

**MINUTES OF THE MEETING OF THE PARK AND RECREATION BOARD  
OF THE CITY OF NORTH RICHLAND HILLS, TEXAS  
HELD IN THE CITY COUNCIL WORK ROOM (3<sup>rd</sup> Floor),  
4301 CITY POINT DRIVE  
NORTH RICHLAND HILLS, TEXAS**

**October 3, 2016 – 6:00 P.M.**

**A. CALL TO ORDER**

Chair Kusmierski called the meeting to order October 3, 2016 at 6:00 p.m.

Present:	Marty Kusmierski	Chair
	Mike Filis	Vice-Chair
	Tracye Tipps	Board Member
	Suzy Compton	Board Member
	Russell Mitchell	Board Member
	Paul Pena	Board Member
	Dianne Spradling	Board Member
	Kenneth Reeves	Board Alternate

Staff Members:	Vickie Loftice	Managing Director of Community Services
	Bill Thornton	Assistant Director of Parks and Recreation
	Sharon Davis	Assistant Director of Parks and Recreation
	Frank Perez	NRH <sub>2</sub> O General Manager
	Joe Pack	Senior Park Planner
	Michael Wilson	Park Planner
	Christina Lopez	Office Coordinator

Chair Kusmierski introduced Kenneth Reeves who has been appointed to the alternate position on the Park and Recreation Board.

**B. CITIZEN COMMENTS**

There were no requests to speak from the public.

**C. ACTION ITEMS**

**C.1 APPROVE MINUTES OF THE AUGUST 15, 2016 PARK AND RECREATION BOARD MEETING**

**APPROVED**

**PARK BOARD MEMBER MITCHELL MOVED TO APPROVE THE MINUTES OF THE AUGUST 15, 2016 PARK AND RECREATION BOARD MEETING. BOARD MEMBER SPRADLING SECONDED THE MOTION.**

**MOTION TO APPROVE CARRIED 6-0.**

**C.2 REVIEW THE CITY WIDE TRAIL AND ROUTE SYSTEM PLAN AND PROVIDE A RECOMMENDATION TO FORWARD THE PLAN TO CITY COUNCIL FOR THEIR CONSIDERATION**

**APPROVED**

Mr. Michael Wilson, Park Planner, presented the City Wide Trail and Route System Plan which has been prepared by Alta Planning and Design. The project calls for developing ways to connect the existing off-road trail network to schools, parks and transit-oriented development, as well as creating a frame work for on-road facility types and intersection treatments to be implemented over time.

**PARK BOARD MEMBER MITCHELL MOVED TO FORWARD THE CITY WIDE TRAIL AND ROUTE SYSTEM PLAN TO CITY COUNCIL FOR THEIR CONSIDERATION. BOARD MEMBER COMPTON SECONDED THE MOTION.**

**MOTION TO APPROVE CARRIED 6-0.**

**D. DEPARTMENT UPDATES & GENERAL INFORMATION**

**D.1 NRH<sub>2</sub>O FAMILY WATER PARK UPATE**

Mr. Frank Perez, NRH<sub>2</sub>O General Manager presented an update on activities at NRH<sub>2</sub>O. Highlights include:

- NRH<sub>2</sub>O completed its 2016 season and is already planning for 2017. Current revenues and expenses are down approximately 3% due to the challenging weather in late May and early June. July revenues were the second best monthly revenue in the history of the park.
- Doggie Beach Bash was held on September 24, 2016 with over 1,700 attendees. This is the 3<sup>rd</sup> year NRH<sub>2</sub>O hosted the event with the Animal Adoption and Rescue Center.
- NRH<sub>2</sub>O was recognized as the "best place for swimming parties" by Fort Worth Child Magazine.
- Stephanie Hee, NRH<sub>2</sub>O's Admissions and Promotions Coordinator, was promoted to chair of the World Waterpark Associations Marketing Committee.
- Chris Duxbury, one of NRH<sub>2</sub>O's seasonal Group Sales interns, was awarded the Emerging Leader award by the World Waterpark Association.
- Frank Perez, NRH<sub>2</sub>O Park Manager, will be awarded the Al Turner Commitment to Excellence Award by the World Waterpark Association at the symposium in October.
- Staff is attending the World Waterpark Association Annual Conference in October where one of the seminars scheduled is dedicated solely on NRH<sub>2</sub>O's branding efforts, which is quite an honor.

