

**MINUTES OF THE LIBRARY BOARD
OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE LIBRARY BOARD ROOM
LOCATED AT 9015 GRAND AVENUE
January 17, 2019**

Present: Don Tipps Chair
 Jerry Sorenson Board Member
 Bill Wait Board Member
 Holly Mitchell Board Member
 Mary Robbins Board Member
 John Keigley Board Member
 Kathy Antropik Board Member

Absent: Krina Traywick Board Member

Staff Present: Cecilia Barham Library Director
 Courtney Kincaid Assistant Library Director
 Cathy McNeely Administrative Secretary

CALL TO ORDER

Chair Don Tipps called the meeting to order January 17, 2019 at 6:01 pm.

APPROVAL OF MINUTES

Mr. Sorenson moved to accept the minutes; Mr. Wait seconded; the minutes were unanimously approved.

LIBRARY DIRECTOR'S REPORT

Ms. Barham reviewed the library's statistics from November-December 2018 with the board and answered questions. The members will review the current report format and will discuss any changes/additions in the February meeting.

NEW CATALOG SYSTEM

Ms. Barham announced the Library is adopting a better catalog system in May. Koha will replace Evergreen and offer round-the-clock tech support.

REPORT ON PROGRAMS AND EVENTS

Ms. Barham reported on past Library events including:

- Susan Orlean Author Event on 11/14 at 1:00pm with 87 people attending.
- Part-time Staff Appreciation Event on 11/29 from 11:30am-2:00pm: Cathy McNeely received the Part-Time Staff Award.
- Holiday Magic Christmas Tree Lighting & Family Festival on 12/7 from 6:00-9:00pm: 900 people attended the event.
- Library Fall Concert Series: Coppell High School Madrigals on 12/10 at 7:00pm had 80 people present.
- Pub Trivia Fundraiser Events on 12/5/18 and 1/9/19 at 7:00pm with 38 people participating at Across the Pond restaurant.

And upcoming Library events including:

- Lisa Gardner Author Event on 2/21 at 1:00pm.

- AARP Tax Aide: appointments scheduling started on 1/17, this year with more slots and no walk-ins.
- Gretchen Rubin Author Event on 3/27 at 1:00pm.

PERSONNEL UPDATE

Interviews will be conducted for the Digital Services Coordinator position in Administration and Part-Time Library Circulation Clerk position in Circulation. Peggy Lewis is celebrating 20 years of Library Service.

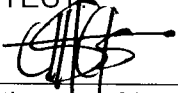
NEXT MEETING DATE

Mrs. Barham requested to change the meeting dates and the board unanimously approved the fourth Thursday of every month. The next meeting will be held on February 28, 2019 at 6:00 pm in the Board Room.

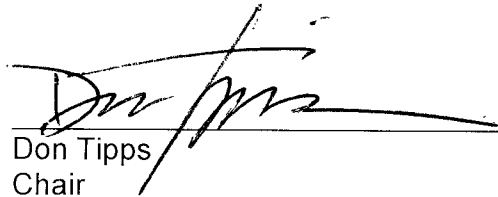
ADJOURNMENT

Meeting adjourned at 6:45pm.

ATTEST



Cathyarne McNeely
Administrative Secretary



Don Tipps
Chair