

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
FEBRUARY 24, 2020**

WORK SESSION

The City Council of the City of North Richland Hills, Texas met in work session on the 24th day of February at 6:00 p.m. in the City Council Workroom prior to the 7:00 p.m. regular City Council meeting.

Present:	Oscar Trevino	Mayor
	Rita Wright Oujesky	Mayor Pro Tem
	Tito Rodriguez	Council, Place 1
	Suzy Compton	Council, Place 3
	Mason Orr	Council, Place 4
	Mike Benton	Council, Place 5
	Scott Turnage	Council, Place 6
Absent:	Tim Welch	Council, Place 7
Staff Members:	Mark Hindman	City Manager
	Paulette Hartman	Deputy City Manager
	Karen Manila	Assistant City Manager
	Jimmy Perdue	Director of Public Safety
	Mike Curtis	Managing Director
	Alicia Richardson	City Secretary
	Maleshia B. McGinnis	City Attorney

CALL TO ORDER

Mayor Trevino called the meeting to order at 6:00 p.m.

1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.

City Council had no questions for staff.

2. QUARTERLY FINANCIAL REPORT FOR THE PERIOD ENDING DECEMBER 31, 2019.

Director of Budget and Research Robert Myers reviewed the quarterly financial status reports for the period ending December 31, 2019. Mr. Myers reviewed the General Fund, Park Development Fund, Crime Control District and Utility Fund providing the

following year to date actuals.

General Fund

Revenue - \$23,504,034 (46.6% of revised budget)

Expenditures - \$12,713,502 (25.2% of revised budget)

Park Development Fund

Revenue - \$2,344,715 (24.7% of revised budget)

Expenditures - \$2,796,432 (29.5% of revised budget)

Crime Control District Fund

Revenue - \$1,509,039 (26.2% of revised budget)

Expenditures - \$1,352,087 (23.5% of revised budget)

Utility Fund

Revenue - \$9,125,103 (23.9% of revised budget)

Expenditures - \$9,010,765 (23.6% of revised budget)

3. IRON HORSE GOLF COURSE CLUBHOUSE AND GROUNDS IMPROVEMENTS UPDATE.

Director of Community Services Vickie Loftice provided an overview of club house and ancillary improvement recommendations for Iron Horse Golf Course. City Council had no concerns with staff's recommendations for the clubhouse.

Staff and City Council discussed way-finding and tee signs for the golf course. Mayor Trevino recommended the way-finding signs resemble Hole 14. Ms. Loftice presented three logo options for City Council's consideration. Staff and City Council discussed the three logos. City Council directed staff to move forward with the 1st rendering (Exhibit 1) that depicts the side of the train. City Council asked staff to incorporate additional detail on the train and to shorten the smoke stack coming from the train.

4. DISCUSS AND REVIEW MAJOR AND RESIDENTIAL STREET PRIORITIES AND RECOMMENDATIONS RELATED TO THE VOTER INFORMATION GUIDE FOR UPCOMING BOND ELECTION.

Deputy City Manager Paulette Hartman provided an update on the residential streets. A copy of the updated street listing (24) was provided to the City Council. Ms. Hartman informed City Council the street listing is ranked in priority order. Staff seeks direction from City Council on the street listing. There was no objection from City Council. Ms. Hartman reviewed the **voter education document**, prepared by staff, that will be provided to the public.

Mayor Trevino asked staff to include frequently asked questions in the voter education document. Mayor Trevino asked staff to include information about the last bond election, to include projects and funding allocated for such projects that were not completed.

City Manager Mark Hindman suggested that the funds remaining from the previous street bond election be used toward the reconstruction of Bedford-Eules Road.

Council member Turnage asked City Council if they would be amenable to include additional streets (Daniel, Lakeside, and Post Oak) with the unused money from the previous street bond election.

City Council was in agreement with Council member Turnage's recommendation.