## **E.2 ASSISTANT DIRECTOR'S REPORT ON PARKS CAPITAL PROJECTS**

Mr. Bill Thornton presented an update on Parks Capital Projects.

- Staff is working with Tex-Rail on the pedestrian enhancements at the John Barfield/Cotton Belt Trail Connector and Precinct Line Road Crossing. Construction will coincide with the new rail construction.
- The Master Concept Plan for the redevelopment of Northfield Park was reviewed and approved by City Council at their September 12, 2016 meeting. Council also approved a resolution to apply for a Texas Parks and Wildlife grant at their September 26, 2016 meeting.
- The shade structure at the John Barfield Trailhead Gateway is nearing completion.
- Construction has begun on four rest stations along the John Barfield Trail.
- City Council will consider awarding a bid for the replacement of several park entry signs at their October 24 meeting. The Park System Signage project will be implemented over a period of three years.

## **E.3 ASSISTANT DIRECTOR'S REPORT ON CURRENT PROGRAMS AND SERVICES**

Ms. Sharon Davis, Assistant Director of Parks and Recreation, presented an update on activities at the NRH Centre, Athletics, Senior Center, Tennis Center and the Grand Hall. Highlights include:

- The fall season of adult softball currently has 88 teams registered.
- The NRH Senior Center is hosting its annual Arts & Craft Fair on October 26 & 27 from 9:00 a.m. to 6:00 p.m. in the Grand Hall.
- The Senior Center will celebrate Thanksgiving on Thursday, November 17 at 3:30 p.m.
- Richland Tennis Center will have their 20<sup>th</sup> Anniversary Celebration on Sunday, October 23 from 2:00 to 5:00 p.m.
- The next NRH Pop Up Gallery is scheduled for Friday November 18 & 19. A "call for art" was publicized and will run through October 17.
- Hoot n' Howl is scheduled for Saturday, October 29 from 6:00 to 9:00 p.m. and will be held at Green Valley Park.
- NRH will celebrate Veterans Day on Friday, November 11 at 11:00 a.m. at Liberty Park. Lieutenant General Rick Lynch will be the keynote speaker.
- The Grand Hall exceeded their revenue projections for FY16 with \$190,901 in total revenue.

## **F. INFORMATIONAL ITEMS**

Ms. Davis highlighted Night of Holiday Magic which is scheduled for Saturday, December 3, 2016 from 4:00 to 8:00 p.m. Run Run Rudolph will start at 3:00 p.m.

Ms. Loftice updated the Park Board on the number of participants for the NRH Road Runner which was 261 participants.

Ms. Loftice announced the upcoming retirement of Sharon Davis. Sharon will retire at the end of December; her retirement party is scheduled for Thursday, December 8, 2016 at the Grand Hall.

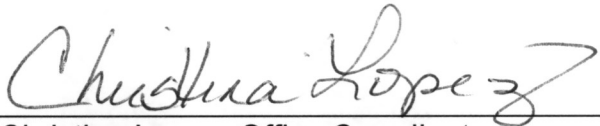
**G. ADJOURNMENT**

Chair Kusmierski adjourned the meeting at 7:01 p.m.

A handwritten signature in black ink, appearing to read "Marty Kusmierski", written over a horizontal line.

Marty Kusmierski, Chair

ATTEST:

A handwritten signature in black ink, appearing to read "Christina Lopez", written over a horizontal line.

Christina Lopez, Office Coordinator