

**MINUTES OF THE MEETING OF THE PARK AND RECREATION BOARD
OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY COUNCIL WORK ROOM (3rd Floor),
4301 CITY POINT DRIVE
NORTH RICHLAND HILLS, TEXAS**

October 9, 2017 – 6:00 P.M.

A. CALL TO ORDER

Chair Kusmierski called the meeting to order October 10, 2017 at 6:00 p.m.

Present:	Marty Kusmierski	Chair
	Mike Filis	Vice-Chair
	Tracye Tipps	Board Member
	Suzy Compton	Board Member
	Dianne Spradling	Board Member
	Kenneth Reeves	Board Alternate
Absent:	Russell Mitchell	Board Member
	Paul Pena	Board Member
Staff Members:	Vickie Loftice	Managing Director of Community Services
	Bill Thornton	Assistant Director of Parks and Recreation
	Adrien Pekurney	Assistant Director of Parks and Recreation
	Frank Perez	NRH ₂ O General Manager
	Antonio Evangelista	Parks & Recreation Business Manager
	Gary Bechthold	Parks Superintendent
	Jodi Griggs	Senior Center Supervisor
	Lorene Mathis	Secretary

B. CITIZEN COMMENTS

There were no citizen comments.

C. ACTION ITEMS

C.1 APPROVE MINUTES OF THE AUGUST 7, 2017 PARK AND RECREATION BOARD MEETING

APPROVED

PARK BOARD MEMBER SPRADLING MOVED TO APPROVE THE MINUTES OF THE AUGUST 7, 2017 PARK AND RECREATION BOARD MEETING. BOARD MEMBER REEVES SECONDED THE MOTION.

MOTION TO APPROVE CARRIED 6-0.

D. PRESENTATION / DISCUSSION ITEMS

D.1 NRH SENIOR CENTER PROGRAMS AND ACTIVITIES

Ms. Jodi Griggs, NRH Senior Center Supervisor, presented information on the Senior Center programs, activities and services taking place at the NRH Senior Center. Highlights included:

- Daily attendance for FY2017 – Averages 137 per day
- Volunteers hours – 180 volunteers logging 10,686 hours

D.2 DISCUSSION AND POLICY DIRECTION FOR EXTENDED USE RENTALS AT THE GRAND HALL

Mr. Antonio Evangelista, Parks and Recreation Business Manager, provided information on extended use rentals at the Grand Hall. Currently the Grand Hall does not have a policy that addresses extended long-term rentals and is seeking input from the Park and Recreation Board in creating a policy addressing long-term rentals. The Grand Hall recently approved a weekly long-term rental with a church for Sunday mornings, which is a non-peak time for the facility. The church is in the process of building their own facility and staff expects the long-term rental to last approximately one year. Prior to approving the long-term rental, staff reviewed rental records and noted that Sunday mornings is a very underutilized time for the facility. Extended long-term rentals would only be considered during non-peak times or underused times for the facility. Allowing a limited number of long-term rentals during non-peak times will assist the Grand Hall in reaching their cost recovery goal of 100%. Discussion was held.

It was the consensus of the Board to allow extended long-term rentals on a limited basis and only during non-peak times at the facility.

E. DEPARTMENT UPDATES

E.1 NRH₂O FAMILY WATER PARK UPDATE

Mr. Frank Perez, NRH₂O General Manager, presented an update on activities at NRH₂O. Highlights include:

- NRH₂O was presented with some weather challenges with the 6th wettest summer in DFW history. Initial numbers show the park with a decline in attendance of approximately 8% and a slight increase in revenue of approximately 1% versus last season.
- Doggie Beach Bash was held on Saturday, September 23 and had over 1,700 attendees (both dogs and humans). Approximately \$12,000 was raised benefiting the Animal Adoption and Rescue Center.
- Andi Bethard, Operations Supervisor, was a finalist for the 2017 Emerging Leader award presented by World Waterpark Association.

