

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** December 9, 2019
SUBJECT: Public Hearing and consideration of Ordinance No. 3624,
approving an amendment to the FY 2019-2020 Adopted Budget.
PRESENTER: Robert Myers, Budget Director

SUMMARY:

The City Council is requested to open a public hearing and receive public comment on amendments to the 2019/2020 Adopted Budget. At the conclusion of the public hearing, Council is requested to consider the approval of Ordinance No. 3624, approving the proposed budget amendments.

GENERAL DESCRIPTION:

The Fiscal Year 2019-2020 Budget was adopted by the City Council on September 9, 2019 and became effective at the start of the fiscal year on October 1, 2019. On October 28, 2019 an ordinance amending the Fiscal Year 2019-2020 Budget for additional funding requirements for the replacement of the City's Enterprise Resource Planning Software was approved by the City Council. Since that time, events have occurred that necessitate a second amendment to the budget. The changes reflected in this amendment are summarized below.

BUDGET AMENDMENTS:

On October 28, 2019, staff presented to the City Council the anticipated costs associated with the Iron Horse Golf Course Improvements project along with the final construction bids. As part of the presentation staff identified that additional funding would be required for grounds improvements that included items such as the replacement of the wooden deck on the Iron Horse Golf Course section A bridge, replacement course signage, adding additional signage, other miscellaneous improvements, and contingency for a total estimated cost of \$100,000. This estimate is higher than the amount originally presented (\$94,100) to allow a slightly higher contingency to help cover for any unforeseen needs in replacement signage. Staff also identified additional funding would be required for clubhouse exterior improvements, which included repair of siding and exterior paint, refreshing landscape at the entry/grounds and refreshing the entry walk for a total estimated cost of \$43,500.

At this time staff is prepared for the award of the contract for the first of these projects, the replacement of the wooden deck on the section A bridge. Staff requests City Council amend the budget for the proposed grounds improvements and clubhouse exterior improvements. Funding for these improvements is proposed to be available as follows:

- \$100,000 from reserves in the Golf Operations Fund
- \$43,500 from the planned contribution to reserves in the Facilities / Construction Management Fund

The impact of the amendment on the Fiscal Year 2019-2020 Operating Budget is summarized below. The amendment reflects the transfer-out of reserves to the Iron Horse Golf Course Improvements Project (GC1901).

Fund	Adopted 2019/2020	Amendment	Amended 2019/2020
Golf Course Fund	\$1,651,547	\$100,000	\$1,751,547
Total Expenditures	\$1,651,547	\$100,000	\$1,751,547

The impact of the amendment on the Fiscal Year 2019-2020 Capital Budget is summarized below. The amendment reflects an increase of \$100,000 in the Iron Horse Golf Course Improvements Project (GC1901) for the proposed grounds improvements and an increase of \$43,500 for the addition of the Iron Horse Golf Course Clubhouse Exterior Improvements Project (FC2003) for the proposed clubhouse exterior improvements.

Category	Revised 2019/2020	Amendment	Amended 2019/2020
Street & Sidewalk	\$2,413,375		\$2,413,375
Drainage	575,000		575,000
Utility	4,205,000		4,205,000
Parks & Recreation	4,151,000	100,000	4,251,000
Aquatic Park	100,000		100,000
Facilities	373,000	43,500	416,500
Major Capital Equipment	2,150,859		2,150,859
Economic Development	-		-
CIP Personnel	336,657		336,657
Other	-		-
Total CIP Project Expenditures	\$14,304,891	\$143,500	\$14,448,391

In order to amend the budget, the City is required to conduct a public hearing to receive public comments. A notice of public hearing was posted in the Star Telegram on Wednesday, November 27, 2019.

RECOMMENDATION:

Approve Ordinance No. 3624.