. Specific examples were given to illustrate the changes. The committee asked if the grouping of the streets would cause them have any economies of scale. Mr. Curtis explained that yes, they would and it would be designed that way on purpose. Deputy City Manager Paulette Hartman asked the committee to review the documents and that in the next meeting the committee will discuss recommendations to council. The committee asked if costs were a factor in the ranking system and Mr. Curtis answered that it was not. The committee also asked about Meadow not being on the list. Mr. Curtis explained it was being fixed on another program. The

committee asked about certain roads that have to be fixed before they can be repaired in the next five years. Mr. Curtis explained that they would be repaired as needed until they could be repaired through the proposed replacement timeline. The committee asked if there was survey data from the last bond committee and staff told them they did not. Data was not the same at that time and was not as available. The committee asked if the city had considered not lowering the tax rate so that it wasn't such a dramatic change when a bond election is held. Staff explained that net growth plays a large role in increasing the ability to fund projects. They also explained that if tax values increase again there would still be funds available. The committee asked if the city's growth will be stopped because of the new tax rate increase caps. Staff explained that programs and projects may be cut more because of the frequency it may cause elections to be triggered. Staff explained that it would not affect new growth and that NRH is doing about 2% increase each year. The committee asked if the debt capacity runs off and how that affects the available funding for the street projects. Finance Director Mark Mills presented information about declining debt service from last meeting. The committee asked if the city would be limited on which streets were completed by a bond election. Staff explained that is limited by language in the bond election and the money that is assigned to the project.

## **VII.**

### **REVIEW AND DISCUSS CITIZEN SURVEY RESULTS, RANKING OF STREET PROJECTS, FUNDING LEVEL, AND PREPARING RECOMMENDATIONS TO THE CITY COUNCIL**

Public Information Director Mary Peters and Public Works Director Caroline Waggoner presented information on citizen survey results and correlation to mentions of major streets. Survey data was compared from 2017 and 2019. Ms. Waggoner illustrated that Rufe Snow was the top street mentioned in 2017 and it was replaced by Glenview in 2019. Data also changed to show that in 2017, 77% major streets and 23% residential streets were mentioned while in 2019, 66% major streets and 34% residential streets were mentioned as problem areas. Ms. Waggoner explained that the shift was probably due to the removal of Rufe Snow from the data set. Chair Turnage discussed with the committee the changes in public opinion from the most citizen survey and how the community is less receptive to using bond funds to support infrastructure.

## **VIII.**

### **REVIEW PROPOSED DISCUSSION ITEMS FOR JANUARY 7, 2019 COMMITTEE MEETING**

Deputy City Manager Paulette Hartman informed the committee that in the next meeting real recommendations would be put together. These recommendations would be organized and presented to City Council at the end of January.

IX.

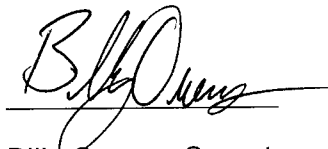
**ADJOURNMENT**

The meeting was adjourned by Chair Turnage at 7:20 p.m.

**APPROVED:**

A handwritten signature in black ink, appearing to read "Scott Turnage", written over a horizontal line.

Scott Turnage, Chair

A handwritten signature in black ink, appearing to read "Billy Owens", written over a horizontal line.

Billy Owens, Secretary