

**MINUTES OF THE LIBRARY BOARD
OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE LIBRARY BOARD ROOM
LOCATED AT 9015 GRAND AVENUE**

October 20, 2016

Present:	Jerry Sorenson	Board Member
	Avis Crisp	Board Member
	Kay Schmidt	Board Member
	Kathy Antropik	Board Member
	Jennifer Bosley	Board Member
	Holly Mitchell	Alternate
Absent:	Don Tipps	Chair
	Donna Stallard	Board Member
Staff Present:	Cecilia Barham	Library Director
	Christine Evans	Administrative Secretary

CALL TO ORDER

Interim Chair Avis Crisp called the meeting to order October 20, 2016 at 6:00 p.m.

APPROVAL OF MINUTES

Ms. Crisp moved to accept the minutes; Mr. Sorenson seconded; the minutes were unanimously approved.

LIBRARY DIRECTOR'S REPORT

Ms. Barham reviewed the library's statistics from September 2016 with the board and answered questions.

REPORT ON PROGRAMS AND EVENTS

Ms. Barham reported on past Library events including:

- Behind the Book with Karin Slaughter; which had 64 attendees
- The Annual Book Sale; which raised \$6,019.30
- The Fall Book Buzz; which had 30 attendees
- The 10/17/16 Fall Concert Series concert; which had 62 attendees
- A special story time with author Brenda West Cockerell; which had 64 attendees

And upcoming Library events including:

- Part Time Staff Appreciation Event
- National Novel Writing Month Events
- The Fall Concert Series Concert on 11/21/16
- The Big Read program the Library is participating in with TCC

REVIEW THE MAKER SPOT STRATEGIC PLAN

Ms. Barham reviewed the goals and objectives set by Library staff for The Maker Spot in the new fiscal year. Ms. Barham reported that staff are already working on accomplishing several items in the plan.

REVIEW LIBRARY'S FINE & FEE SCHEDULE

Ms. Barham discussed the Library's current fine & fee schedule and the comparison document of other local libraries' fines and fees with the board. Ms. Barham mentioned to the board that she would be attending a session on fines and fees at the Texas Library Association's annual conference in April and the board decided to table the discussion until after Ms. Barham returned from the conference with additional information.

The board also suggested that the library host a food or toys for fines drive during the holidays.

PERSONNEL UPDATE

Ms. Barham informed the board that two part-time page positions are currently vacant and that staff anticipate filling them in either November or December. The Library is currently interviewing to fill a part-time technical assistant position.

NEXT MEETING DATE

The next meeting will be held on January 19, 2016 at 6:00 p.m. in the Library Board Room.

ADJOURNMENT

Meeting adjourned at 7:00 p.m.

ATTEST:

Christine Evans,
Administrative Secretary

Don Tipps,
Chair