

**Snapshot Description:** Application - Submitted by Applicant  
**Created:** 3/25/2020 4:41:03 PM

**Agency Name:** North Richlandh Hills, City of  
**Grant/App:** 4126201 **Start Date:** 10/1/2020 **End Date:** 9/30/2021

**Project Title:** 2020 UASI-NEFDA EOD Robot Enhancement  
**Status:** Application Pending AO Certification

### **Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
17560051942002

**Application Eligibility Certify:**  
Created on: 3/25/2020 3:22:54 PM By: Matthew Honza

### **Profile Information**

**Applicant Agency Name:** North Richlandh Hills, City of  
**Project Title:** 2020 UASI-NEFDA EOD Robot Enhancement  
**Division or Unit to Administer the Project:** North Richland Hills Fire Department  
**Address Line 1:** 4301 City Point Drive  
**Address Line 2:**  
**City/State/Zip:** North Richland Hills Texas 76180-8316  
**Start Date:** 10/1/2020  
**End Date:** 9/30/2021

**Regional Council of Governments(COG) within the Project's Impact Area:** North Central Texas Council of Governments  
**Headquarter County:** Tarrant  
**Counties within Project's Impact Area:**  
Collin, Dallas, Denton, Ellis, Erath, Hunt, Johnson, Parker, Rockwall, Tarrant, Wise

### **Grant Officials:**

#### **Authorized Official**

**Name:** Stan Tinney  
**Email:** stinney@nrhfd.com  
**Address 1:** 7202 Dick Fisher Dr. North  
**Address 1:**  
**City:** North Richland Hills, Texas 76180  
**Phone:** 817-427-6900 Other Phone:  
**Fax:**  
**Title:** Mr.  
**Salutation:** Chief  
**Position:** Fire Chief

#### **Financial Official**

**Name:** Jennifer Day  
**Email:** jday@nrhtx.com  
**Address 1:** 7202 Dick Fisher Dr N  
**Address 1:**  
**City:** North Richland Hills, Texas 76180  
**Phone:** 817-427-6900 Other Phone: 817-427-6917  
**Fax:** 817-427-6906  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Administrative Assistant

#### **Project Director**

**Name:** Matthew Honza  
**Email:** mhonza@nrhfd.com  
**Address 1:** 4301 City Point Drive  
**Address 1:**  
**City:** North Richland Hills, Texas 76180  
**Phone:** 817-427-6935 Other Phone: 817-793-7080  
**Fax:**  
**Title:** Mr.  
**Salutation:** Mr.  
**Position:** Emergency Management Coordinator

#### **Grant Writer**

**Name:** Braydon Williams  
**Email:** bwilliams@nctcog.org  
**Address 1:** 616 Six Flags Drive  
**Address 1:** Centerpoint 2  
**City:** Arlington, Texas 76011  
**Phone:** 817-608-2318 Other Phone:  
**Fax:**  
**Title:** Mr.  
**Salutation:** Mr.  
**Position:** SHSP Grant Coordinator

#### **Grant Vendor Information**

**Organization Type:** Unit of Local Government (City, Town, or Village)  
**Organization Option:** applying to provide homeland security services  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17560051942002  
**Data Universal Numbering System (DUNS):** 097985824

#### **Narrative Information**

##### **Overview**

The purpose of the Homeland Security Grant Program (HSGP) is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery based on allowable costs.

##### **Primary Mission and Purpose**

**Urban Area Security Initiative (UASI) - Regular:** Supports programs that address the unique multidiscipline planning, organization, equipment, training, and exercise needs of high-threat, high-density Urban Areas in efforts to build and sustain the capabilities necessary to prevent, protect against, mitigate, respond to, and recover from acts of terrorism. Urban areas must employ regional approaches to overall preparedness and are encouraged to adopt regional response structures whenever appropriate.

##### **Eligibility Requirements**

**Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Beginning January 1, 2020, counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions within seven business days to the Criminal Justice Information System at the Department of Public Safety. By January 1, 2021, such reporting must take place within five business days. Click [here](#) for additional information from DPS on this new reporting requirement.

**Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

**Conversion to National Incident-Based Reporting System (NIBRS)**

The Texas Department of Public Safety (DPS) has established a goal set by the Texas Legislature for all local law enforcement agencies to implement and report crime statistics data by using the requirements of the National Incident-Based Reporting System (NIBRS). Additionally, the Federal Bureau of Investigations (FBI) will collect required crime statistics solely through the NIBRS starting January 1, 2021. Due to this federal deadline, grantees are advised that eligibility for future grant funding may be tied to compliance with NIBRS. Financial grant assistance for transitioning to NIBRS may be available for your jurisdiction from the Public Safety Office.

**National Incident Management System (NIMS) Implementation**

Grantees are required to implement NIMS. The NIMS uses a systematic approach to integrate the best existing processes and methods into a unified national framework for incident management across all homeland security activities including prevention, protection, response, mitigation, and recovery. Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.

**Emergency Management Plans (Intermediate Level)**

Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Department of Public Safety, Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period and must be at least at the Intermediate Level. If you have questions concerning your Emergency Management Plan (preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at [tdem.plans@tdem.texas.gov](mailto:tdem.plans@tdem.texas.gov).

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**Program Requirements**

### Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

### Building and Sustaining Core Capabilities

1. All capabilities being built or sustained must have a clear link to one or more Core Capabilities in the National Preparedness Goal.
2. Many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness. Activities implemented under SHSP must support terrorism preparedness by building or sustaining capabilities that relate to the prevention of, protection from, mitigation of, response to, and recovery from terrorism.
3. Funding should be used to sustain core capabilities. New capabilities should not be built at the expense of maintaining current and critically needed core capabilities. New capabilities must be aligned with capability targets and gaps identified through the THIRA/SPR process.

### Mission Areas

The National Preparedness Goal organizes the core capabilities into the five mission areas:

- Prevention. Prevent, avoid or stop an imminent, threatened or actual act of terrorism.
- Protection. Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
- Mitigation. Reduce the loss of life and property by lessening the impact of future disasters.
- Response. Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
- Recovery. Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic incident.

### Nationwide Cyber Security Review

Grantees will be required to complete the Nationwide Cybersecurity Review (NCSR), enabling agencies to benchmark and measure progress of improving their cybersecurity posture. The Chief Information Officer (CIO), Chief Information Security Officer (CISO), or equivalent for each recipient agency should complete the NCSR. If there is no CIO or CISO, the most senior cybersecurity professional should complete the assessment. The NCSR is available at no cost to the user and takes approximately 2-3 hours to complete. For more information about the NCSR, visit: <https://www.cisecurity.org/ms-isac/services/ncsr/>.

### Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**X I certify to all of the application content and requirements.**

### Project Summary :

Briefly summarize the project, including proposed activities and intended impact.

This North East Fire Department Association (NEFDA) EOD project will assist in building and sustaining NIMS-typed resources, Bomb and EOD teams throughout the NCTCOG region. A Working Group assessment from all North Central Texas Bomb/EOD teams identified several teams without the capability and versatility of mobile, rapidly deployable portable robots (such as the Mini-Caliber SWAT Robot), capable of operating in rapidly changing environments such as those that are needed in support of SWAT teams or Bomb/EOD teams. Bomb/EOD operators are expected to be agile, rapidly deployable; enabling Technicians to assess packages or devices, allowing SWAT and Tactical Teams to continue movement during a high threat, quickly changing situations and scenarios. This project will enhance terrorism and criminal activity response for the NEFDA EOD team and teams throughout the region, by funding the purchase of a Mini-Caliber SWAT Robot. The Mini-Caliber SWAT Robot is designed to be a lightweight, one man portable robot developed for tactical operators. The robot is simple to operate and quick to deploy, providing fast action to search rooms, stairwells, and confined spaces.