Ms. Hartman informed City Council that staff will include frequently asked questions on the city's website. The frequently asked questions will also include the recommended street listing included in the 2020 bond election, as well as entire streets considered by the committee.

EXECUTIVE SESSION

1. **SECTION 551.072: DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY - 6700 & 6720 NE LOOP 820.**
2. **SECTION 551.087: DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS - 6700 & 6720 NE LOOP 820.**

Mayor Trevino announced at 7:00 p.m. that the City Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, specifically Section 551.072: Deliberate the purchase, exchange, lease or value of real property - 6700 & 6720 NE Loop 820 and Section 551.087: Deliberation regarding economic development negotiations - 6700 & 6720 NE Loop 820. Executive Session began at 7:02 p.m. and concluded at 7:07 p.m.

REGULAR MEETING

A. CALL TO ORDER

Mayor Trevino called the meeting to order February 24, 2020 at 7:12 p.m.

Present:	Oscar Trevino	Mayor
	Rita Wright Oujesky	Mayor Pro Tem
	Tito Rodriguez	Council, Place 1
	Suzy Compton	Council, Place 3
	Mason Orr	Council, Place 4

Mike Benton	Council, Place 5
Scott Turnage	Council, Place 6

Absent:	Tim Welch	Council, Place 7
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Staff Members:	Mark Hindman	City Manager
	Alicia Richardson	City Secretary
	Maleshia B. McGinnis	City Attorney

A.1 INVOCATION

Council member Orr gave the invocation.

A.2 PLEDGE

Council member Orr led the Pledge of Allegiance to the United States and Texas flags.

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)

There were no items for this category.

A.4 CITIZENS PRESENTATION

There were no requests to speak from the public.

A.5 PUBLIC COMMENTS

Mr. John Wiggons, 7317 Miracle Lane spoke on agenda item F.1. Mr. Wiggons commented on the funding and purchase of the new ambulance, specifically questioning the \$10,000 line item for priority scheduling. He wants to ensure the city is being fiscally responsible.

A.6 REMOVAL OF ITEM(S) FROM CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS

APPROVED

A MOTION WAS MADE BY MAYOR PRO TEM WRIGHT OUJESKY, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO APPROVE THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 6-0.

- B.1 APPROVE MINUTES OF THE FEBRUARY 10, 2020 CITY COUNCIL MEETING.**
- B.2 AUTHORIZE PURCHASE OF BOOKS AND OTHER LIBRARY MATERIALS FROM BAKER AND TAYLOR, LLC, USING THE INTERLOCAL GOVERNMENTAL CONTRACT FOR PURCHASING WITH THE CITY OF FORT WORTH, CONTRACT NO. 24153, IN THE AMOUNT NOT TO EXCEED THE AMOUNT OF \$155,430.**
- B.3 CONSIDER RESOLUTION NO. 2020-008, AUTHORIZING SUBMISSION OF THE APPLICATION AND ACCEPTANCE OF ALLOCATED FUNDS IF AWARDED FOR THE TEXAS GOVERNOR'S OFFICE CRIMINAL JUSTICE DIVISION FY2021 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE PROGRAM GRANT #4020501.**
- C. PUBLIC HEARINGS**
- C.1 PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 3640 APPROVING AN AMENDMENT TO THE FY 2019-2020 ADOPTED BUDGET.**

APPROVED

Mayor Trevino opened the public hearing and called on Director of Budget and Research Robert Myers to introduce the item.

Mr. Myers informed City Council the request before them this evening is to consider an ordinance approving proposed budget amendments. Mr. Myers shared the item was published in the Fort Worth Star Telegram on February 13, 2020 as required by the city's charter. Mr. Myers stated there are four separate items included as part of the requested budget amendment totaling \$2,121,921. These items include a funding request in the amount of \$120,000 for improvements to Fossil Creek Park, a funding request in the amount of \$364,411 for the replacement of an ambulance, a funding request in the amount of \$137,510 for IT security purchases, and additional funding in the amount of \$1,500,000 for the Loop 820 Redevelopment (2016) project.

