

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** October 12, 2020

SUBJECT: Approve amendment to the contract with National Medical Services, Inc. d/b/a NMS Labs (NMS Labs) for forensic laboratory services to modify the testing capabilities and approve year three contract pricing in the amount of \$71,235.

PRESENTER: Jeff Williams, Police Captain

SUMMARY:

The purpose of this item is to renew the annual contract for forensic laboratory services to National Medical Services, Inc. d/b/a NMS (NMS). The contract commenced on August 7, 2018 under a three year contract with an agreed upon pricing increase for year three. The beginning contract amount for 2018 was \$5,707.92 per month (\$68,495.04 twelve month period). The year three pricing has been adjusted to the agreed upon amount of \$5,936.25 per month (\$71,235 twelve month period). Further, the agreement now covers the testing of edible and wax items that are believed to contain THC or other illegal substances at the rate of \$200 per test. This amount does not include analysis of other items not covered by contract.

GENERAL DESCRIPTION:

The North Richland Hills Police Department has contracted with National Medical Services, Inc. d/b/a NMS (NMS) since 2007 to conduct various types of analytical services for criminal investigations. The services included in the contract are drug analysis (controlled substance testing and dangerous drug testing and identification), blood and urine alcohol content testing and quantification, and serological testing and identification (bodily fluid identification). Other tests, analysis, and procedures are available, as needed, and are set at a pre-determined published price.

NMS, an accredited crime lab (American Society of Crime Laboratory Directors/Laboratory Accreditation Board and Texas Department of Public Safety), is located in Grand Prairie, Texas, allowing for expeditious pickup and delivery. NMS can report or offer findings on most forensic evidence within two weeks.

The contract period for the original agreement commenced on August 7, 2018. During the first two years of the contract the yearly pricing was \$68,495.04 per year. The annual pricing in year three is increasing 4% to \$71,235.00. The contract pricing is additionally subject to the volume of services being consumed by the department. The city will have the option of continuing the services with NMS for a period of two (2) additional years, in one-year increments subject to pricing agreements and budget approval.

Funding for this item is included in the FY 2020/2021 Adopted Budget.



RECOMMENDATION:

Approve amendment to the contract with National Medical Services, Inc. d/b/a NMS Labs (NMS Labs) for forensic laboratory services to modify the testing capabilities and approve year three contract pricing in the amount of \$71,235.