### **Problem Statement :**

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

Around 500,000 people live in the NEFDA EOD team's response area, plus millions throughout the surrounding regional response areas that the NEFDA EOD team routinely responds to. North Central Texas Region encompasses the 4th busiest and 2nd largest airport in the US, four mass transit entities, internationally renowned sporting/special event venues, a military reserve base, hundreds of international businesses, and a prominent economic and finance hub. As terrorist targets, their close proximity and location in densely populated areas could create a devastating series of cascading events if attacked. Other hazards in NCT, many of which have the potential to be terrorist-induced, include wildfires, HAZMAT spills, chemical releases, train derailments, natural gas line explosions, gang violence, and public health incidents. These examples illustrate the critical infrastructure and key resources that are subject to terrorism threats, and create a critical need for Bomb/EOD teams with the capability to operate safely and securely in periods and environments with numerous instances of suspicious packages and IEDs in the response area(s). Advanced equipment such as mobile, rapidly deployable portable robots (such as the Mini-Caliber SWAT Robot) will allow Bomb/EOD teams to protect themselves, fellow officers, and citizens during terrorist attacks, hostage rescue situations, or active shooter incidents. Interdiction and Disruption – Page 18 of Regional THIRA. Response/Recovery Mission Areas Goal 12 Enhance CBRNE Detection and Response Capability-Page 41 of Urban Area Strategy 2019 Update.

### **Existing Capability Levels :**

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds.

A Working Group assessment from all North Central Texas Bomb/EOD teams identified several teams without the capability and versatility of mobile, rapidly deployable portable robots (such as the Mini-Caliber SWAT Robot), capable of operating in rapidly changing environments such as those that are needed in support of SWAT teams or Bomb/EOD teams. This regional project will assist the NEFDA EOD team in preventing, preparing for, and protecting against acts of terrorism. This project purchase of a Mini-Caliber SWAT Robot will enable the NEFDA EOD team to search rooms, stairwells and confined spaces of explosive material; allowing teams to be better prepared for terrorism incidents occurring in all conditions and scenarios, which may ultimately prevent or minimize acts of terrorism. The mobile, rapidly deployable EOD robot will also prevent injury and loss of life in the event of a terrorism incident by allowing the NEFDA EOD team to operate safely to protect officers and citizens when dealing with coordinated and complex terrorist attacks. The NEFDA EOD team will be better prepared for terrorism incidents by having the equipment and by utilizing the equipment during incidents and exercises.

### **Capability Gaps:**

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the regional or statewide State Preparedness Report (SPR).

Our Regional Bomb/EOD team currently has no operational mobile, rapidly deployable EOD robot and will need a minimum of 1 fully operational, mobile, rapidly deployable EOD robot to allow Bomb Technicians to operate with Tactical and/or SWAT Teams. With the designated equipment, specified Bomb/EOD Technicians will have an enhanced capability for operating in all conceivable conditions where the traditional bulky and unmanageable EOD robots would have to be utilized; causing a hazard for the Bomb/EOD Technician, the SWAT operators, and the citizenry as a whole. Interdiction and Disruption – Page 34 of Regional Stakeholder Preparedness Review (SPR).

### **Impact Statement :**

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps. The goal of this project is to fund the purchase a rapidly deployable Mini-Caliber SWAT Robot to outfit an additional, complete response element for the Regional Bomb/EOD team. Currently the team has no operational mobile, rapidly deployable and will need a minimum of 1 more to have two fully operational, rapidly deployable Bomb Technicians, capable of operating with Tactical and or SWAT Teams. With the designated equipment, specified Bomb/EOD Technicians will have an enhanced capability for operating in all conceivable conditions where the traditional bulky and unmanageable EOD robot would have to be utilized; causing a hazard for the Bomb/EOD Technician, the SWAT operators, and the citizenry as a whole. Interdiction and Disruption – Page 34 of Regional Stakeholder Preparedness Review (SPR); which routinely operates with many of the of NEFDA SWAT teams as Tactical Bomb Technicians. The objective is to provide the NEFDA EOD team with the capability to operate safely and securely in all conditions and environments when necessary in response to coordinated and complex terrorist attacks, hostage rescue situations, and active shooter incidents, or other criminal activity.

### Homeland Security Priority Actions:

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an *Objective from the Texas Homeland Security Strategic Plan (HSSP)*. List the Priority Action by number and text (e.g. 1.2.3 Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.)

4.1.1 Develop a regionally focused multi-discipline, all hazards response system that ensures each region statewide has the necessary response teams and resources. The NEFDA EOD team deploys to not only its assigned Area of Responsibility, but to areas outside of the area as needed; providing assistance to locations whose primary Bomb/EOD Squad might be otherwise assigned or gainfully employed elsewhere.

### Target Group :

Identify the target group and population expected to benefit from this project.

