

**MINUTES OF THE MEETING OF THE  
CONSTRUCTION CODE OF APPEALS  
CITY OF NORTH RICHLAND HILLS, TEXAS  
WORK SESSION  
August 15, 2019**

**1.  
CALL TO ORDER**

The meeting was called to order by Chief Building Official Dave Pendley at 6:05 p.m.

**Present at the Work Session are:**

PRESENT	Chairman	Kurt Cameron Terry Brown Phillip Varughese WD 'Mac' McCarthy Marc Trevino Keith Kirkwood
CITY STAFF	Building Official Recording Secretary	Dave Pendley Cindy Garvin Darla Paschall

**2.  
Oaths of Offices**

**Kurt Cameron, Phillip Varughese, Marc Trevino, Heath Kirkwood and W.D. McCarthy were sworn in.**

**3.  
ROLL CALL**

PRESENT	Chairman	Kurt Cameron Terry Brown Phillip Varughese WD 'Mac' McCarthy Marc Trevino Heath Kirkwood
CITY STAFF	Building Official Recording Secretary	Dave Pendley Cindy Garvin Darla Paschall

**4.  
Election for Chairman**

Kurt Cameron elected for Chair, Terry Browning elected for Vice Chair

**5.  
Approval of Minutes of March 17, 2015 Construction Code of Appeals Board**

**Approved**

Kurt Cameron motions to approve the minutes, Phillip Varughese seconds motion. The motion passes unanimously (6, 0)

**6.  
Briefing on Adoption of 2018 I-Codes**

Dave Pendley gave an overview of the Code Adoption from the 2012 Codes to the adoption to the 2018 Codes.

**7.  
Consideration of Purposed NCTCOG Amendment option of Section 903.2.11.9  
Requiring Fire Sprinklers in Buildings over 6,000 SF.**

**Approved**

Phillip Varughese motions to adopt the section 903.2.11.6. Terry Brown seconds the motion. The motion passes unanimously (6, 0)

**8.  
Consideration of Adoption of the 2018 I-Codes for International Building Codes.**

Dave Pendley presented the Board with the changes of the codes for the 2018 International Building Codes After the presentation and discussion, the Board motioned to approve the consideration for the International Building Codes.

**APPROVED**

Marc Trevino motions to adopt the 2018 International Building Codes. Phillip Varughese seconds the motion. The motion passes unanimously (6, 0)

9.

**Consideration of Adoption of the 2018 I- Codes for International Residential Codes**

Dave Pendley presented the Board with the changes of the codes for the 2018 International Residential Codes After the presentation and discussion, the Board motioned to approve the consideration for the International Residential Codes.

**APPROVED**

Heath Kirkwood motions to adopt the 2018 International Building Codes. Terry Brown seconds the motion. The motion passes unanimously (6, 0)

**5 Minute Recess**

**Meeting started back up at 8:01**

10.

**Consideration of Adoption of the 2018 I-Codes for International Mechanical Code**

Dave Pendley presented the Board with the changes of the codes for the 2018 International Mechanical Codes After the presentation and discussion, the Board motioned to approve the consideration for the International Mechanical Code.

**APPROVED**

Phillip Varughese motions to adopt the 2018 International Mechanical Code, Terry Browning seconds the motion. The motion passes unanimously (6, 0)

11.

**ADJOURNMENT**

Kurt Cameron called the meeting adjourned at 8:13 pm.

---

Kurt Cameron  
Chairman