

## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** September 13, 2021

**SUBJECT:** Approve additional purchases for audio visual hardware and professional services from Designs That Compute dba Visionality for \$88,830.10, and ratify previous purchases from various departments utilizing The Interlocal Purchasing System (TIPS) Cooperative Contract No. 200904 for a total amount not to exceed \$252,778.50.

**PRESENTER:** Eric Von Schimmelmann, Director of Information Technology

**SUMMARY:**

On October 12, 2020, City Council approved purchases for audio visual hardware, including video conferencing equipment and professional services for the City Council Workroom and Council Chamber, from Designs That Compute dba Visionality in the amount of \$103,158.72. Since that time, various city departments have made additional purchases utilizing the agreement. Staff is requesting City Council ratify the purchases made by various departments and authorize additional purchases of \$88,830.10 bringing the new cumulative amount not to exceed \$252,778.50 in aggregate payments through November 30, 2023.

**GENERAL DESCRIPTION:**

The City Council initially approved the purchase to upgrade video conferencing equipment for the City Council Workroom and Council Chamber from Designs That Compute dba Visionality on October 12, 2020 in the amount of \$103,158.72. All projects were completed for the initial purchase. Various departments have also made purchases utilizing the agreement for additional audio visual services and equipment in the amount of \$60,789.78. The Fire and Police Departments are requesting to upgrade the audio visual and video conferencing equipment in the Public Safety Training Center. Equipment, installation, and programming will be in the amount of \$37,040.15 for the Police Training Room, and \$36,789.95 in the Fire Training Center (FTC) for a total of \$73,830.10. This project is anticipated to start in Fiscal Year 2021 and be completed by the end of February 2022.

Repairing and updating the audio-visual equipment in both the FTC and the Police Training Room will benefit multiple groups who utilize the Public Safety Training Center, including city staff, and other agencies who may use the rooms for trainings/events. Updated equipment will allow for improved projection, sound, and video conferencing in the rooms with ease of use, and eliminate issues such as microphone echo, difficulty with video sharing, and disorganization of cables or wiring. The video conferencing piece specifically will allow for groups not physically in the room to attend the training or event remotely. Outdated Polycom equipment will be removed from the FTC.



Savings in the Fiscal Year 2020-2021 Fire Department's operating budget will be used to fund this project.

Staff anticipates spending an additional \$15,000 under this agreement for maintenance and other audiovisual services as needed, with \$5,000 approved in the IT operating budget for FY 2021-2022 and an additional \$10,000 over the next two fiscal years for FY 2022-2023 and 2023-2024, as long as the agreement is renewed and funding is approved by the City Council for those additional fiscal years.

**RECOMMENDATION:**

Approve additional purchases for audio visual hardware and professional services from Designs That Compute dba Visionality for \$88,830.10, and ratify previous purchases from various departments utilizing The Interlocal Purchasing System (TIPS) Cooperative Contract No. 200904 for a total amount not to exceed \$252,778.50.