More than 500,000 residents in northeast Tarrant/southern Denton counties in addition to a total response area encompassing 16 counties with more than seven million people.

### Long-Term Approach:

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal or state funds. If sustainment is dependent upon federal or state grants, describe the ongoing need for future grants, as applicable.

The NEFDA EOD team shall be responsible for any training, maintenance, or any additional optional equipment costs for the Mini-Caliber SWAT Robot outside of the purchase costs allowed by this grant. Each Bomb/EOD Squad shall be responsible for replacement of the Mini-Caliber SWAT Robot upon damage, destruction or obsolescence.

### Project Activities Information

#### HSGP Instructions for Project Activity Selection

Homeland Security Grant Program (HSGP) applicants should only select one project activity. The eGrants system will allow multiple selections, but each HSGP subrecipient project must fit into one and only one of the Investment Categories that are listed as project activities under the "Activity List".

#### Urban Area Impact

Identify the Urban Area Strategic Plan Goal and Objective that most closely aligns with this project. List the Goal/Objective specific to your Urban Area Strategic Plan by number and text (e.g., Goal 5: Interoperable Communications. Sustain standards-based, shared systems with adequate coverage and capacity to facilitate seamless interoperable communications throughout the Urban Area. Objective 2: Complete the deployment of standards-based shared systems to serve the region.)

Interdiction and Disruption – Page 18 of Regional THIRA. Response/Recovery Mission Areas Goal 12 Enhance CBRNE Detection and Response Capability-Page 41 of Urban Area Strategy 2019 Update.

#### Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Addressing Emerging Threats	100.00	Purchase of CBRNE or other equipment needed by EOD or other emergency management personnel to address emerging threats.

### Measures Information

## Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of exercises conducted.	2
Number of First Responder or EMC personnel provided with new or updated equipment.	5
Number of individuals participating in exercises.	5
Number of operational coordination programs (EOCs/EOC systems or other Incident Command structures) created, maintained or enhanced.	0
Number of people trained.	5
Number of Special Response Teams created, maintained or enhanced.	1
Number of trainings conducted.	12

## Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Percent (%) of responders at the appropriate incident command structure (ICS) training level(s).	100

## Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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## Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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### Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by going to the **Upload.Files** tab and following the instructions on Uploading eGrants Files.

### Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☐ Yes

☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

### Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

☐ Yes

☒ No

☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

☐ Yes

☒ No

☐ N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2020

Enter the End Date [mm/dd/yyyy]:

9/30/2019

### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:



Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

63085

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

63085

#### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

☐ Yes

☒ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

#### Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify

☐ Unable to Certify

Enter the debarment justification:

#### FFATA Certification

**Certification of Recipient Highly Compensated Officers** – The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (HSGD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

☐ Yes

☒ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

☐ Yes

☒ No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

### **Homeland Security Information**

#### **FUND SOURCE INFORMATION AND REQUIREMENTS**

**DHS Project Type:** Develop capabilities to prevent, detect, and respond to improvised explosive device (IED) terrorist attacks.

#### **Capabilities**

**Core Capability:** Interdiction and Disruption

**Identify if this investment focuses on building new capabilities or sustaining existing capabilities. :**  
Existing Capabilities (Sustain)

**Are the assets or activities Deployable or Shareable:** Deployable

\_\_\_ Check if this Investment requires new construction or renovation, retrofitting, or modification of existing structures

\_\_\_ Check if these funds will support a project that was previously funded with HSGP funding

#### **Project Management Step Involved:**

Check the step that most closely resembles the phase of the project activities to be completed during the grant period.

**Step:** Initiate

**Description:** The authorization to begin work or resume work on any particular activity.

**Process:** Involves preparing for, assembling resources and getting work started. May apply to any level, e.g. program, project, phase, activity, task.