E.2 ASSISTANT DIRECTOR'S REPORT ON PARKS CAPITAL PROJECTS

Mr. Bill Thornton, Assistant Director, presented an update on Parks Capital Projects. Highlights include:

- Northfield Park – Dean Construction is currently in the process of bidding all subcontractor work in order to develop a Guaranteed Maximum Price (GMP) for the renovation of Northfield Park. Bids will be opened on Tuesday, October 10. Once all bids are vetted and the Guaranteed Maximum Price has been set, staff will go back to council to amend the contract with Dean Construction.
- Park Infrastructure Maintenance (2017) – Double D Contracting completed work on the pavilion and trellis shade structure at Liberty Park, Additional playground fall surface material was installed at Adventure World, J.B. Sandlin, Founders, Dr. Pillow, Norich and Liberty Parks
- Green Valley – Kompan has completed the playground installation which is now open to the public.
- Bids for the Beachside Bay Cabana Project were rejected at the September 25 Council meeting. This project will be considered in the future as the budget allows.

E.3 PARK MAINTENANCE AND OPERATIONS UPDATE

Mr. Gary Bechthold, Parks Superintendent, presented an update on park maintenance projects for August and September highlighting the following projects:

- Landscape/Horticulture Services – Removed roses in large beds at City Hall due to rosette disease and installed yuccas. Installed 25 pallets of hardwood mulch at City Hall. Chemically treated the cattails in the open shore areas at Home Town Lakes.
- Parks Mowing Services – For cost efficiency Parks Maintenance has begun overseeing the mowing of medians and rights of way. During this process staff researched required specifications on a new landscape truck and new mowers which should arrive in December.
- Sports Field Preparation – Applied 8,000 lbs. of fall fertilizer on all athletic fields. Staff also preps 50 fields weekly for various youth and adult sporting events.

E.4 ASSISTANT DIRECTOR'S REPORT ON CURRENT PROGRAMS AND SERVICES

Ms. Adrien Pekurney, Assistant Director, presented an update on activities at the NRH Centre, Athletics, Senior Center, Tennis Center and the Grand Hall. Highlights include:

- The NRH Centre website has been redesigned and is featuring a more mobile device friendly platform. The new website was designed in-house by Sarah Green and Garrett Peek and should be launched by the end of the month.
- The NRH Centre will be closed on Thursday, November 23.

- The fall season of adult softball concluded on October 2. Northfield Park will be closed for renovations until September 2018. Athletic leagues at the Centre are ongoing.
- Richland Tennis Center will host a Mid Cities Junior Tournament on Saturday, October 28.
- The Grand Hall had a prenominal FY2017.
- Presented Special Event tri-fold.
- The NRH Roadrunner 5K and 1 Mile Run had 355 runners and walkers, up 42% from the previous year.
- The Laser Light Show and Concert featuring The Eggmen had approximately 1,200 in attendance. Staff has received a lot of great feedback on the event.
- The last 'Round the Town with Oscar is scheduled for October 10, 2017.
- Hoot N' Howl is scheduled for October 28, 2017.
- Veteran's Day will be held on Friday, November 10, 2017 at 11:00 am.
- The 2017 Month of Holiday Magic will begin on December 1 with the Tree Lighting and Family Festival from 6:00-9:00 pm and will take place along Hawk Avenue, Grand Avenue and Stormy Plaza. Run Run Rudolph will be held on Saturday, December 2 at the NRH Centre. Other activities include: Trim the Tree at the NRH Library on December 6, Toy Drive at RTC on December 7, NRH Baptist Choir performance on December 12 and Holiday Movie Night featuring "Elf" on December 15.

F. INFORMATIONAL ITEMS

Ms. Loftice provided information on the Library's "Behind the Book" Series featuring international authors. Alice Hoffman will be at the Library on October 11 discussing her new book "Rules of Magic" and Roseanne Montillo will be at the Library on October 20 discussing her book "Fire On the Track"

G. ADJOURNMENT

Chair Kusmierski adjourned the meeting at 7:13 p.m.

Marty Kusmierski, Chair

ATTEST:

Lorene Mathis, Secretary