

## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** May 11, 2021

**SUBJECT:** Authorize the City Manager to execute non-exclusive contracts with Apex Concrete Construction, INC., and DFW Double D Contracting LLC, to perform city-wide supplemental concrete contractor services for various city departments in accordance with RFP 21-014 in the collective amount not to exceed \$1,022,812 annually.

**PRESENTER:** Boe Blankenship, Assistant Director of Public Works - Operations

**SUMMARY:**

This item serves to award non-exclusive contracts to Apex Concrete Construction, and DFW Double D Contracting LLC, for RFP 21-014 Supplemental Concrete Contractor Services for concrete removal and replacement for various city departments in the collective amount not to exceed \$1,022,812 annually.

**GENERAL DESCRIPTION:**

Each budget year, Council appropriates funds within the Capital and Operations budget that is utilized for public and City owned concrete infrastructure removal and replacement, repair, and installation. These projects fall within several disciplines and include street and sidewalk projects, drainage projects and utility projects. Concrete construction services require a specialized skill set that require staff to solicit a concrete construction contractor to perform the work. All city departments can utilize the contracts but the main departments are generally Public Works, Facilities & Construction, and Parks & Recreation.

The City requested proposals for supplemental concrete contractor services on an annual and as needed basis. This contract is integral in staff completing large annual Capital Improvement Program projects like the Preventive Street Maintenance Program, Sidewalk Replacement, and the Street Drainage Improvements project as well as allowing staff to make repairs to City owned facilities like parking lots and the trail system.

Competitive sealed proposals were received from six paving and concrete construction contractors on April 7, 2021. The request for proposals incorporated published selection criteria to include the unit cost, contractor's comparable project experience, quality of references, and financial stability, percentage of self-performing tasks, and team structure, work approach and delivery schedule. The selection criteria allowed staff to select the contractors who submitted the proposals that offered the best value to the city. The following is a list of contractors who submitted proposals for evaluation:



- Apex Concrete Construction, Inc.
- DFW Double D Contracting LLC.
- A-Tech Paving
- GRod Construction, LLC
- HQS Construction. LLC
- Vescorp Construction, LLC

A selection committee was appointed to evaluate the responses to determine which sealed competitive proposal represented the best value for the city. The committee included staff from Facilities & Construction, Parks & Recreation, and Public Works Operations and Administration.

After the evaluation of the proposals received, Apex Concrete Construction, INC., and DFW Double D Contracting LLC were selected as the vendors that provided the best value to the city. Apex Concrete Construction, INC. and DFW Double D Contracting LLC have served as concrete construction contractors under previous agreements with the city and are considered to be competent contractors.

The collective expenditures of \$1,022,812 annually that have been approved in the 2020/2021 budget have been estimated as follows per department:

Department	Estimated Amt (Approved in 20-21 Budget)
Public Works Department	\$974,817.50
Parks & Recreation	\$37,997.50
Facilities & Construction	\$9,997.00

This item is to award two non-exclusive one-year contracts, with four additional options to renew for one-year each. Provided that funds are appropriated in the city's annual budget for the initial terms and the remaining renewal years, and the terms and conditions of the contracts do not change, the remaining renewals will not require additional City Council approval.

**RECOMMENDATION:**

Authorize the City Manager to execute non-exclusive contracts with Apex Concrete Construction, INC., and DFW Double D Contracting LLC. to perform city-wide concrete construction services for various departments in accordance with RFP 21-014 in the collective amount not to exceed \$1,022,812 annually.