#### **Milestones**

**Milestone:** Receive Quote; **Completion Date:** 12-01-2020

**Milestone:** Enter requisition for purchase; **Completion Date:** 12-15-2020

**Milestone:** Cut PO for equipment and send to vendor; **Completion Date:** 12-31-2020

**Milestone:** Receive equipment; **Completion Date:** 05-01-2021

**Milestone:** Pay invoice; **Completion Date:** 08-01-2021

### NIMS Resources

\_\_\_ Check if this project supports a NIMS typed resource

**Enter the name of the typed resources from the Resource Type Library Tool:** Bomb Response Team

**Enter the ID of the typed resources from the Resource Type Library Tool:** 6-158-1176

### **Fiscal Capability Information**

#### Section 1: Organizational Information

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

#### Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

\_\_\_ Yes

\_\_\_ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

\_\_\_ Yes

\_\_\_ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

\_\_\_ Yes

\_\_\_ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

#### Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes  
☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes  
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes  
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

#### Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- ☐ Yes  
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- ☐ Yes  
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

#### Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- ☐ Yes  
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- ☐ Yes  
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

### Budget Details Information

## Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Equipment	03OE-07-ROBT Robots	Mini-CALIBER" Robot DESCRIPTION \$/UNIT - - - LINE TOTAL 1.0 CAL-MINI Comes standard with: • Rubber Tracks for traversing rough terrain and climbing stairs • Wirelessly Controlled Front and Rear Flippers with positional feedback with preset Home and Stair Climbing positions • Turreted Robotic Claw arm with 151bs lift and 5 axes of movement • 10x Color zoom camera on claw arm • Front and Rear Color/JR Drive Cameras • Wide Angle color rear mast camera • Color Claw camera • 2-Way Audio: Talk/Listen through the robot • LED drive lights for Front and Mast Cameras • Wireless RF control:2.4GHz Video; 900MHz Data • Portable, Lightweight, Handheld Controller • 2x 24V DC Lithium-Iron-Phosphate Robot Battery Packs (1x onboard; x spare) & x 24V DC Battery Charger • 2x 12V DC Lithium-Ion CCU Battery Packs (1x onboard; x spare) & x 12V DC Battery Charger • 2 year limited warranty • Mini-iPad electronic manual with training videos and hard copy of operator manual	\$47,500.00	\$0.00	\$0.00	\$0.00	\$47,500.00	1
Equipment	03OE-07-ROBT Robots	MiniClaw Kit-2nd Generation The 2nd generation claw attachment kit includes specially designed tools to augment the capabilities of the Mini-CALIBER" robot. Kit includes: key holder, P1Z camera extension to reach 9' (3m) high, box cutters, clothes cutter, extension poles, tire deflator, finger extension with porcelain tips, cutting hook, utility shears with ceramic blades, Cutabiner, multiple effectors and hook and line accessories.	\$4,150.00	\$0.00	\$0.00	\$0.00	\$4,150.00	1
Equipment	03OE-07-ROBT Robots	Carbon Fire10 Robot Adapter System II Includes: CarbonFireIO II Barrel;6" Titanium Water Shot Extension Barrel; MagFire T3 Breech; MagFire Breech Plug; Robot Barrel Mount + Dual Laser Sights & Picatinny Clamp-On Mount; EOD 12 Ga. Laser Boresighter; Tool Kit; Parachute Tube & Cap; Parachute; Parachute Retainer & Protective Cap; Polymer Carrying Case; Mini-CALIBER" Adapter Clamp Note:	\$6,650.00	\$0.00	\$0.00	\$0.00	\$6,650.00	1

		Mini-CALIBER must have a firing circuit and Duke Pro CAL-OP002 to initiate disruptor.						
Equipment	03OE-07-ROBT Robots	Firing Circuit AND Duke Pro 24V DC Firing Circuit AND Duke Pro Single Channel Shock Tube Initiator with mounting bracket for Mini-Caliber Robot.	\$2,260.00	\$0.00	\$0.00	\$0.00	\$2,260.00	1
Equipment	03OE-07-ROBT Robots	Mini Basic Spare Parts Kit- Essential items to maintain and repair your Mini-CALIBER robot	\$1,575.00	\$0.00	\$0.00	\$0.00	\$1,575.00	1
Equipment	03OE-07-ROBT Robots	Shipping and Handling	\$950.00	\$0.00	\$0.00	\$0.00	\$950.00	1

### Source of Match Information

Detail Source of Match/GPI :

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI :

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

### Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$63,085.00	\$0.00	\$0.00	\$0.00	\$63,085.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$63,085.00	\$0.00	\$0.00	\$0.00	\$63,085.00

### Condition Of Fundings Information

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Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** mhonza