

**MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION BOARD OF THE
CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
FEBRUARY 4, 2019**

REGULAR MEETING

A. CALL TO ORDER

Chair Kusmierski called the meeting to order February 4, 2019 at 6:01 p.m.

Present:	Marty Kusmierski	Chair, Place 5
	Mike Filis	Vice-Chair, Place 7
	Tracye Tipps	Board Member, Place 1
	Russell Mitchell	Board Member, Place 3
	Dianne Spradling	Board Member, Place 6
	Kenneth Reeves	Board Alternate
Absent:	Suzy Compton	Board Member, Place 2
	Vanessa Copeland	Board Member, Place 4
Staff Members:	Vickie Loftice	Managing Director
	Adrien Pekurney	Assistant Director of Parks and Recreation
	Bill Thornton	Assistant Director of Parks and Recreation
	Frank Perez	NRH2O General Manager
	Gary Bechthold	Parks Superintendent
	Joe Pack	Senior Park Planner
	Michael Wilson	Park Planner
	Antonio Evangelista	Parks & Recreation Business Manager
	Amber Corley	Grand Hall Sales & Marketing Coordinator
	Christina Lopez	Office Coordinator

B. CITIZEN PRESENTATION

There were no requests to speak from the public.

C. ACTION ITEMS

C.1 APPROVAL OF MINUTES OF THE DECEMBER 3, 2018 PARK AND RECREATION BOARD MEETING

APPROVED

A MOTION WAS MADE BY BOARD ALTERNATE REEVES, SECONDED BY BOARD MEMBER MITCHELL TO APPROVE THE MINUTES OF THE DECEMBER 3, 2018 PARK AND RECREATION BOARD MEETING.

MOTION TO APPROVE CARRIED 5-0.

C.2 CONSIDER RESCHEDULING THE APRIL 1, 2019 PARK AND RECREATION BOARD MEETING

APPROVED

A MOTION WAS MADE BY BOARD MEMBER MITCHELL, SECONDED BY BOARD MEMBER SPRADLING TO RESCHEDULE THE APRIL 1, 2019 PARK AND RECREATION BOARD MEETING TO MARCH 26, 2019.

MOTION TO APPROVE CARRIED 5-0.

D. PRESENTATION / DISCUSSION ITEMS

D.1 INTRODUCTION OF NEW STAFF MEMBER AMBER CORLEY

Mr. Antonio Evangelista, Parks and Recreation Business Manager, introduced Ms. Amber Corley, who is filling the position of Grand Hall Sales & Marketing Coordinator. Amber began with the City of NRH on January 21, 2019.

D.2 PARKS MAINTENANCE AND OPERATIONS RESPONSIBILITIES AND STAFFING

Mr. Gary Bechthold, Parks Superintendent, provided an overview of the organizational structure of the Maintenance and Operations Division. At this meeting Gary is highlighting the sports field maintenance crew. Gary introduced Mr. Michael Salazar, Crewleader, Mr. Michael Young, Crewleader, Mr. Art Anna, Maintenance Worker II. Over the course of a year, the sports field maintenance crew preps and maintains the 30 athletic fields over 500 times for game play.

Ms. Loftice commented that staff receives many compliments and kudos regarding the condition of our sports fields and that park staff takes pride in their work and representing the city on the front lines.

D.3 UPDATE ON THE TA SET-ASIDE PROJECT

Mr. Michael Wilson, Park Planner, provided an update on the TA Set-Aside project. In

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2017 the City was awarded grant funds to design and construct pedestrian and cycling improvements within our existing trail network that improve connectivity and safety.

These improvements include:

- * Rectangular rapid flashing beacons at three critical intersections, JoAnn Johnson Trail at Rufe Snow, John Barfield Trail at Kirk Lane, and John Barfield Trail at Rumfield Road.
- * High visibility crossing on Bursey Road at Londonderry St.
- * Improve existing veloweb by relocating the pedestrian/bicycle crossing on the Cotton Belt Trail at Precinct Line Road and Glade.
- * Pedestrian connection for Cotton Belt Trail at Mid Cities Blvd.
- * Bike boulevards on Buckingham St., Chapman Rd., Graham Ranch Neighborhood, Hightower Rd., Douglas Ln., Waterford, Londonderry and Valley View.
- * 911 Emergency signage on all trails.

Staff is currently negotiating a contract with Kimley-Horn and Associates for design of the project. Staff anticipates taking the contract to Council for approval in February.

E. DEPARTMENT UPDATES

E.1 NRH2O FAMILY WATER PARK UPDATE

Mr. Frank Perez, NRH2O General Manager, presented an update on activities at NRH2O. Highlights included:

- * Polar Plunge, benefiting Special Olympics, was held on January 19. This is the coldest Polar Plunge ever hosted by NRH2O with water temperatures in the low 40's, air temperatures in the mid 30's and a wind chill of 20 degrees. Almost \$15,000 was raised to benefit the Special Olympics program.
- * Natalie Moore, NRH2O Operations Coordinator, was recently named to the WWA Education Committee. Kevin Parsons, NRH2O Maintenance Supervisor, and Ty Woods, NRH2O Maintenance Technician, completed their AIMS (Amusement Industry Manufacturers and Suppliers) International Maintenance Technician Level I and Level II Certifications respectively.