Mr. Myers pointed out to City Council that there are two items--F.1, ambulance and F.2, cyber security--related to this proposed budget amendment for their consideration on the agenda.

Mayor Trevino asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor Trevino asked if there was anyone in the audience wishing to speak on the item to come forward. There being no one wishing to speak, Mayor Trevino closed the public hearing.

A MOTION WAS MADE BY COUNCIL MEMBER TURNAGE, SECONDED BY COUNCIL MEMBER COMPTON TO APPROVE ORDINANCE NO. 3640.

MOTION TO APPROVE CARRIED 6-0.

C.2 PUBLIC HEARING AND CONSIDERATION OF RESOLUTION NO. 2020-007, ADOPTING THE 46TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

APPROVED

Mayor Trevino opened the public hearing and called on Assistant Director of Neighborhood Services Kristin James to introduce the item.

Ms. James informed City Council this year staff was informed that the City of North Richland Hills will be awarded approximately \$299,000 for the 46th Year CDBG program. The proposed use for this funding is to reconstruct approximately 1,300 linear feet of sanitary sewer line along Matson Drive. The existing sewer lines are experiencing ongoing issues due to pipe settlement in some areas. Currently there are 6" clay tile sewer lines, and the proposed lines will be a 6" pvc line.

Mayor Trevino asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor Trevino asked if there was anyone in the audience wishing to speak on the item to come forward. There being no one wishing to speak, Mayor Trevino closed the public hearing.

A MOTION WAS MADE BY COUNCIL MEMBER ORR, SECONDED BY COUNCIL MEMBER TURNAGE TO APPROVE RESOLUTION NO. 2020-007.

MOTION TO APPROVE CARRIED 6-0.

D. PLANNING AND DEVELOPMENT

There were no items for this category.

E. PUBLIC WORKS

There are no items for this category.

F. GENERAL ITEMS

F.1 APPROVE PURCHASE OF A FRAZER AMBULANCE FROM MAC HAIK DODGE CHRYSLER JEEP IN THE AMOUNT OF \$338,937.00 THROUGH A BUYBOARD CONTRACT.

APPROVED

Managing Director Mike Curtis informed City Council the ambulance is a nine-year old model and it began to experience mechanical problems. Staff invested approximately \$8,000, but is unable to fix the ambulance. It appears the problem is related to the frame. This ambulance was originally scheduled to be replaced in FY 2021/2022. The city does not currently have a reserve ambulance. The priority delivery was essential as normal delivery times are six to eight months. The priority scheduling ensures the ambulance would be delivered in two to three months.

City Council and staff discussed the disposition of the current ambulance, by selling or auction, and the importance of receiving the new ambulance as soon as possible.

A MOTION WAS MADE BY COUNCIL MEMBER BENTON, SECONDED BY COUNCIL MEMBER COMPTON TO APPROVE THE PURCHASE OF A FRAZER AMBULANCE FROM MAC HAIK DODGE CHRYSLER JEEP IN THE AMOUNT OF \$338,937.00 THROUGH A BUYBOARD CONTRACT.

MOTION TO APPROVE CARRIED 6-0

F.2 AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH CATAPULT SYSTEMS, LLC TO PROVIDE CYBERSECURITY SERVICES THROUGH THE DIR-TSO-3843 PURCHASING CONTRACT.

APPROVED

Assistant Director of Information Services Bob Weakley informed City Council that the contract for consideration pertains to security enhancements.

City Council and staff discussed that there have not been any problems. Staff is being proactive in securing the network.

A MOTION WAS MADE BY MAYOR PRO TEM WRIGHT OUJESKY, SECONDED BY COUNCIL MEMBER BENTON TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH CATAPULT SYSTEMS, LLC TO PROVIDE CYBERSECURITY SERVICES THROUGH THE DIR-TSO-3843 PURCHASING CONTRACT.

