

**MINUTES OF THE LIBRARY BOARD
OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE LIBRARY BOARD ROOM
LOCATED AT 9015 GRAND AVENUE
September 26, 2019**

Present:	Don Tipps	Chair
	Jerry Sorenson	Board Member
	Bill Wait	Board Member
	Holly Mitchell	Board Member
	Mary Robbins	Board Member
	John Keigley	Board Member
	Kathy Antropik	Board Member
	Krina Traywick	Board Member

Staff Present:	Cecilia Barham	Library Director
	Courtney Kincaid	Assistant Library Director
	Cathy McNeely	Administrative Secretary
	Yaika Sabat	Circulation Supervisor

CALL TO ORDER

Chair Don Tipps called the meeting to order September 26, 2019 at 5:57 pm.

PUBLIC COMMENTS

There were no public comments at this meeting.

APPROVAL OF MINUTES

Mr. Tipps moved to accept the minutes, the minutes were unanimously approved.

LIBRARY DIRECTOR'S REPORT

Ms. Barham reviewed the library's statistics from April-August 2019 with the board and answered questions.

NEW CATALOG SYSTEM & LIBRARY WEBSITE

Ms. Barham reported on Koha, the new catalog system that went live on 5/20, which introduced the autorenewal feature. It also provides 24 hour support with a dedicated server to the Library. Ms. Barham also introduced the new Library website that went live on 9/24 and answered questions from the board members.

NEW CIRCULATION POLICY

Ms. Barham reviewed the updated policy with the board members and requested an addendum in the Fines and Fees section. Mr. Sorenson motioned, Mr. Wait seconded, and the policy was unanimously approved and effective immediately.

REPORT ON PROGRAMS AND EVENTS

Ms. Barham reported on past Library events including:

- Jennifer McMahon Author Event on 5/16 at 1:00pm with 51 people attending.
- Volunteer Appreciation Dinner Event on 6/14 at 6:30pm with 45 people attending.
- Mayor's Summer Reading Club: 2,807 participants read a total of 118,637 hours, and 247 items per hour were checked out during the summer reading months.

- Arts & Authors Gala Event on 9/6 at 6:30pm: 43 people attended the Friends of the Library fundraiser that highlighted three Texas authors and one Texas artist.

And upcoming Library events including:

- Library Annual Book Sale on 10/4, 10/5, and 10/7.
- Road Runner 5K Fundraiser on 10/5 at 8:00am.
- Jojo Moyes Author Event on 10/16 at 1:00pm.
- Mid-Cities Teen Book Fest on 10/19 from 11:00am-1:00pm.
- Fall Concert Series on 10/14, 10/28, 11/11, and 12/16.
- SC Gwynne Author Event on 11/7 at 1:00pm.

GENERAL INFORMATION

Ms. Barham informed that a new carpet will be installed next year in August.

PERSONNEL UPDATE

Karen Raborn, Collection Manager and Technical Services Supervisor, accepted a job offer, last day in the Library will be 10/11.

NEXT MEETING DATE

The next meeting will be held on October 21, 2019 at 6:00 pm in the Admin Office.

ADJOURNMENT

Meeting adjourned at 7:15pm.

ATTEST:



Cathyanne McNeely
Administrative Secretary



Don Tipps
Chair