



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** November 9, 2020

SUBJECT: Approve purchases for security hardware, security software licenses, and professional services from Rackley Services, LLC, dba C&R Services, for a total combined amount not to exceed \$105,411.34 utilizing The Interlocal Purchasing System (TIPS) Cooperative Contract No.18020401.

PRESENTER: Bob Weakley, Assistant Director of Information Technology

SUMMARY:

Staff requests City Council to consider approving purchases for security hardware, security software licenses, and professional services from Rackley Services, LLC, dba C&R Services (Rackley Services), through The Interlocal Purchasing System (TIPS) Cooperative Contract No.18020401 for a collective amount not exceed \$105,411.34 for fiscal year 2020/2021.

GENERAL DESCRIPTION:

Rackley Services is an integration partner that provides security and access control systems and services. Staff anticipates total purchases in FY 2020/2021 from this vendor to total \$105,411.34.

During the current fiscal year staff has made purchases from this vendor totaling \$39,011.34 for security cameras for the employee parking lot at City Hall, replacement of the security gate at the Public Works and Fleet employee parking lot, and replacement of the door access control system used at several city facilities. In addition to the purchases already made, staff also anticipates additional purchases in FY 2020/2021 from this vendor totaling \$66,400 for security system maintenance services and security camera replacements at other city facilities including NRH2O and the NRH Centre.

As the combined spend with Rackley Services in FY 2020/2021 is anticipated to exceed the \$50,000 threshold, staff is requesting City Council approve planned purchases totaling \$66,400 for a total combined annual spend not to exceed \$105,411.34 in FY 2020/21 with Rackley Services.

Rackley Services participates in TIPS cooperative purchasing program. By participating in this program, the city is meeting all state competitive bidding requirements for these purchases.



Funding for these purchases is included as part of the FY 2020/2021 Adopted Operating Budget, Adopted Capital Projects Budget, and from funding rolled over from FY 2019/2020 budget as part of the annual encumbrance roll.

Staff has utilized Rackley Services in the past with success and recommends approval.

RECOMMENDATION:

Approve Fiscal Year 2020/2021 purchases for security hardware, security software licenses, and professional services from Rackley Services, LLC, dba C&R Services, for a total combined amount not to exceed \$105,411.34 utilizing The Interlocal Purchasing System (TIPS) Cooperative Contract No. 18020401.