MOTION TO APPROVE CARRIED 6-0.

F.3 APPROVE RESOLUTION NO. 2020-009, AUTHORIZING CONTINUED PARTICIPATION IN TARRANT COUNTY'S HOME INVESTMENT PARTNERSHIP PROGRAM.

APPROVED

Assistant Director of Neighborhood Services Kristin James informed City Council in order to participate in the HOME program, the city must commit to the required 30% match on an annual basis and may request up to \$200,000. Tarrant County reported that the average cost per project covered under the HOME Program is \$24,000. The \$120,000 would cover improvements to approximately five (5) homes. The required matching funds amount is \$36,000 and the funds were included as part of the FY 2019-20 adopted budget.

A MOTION WAS MADE BY COUNCIL MEMBER TURNAGE, SECONDED BY COUNCIL MEMBER ORR TO APPROVE RESOLUTION NO. 2020-009.

MOTION TO APPROVE CARRIED 6-0.

F.4 CONSIDER RESOLUTION NO. 2020-010, AUTHORIZING SUBMISSION OF THE APPLICATION AND ACCEPTANCE OF ALLOCATED FUNDS IF AWARDED FOR THE TEXAS GOVERNOR'S OFFICE CRIMINAL JUSTICE DIVISION FY2021 VIOLENCE AGAINST WOMEN JUSTICE AND TRAINING PROGRAM GRANT #4025701.

APPROVED

Director of Public Safety Jimmy Perdue shared with City Council that this grant is important to the organization and community. The funds will be utilized to renew the detective position focusing on violent offenses against women. The total grant application is for \$142,857 with a required 30% match of \$42,000.

A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY COUNCIL MEMBER TURNAGE TO APPROVE RESOLUTION NO. 2020-010.

MOTION TO APPROVE CARRIED 6-0.

G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA

APPROVED

City Manager Mark Hindman shared with City Council that this is a city sponsored project

and Babe's is paying rent to the city based on square footage. Since the construction is complete, the lease amount based on square footage will need to be amended.

A MOTION WAS MADE BY MAYOR PRO TEM WRIGHT OUJESKY, SECONDED BY COUNCIL MEMBER ORR TO AUTHORIZE THE CITY MANAGER TO EXECUTE SECOND AMENDMENT TO THE REAL ESTATE LEASE AND ECONOMIC DEVELOPMENT AGREEMENT WITH BABE'S-NRH, L.L.C. TO INCREASE SQUARE FOOTAGE AND MODIFY THE RENTAL PAYMENTS.

MOTION TO APPROVE CARRIED 6-0.

H. INFORMATION AND REPORTS

H.1 ANNOUNCEMENTS

Council member Benton made the following announcements.

Early voting for the March Primary Election continues through this Friday, February 28, 2020. Early voting locations include the Dan Echols Center in North Richland Hills and other locations around Tarrant County. Please visit the Tarrant County Elections website for more information.

The Mayor's 5K Run & Walk will take place on Saturday, March 14, 2020 starting at 9:00 a.m. at NRH2O Family Waterpark. All fitness levels are welcome to participate. Registration is \$20.00 and comes with a t-shirt. Visit the city's website to find more information and sign up.

Kudos Korner - Jeff Smith, Casey Kirkpatrick, Tristan Clarke, Drew Weinberg and Kent Spencer with the Fire Department - A citizen called to convey his appreciation for the crew that responded when his mother-in-law became ill while shopping in North Richland Hills. Neither he, nor his wife, could believe how quickly the ambulance arrived. He said not only was the response fast, but the respect and care that the paramedics showed his mother-in-law was incredible. His family cannot thank the Fire Department enough for the work that they do.

I. ADJOURNMENT

Mayor Trevino adjourned the meeting at 7:47p.m.

Oscar Trevino, Mayor

ATTEST:

Alicia Richardson, City Secretary