E.2 PARKS CAPITAL PROJECTS UPDATE

Mr. Bill Thornton, Assistant Director, presented an update on Parks Capital Projects. Highlights included:

- * HomeTown Lakes Pedestrian Bridge Trail Development - Arcadia Development completed the bridge installation in late January. Dean Construction will now begin the completion of the pedestrian connections from the bridge to adjacent trails.
- * Linda Spurlock Park Renovation - After consultant interviews, the committee selected

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Dunaway Associates for professional services for the renovation of Linda Spurlock Park. Staff is currently reviewing and negotiating the fee proposal and expects to take a contract for Council approval in late February. Upon approval of the contract, Dunaway will begin site data collection and public input.

E.3 PARK MAINTENANCE AND OPERATIONS UPDATE

Mr. Gary Bechthold, Parks Superintendent, presented an update on park maintenance. Highlights included:

- * Green Valley Soccer Field Renovations - Renovations of fields 1, 2, 3, & 4 is currently underway. Staff recently tilled the fields in preparation for a professional company to come in and laser grade each of the fields. Upon completion of the grading, a sod company will then come in and install the Tiff 419 Bermuda, which comes in large rolls. The large rolls will cut down on seams and allow the sod to root quicker.
- * Richfield Park and Walker's Creek Park Field Renovations - Renovations to the infields at Richfield and Walker's are currently underway.
- * Green Valley Drain Line Repair - Park staff recently repaired an underground drainpipe that had collapsed in the northeast corner of Green Valley Park. The repairs included fixing a large sinkhole that opened up due to the broken pipe.
- * Trout Stocking - Texas Parks and Wildlife will be stocking trout at Green Valley and Linda Spurlock Park ponds later in the month of February.
- * Winter Turf Chemical Applications - Park staff are currently putting pre-emergent and post emergent throughout the park system.
- * Tree Maintenance Service - Staff have also fertilized trees and are working on taking out deadwood in some of the parks and along the trails to keep site lines open.

E.4 NRH CENTRE, GRAND HALL, ATHLETICS, SENIOR CENTER, RICHLAND TENNIS CENTER, PROGRAMS AND SERVICES UPDATE.

Ms. Adrien Pekurney, Assistant Director, presented an update on activities at the NRH Centre, Athletics, Senior Center, Tennis Center, and the Grand Hall. Highlights included:

- * The membership promotion at the NRH Centre continues through the month of February.
- * The NRH Centre will hold their first Dive-In Movie of the year on February 8.
- * Registration for the 2019 Camp NRH Summer Day Camp was held on January 18. The registration process was streamlined and took less than 45 minutes resulting in a greater number of happy camp parents. Due to demand, staff will be increasing the number of kids in Camp NRH from 85 to 100.
- * The Grand Hall is excited to welcome Ms. Amber Corley as the full-time Sales & Marketing Coordinator.
- * Grand Hall revenues are doing very well; currently outpacing last year's revenue to

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date.

* Winter athletic leagues, adult coed volleyball and men's basketball began in January.

* Athletics is excited to announce the return of NRH Softball at Northfield Park. After completion of park renovations in the fall of 2018, a shortened softball season was held. A full season of spring leagues will return in March 2019.

* Richland Tennis Center is hosting various high school matches and tournaments during the month of February. RTC will also host a UTR tournament March 16-17. UTR is a new type of rating system for tennis players based on their ability rather than age or gender.

* Sounds of Spring Line Up has been announced:

April 12	Bad Moon Rising	April 19	BackRoads
May 3	Swingtown Orchestra	May 10	The Vinyl Stripes
May 17	Blaze of Glory		

* The Daddy Daughter Dance was held on February 2 with over 450 dads and daughters attending. This is the 28th year for the Daddy Daughter Dance.

* The NRH Pop-Up Art Gallery Artists' Reception was held on January 25 at Kindred Coffee. Thirty-six artists were celebrated for their works of art, which are on display through February 22.

F. INFORMATIONAL ITEMS

F.1 INFORMATIONAL ITEMS

Ms. Vickie Loftice congratulated Park Board Member Dianne Spradling on the Community Gardening Seminar held this past Saturday at the NRH Library. Mr. Tanner Arwine, Parks Assistant Superintendent, presented information on various topics with more than 110 people in attendance.

G. ADJOURNMENT

Chair Kusmierski adjourned the meetnig at 6:42 p.m.

Marty Kusmierski, Chair

ATTEST:

Christina Lopez, Office Coordinator

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