

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** September 28, 2020
SUBJECT: Approve purchase from Library Interiors of Texas LLC., for moving services for Capital Improvement Project FC2001 Carpet Replacement, at the Public Library at 9501 Grand Ave, in the amount of \$92,960.76 through Buy Board Contract No. 584-19.
PRESENTER: Chris Amarante, Director of Facilities & Construction

SUMMARY:

City Council is being asked to approve a purchase from Library Interiors of Texas LLC., for moving services for Capital Improvement Project FC2001 Carpet Replacement, at the Public Library at 9501 Grand Ave, in the amount of \$92,960.76 through Buy Board Contract No. 584-19.

GENERAL DESCRIPTION:

The Public Library carpet is the original carpet. The Public Library sees on average 250,000 visitors each year. The floor coverings are at the end of their life expectancy. Capital Improvement Project FC 2001 was created to replace the floor coverings and it was approved in the fiscal year 2019-2020 budget. This process consists of two phases. Phase one is moving shelving and phase two is removal and replacement of floor coverings. This agenda item is for phase one of the project.

In order to perform the floor covering removal and replacement, the library shelving must be moved and staged. Once the new floor coverings are installed the shelving can be moved from the staged areas to its final locations. Library Interiors of Texas LLC., is a specialized contractor who can perform this type of moving services.

Library Interiors of Texas, LLC., participates in the Buy Board cooperative purchasing program. By participating in the Buy Board cooperative purchasing program, the city is meeting all state competitive bidding requirements for this purchase. Staff has reviewed the pricing from Library Interiors and believes that participation in this program would be cost effective to the city.

RECOMMENDATION:

Approve purchase from Library Interiors of Texas LLC., for moving services for Capital Improvement Project FC2001 Carpet Replacement, at the Public Library at 9501 Grand Ave, in the amount of \$92,960.76 through Buy Board Contract No. 584-19.