

**MINUTES OF THE LIBRARY BOARD
OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE LIBRARY BOARD ROOM
LOCATED AT 9015 GRAND AVENUE
November 15, 2018**

Present:	Don Tipps	Chair
	Jerry Sorenson	Board Member
	Bill Wait	Board Member
	Holly Mitchell	Board Member
	Krina Traywick	Board Member
	Mary Robbins	Board Member
	John Keigley	Board Member
	Kathy Antropik	Board Member

Staff Present:	Cecilia Barham	Library Director
	Courtney Kincaid	Assistant Library Director
	Cathy McNeely	Administrative Secretary
	Brandon Farner	Library Technical Assistant

CALL TO ORDER

Chair Don Tipps called the meeting to order November 15, 2018 at 6:02 pm.

APPROVAL OF MINUTES

Ms. Mitchell moved to accept the minutes; Ms. Antropik seconded; the minutes were unanimously approved.

STAFF INTRODUCTION

Ms. Barham introduced Brandon Farner, who is a part time Technical Assistant in the Adult Services department for two years. Mr. Farner summarized his duties to the board members and replied their questions.

LIBRARY DIRECTOR'S REPORT

Ms. Barham reviewed the library's statistics from October 2018 with the board and answered questions.

REPORT ON PROGRAMS AND EVENTS

Ms. Barham reported on past Library events including:

- Fright Night Trivia Fundraiser Event on 10/19 at 6:30pm: 40 people attended and \$800 was raised for The Maker Spot.
- Mid Cities Teen Book Fest on 10/20, from 11:00am-5:00pm: 12 Young Adult authors and 205 attendees participated.
- Library Fall Concert Series: Traditional Irish Music Education Society on 10/29 had 60 people, and Texas New Music Ensemble on 11/12 had 29 participants.
- Pub Trivia Fundraiser Event on 11/7 at 7:00pm: 18 people participated in the fundraiser held at Across the Pond restaurant.
- Susan Orlean Author Event on 11/14 at 1:00pm: 87 people attended and 95 books were sold.

And upcoming Library events including:

- Part-time Staff Appreciation Event lunch on 11/29 from 11:30am-2:00pm in the staff break room.
- Pub Trivia Fundraiser Event on 12/5 at 7:00pm at Across the Pond restaurant with the theme 'Tis the Season'.
- Holiday Magic Christmas Tree Lighting & Family Festival on 12/7 from 6:30-9:00pm.
- Library Fall Concert Series on 12/7 with Coppell High School Magical Singers presentation at 7:00pm.
- Lisa Gardner Author Event on 2/21 at 1:00pm.

REVISED PATRON BEHAVIOR AND UNATTENDED CHILD POLICIES

Board members discussed and unanimously approved the proposed policies revisions which will take effect immediately.

ADOPT STUDY ROOM POLICY

Mrs. Barham presented the Study Room Policy to the board, who considered and unanimously approved the new policy which will take effect in January 2019.

PERSONNEL UPDATE

Christine Deaver accepted a job offer and her last day working for the Library is 12/7. A farewell party for Mrs. Deaver will be held on 12/5 from 4:00-6:00pm in the board room.

NEXT MEETING DATE

The next meeting will be held on January 17, 2019 at 6:00 pm in the Board Room.

ADJOURNMENT

Meeting adjourned at 6:51pm.

ATTEST:

Cathyanne McNeely
Administrative Secretary

Don Tipps
Chair