

**MINUTES OF THE LIBRARY BOARD
OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE LIBRARY BOARD ROOM
LOCATED AT 9015 GRAND AVENUE
September 20, 2018**

Present:	Don Tipps	Chair
	Jerry Sorrenson	Board Member
	Bill Wait	Board Member
	Holly Mitchell	Board Member
	Krina Traywick	Board Member
	Mary Robbins	Board Member
	John Keigley	Board Member
Absent:	Kathy Antropik	Board Member
Staff Present:	Cecilia Barham	Library Director
	Courtney Kincaid	Assistant Library Director
	Cathy McNeely	Administrative Secretary

CALL TO ORDER

Chair Don Tipps called the meeting to order September 20, 2018 at 5:58 pm.

APPROVAL OF MINUTES

Mr. Sorenson moved to accept the minutes; Mr. Wait seconded; the minutes were unanimously approved.

NEW BOARD MEMBERS

Mr. Tipps welcomed new Library board members Mary Robbins and John Keigley. Present Library board members and Library staff introduced themselves to the new members.

LIBRARY DIRECTOR'S REPORT

Ms. Barham reviewed the library's statistics from May-August 2018 with the board and answered questions. Ms. Barham mentioned a 6-9% increase in circulation during this period.

REPORT ON PROGRAMS AND EVENTS

Ms. Barham reported on past Library events including:

- Behind the Texas Badge book event on 5/29 at 6:30pm: 157 people attended and 137 books were sold.
- Birdville Reads event on 6/2 from 9:00am-12:00pm at the BISD Sports Complex: 1,800 people attended.
- Jennifer Eagan Author event on 6/11 at 1:15pm: 137 people were present and over 100 books were sold.
- Mayor's Summer Reading Club: the Library had a record number of hours read – 118,058 hours with 2,699 total participants. Furthermore, the Library offered 72 programs/events in 8 weeks with 4,208 people attending. This year the Reference Department also introduced summer programs for adults.

- Library Fall Concert Series: with the World Music theme this fall, the Library hosted El Patio Flamenco performance on 9/10 at 7:00pm.

And upcoming Library events including:

- Computer Master Classes: fall lineup include Word, Excel and Internet Security.
- Library Annual Book Sale on 10/5-10/6 and 10/8.
- Mid Cities Teen Book Fest on 10/20, from 11:00am-5:00pm.

REVISED VOLUNTEER POLICY

Board members discussed and unanimously approved the proposed revision which will take effect immediately

THE MAKER SPOT SERVICE MODEL CHANGES

Ms. Barham gave a brief history of The Maker Spot to new board members and explained the new service model adopted that will generate revenue from memberships, fundraisers and corporate sponsorships. Mr. Tipps and Ms. Mitchell complimented Ms. Barham for all the achievements and services the Maker Spot provides to the community.

PERSONNEL UPDATE

The Circulation Department has two open internal positions: one part-time Circulation Clerk and one full time Library Clerk. A part-time Librarian position is open in the Children's Department.

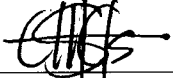
NEXT MEETING DATE

The next meeting will be held on October 18, 2018 at 6:00 p.m. in The Maker Spot.

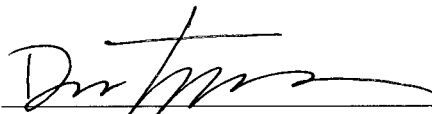
ADJOURNMENT

Meeting adjourned at 7:25 p.m.

ATTEST:



Catharine McNeely
Administrative Secretary



Don Tipps
Chair