



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER 130653

PAGE 1 OF 14

DATE: 7/23/2019

SUBJECT: **BID NO. 2018-136 - ANNUAL CONTRACT FOR OVERHEAD DOOR AND BI-FOLD DOOR PREVENTATIVE MAINTENANCE AND REPAIR - FACILITIES MANAGEMENT - VARIOUS VENDORS - EXERCISE FIRST OPTION FOR RENEWAL - SAME FIRM FIXED PRICES**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court approve renewal of Bid No. 2018-136, Annual Contract for Overhead Door and Bi-Fold Door Preventative Maintenance and Repair, for the first optional twelve (12) month period at the same firm fixed prices.

BACKGROUND:

On September 18, 2018, through Court Order #128579, the Commissioners Court awarded Bid No. 2018-136, Annual Contract for Overhead Door and Bi-Fold Door Preventative Maintenance and Repair, for Facilities Management, to the following vendors:

Primary	Adams/Ellison Ltd. d/b/a Overhead Door Co. of Fort Worth
Secondary	Artex Overhead Door
Alternate	Family Christian Door

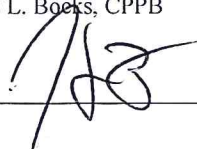
The awards were based upon low bid per item and contained options to renew for two (2) additional twelve (12) month periods.

The vendors notified Purchasing in writing that prices will remain firm through September 17, 2020. Facilities Management notified Purchasing in writing that they are pleased with the vendors listed above and want to renew.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Commissioners Court approve renewal of Bid No. 2018-136, Annual Contract for Overhead Door and Bi-Fold Door Preventative Maintenance and Repair, for another twelve (12) month period.

FISCAL IMPACT:

Expenses for last year were approximately \$20,041.10. Orders are placed on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	James L. Books, CPPB	
		APPROVED BY:		



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

MELISSA LEE, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

June 11, 2019

Adams/Elison LTD d/b/a Overhead Door Co of Fort Worth
840 Southway Circle
Fort Worth, TX 76115
derwin@ohdfw.com

Subject: Agreement Renewal

Reference: RFB NO. RFB 2018-136 ANNUAL CONTRACT FOR OVERHEAD DOOR AND
BI-FOLD DOOR PREVENTATIVE MAINTENANCE AND REPAIR

Dear Sir/Madam:

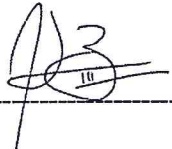
Referenced bid was for twelve (12) months with two (2) options to renew for twelve (12) months.
If renewed, the contract would run from 9/18/2019 through 9/17/2020.

Do you wish to continue this arrangement with Tarrant County at the same fixed prices for an
additional 12 months?

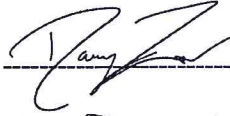
Please advise by signing below and returning by fax or email no later than 5:00 P.M.
6/28/2019.

☒ YES (X), Overhead Door Co will continue for 12 months at the same price(s).

☐ NO (X), Overhead Door Co will not continue for 12 months at the same price(s).



James L. Bocks, MBA, CPPB
Senior Buyer, Tarrant County
(P) 817.884.1738
(F) 817.850.2935
(E) jlbocks@tarrantcounty.com



Name: Darryl Locke
Overhead Door Co
(P) 817-921-3641
(F) 817-923-7289
(E) Darryl@OHDFW.com



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

MELISSA LEE, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

June 11, 2019

Artex Overhead Door
1114 W Harris Rd, Suite 101
Arlington, TX 76001
Artexoverheaddoor@msn.com

Subject: Agreement Renewal

Reference: RFB NO. RFB 2018-136 ANNUAL CONTRACT FOR OVERHEAD DOOR AND
BI-FOLD DOOR PREVENTATIVE MAINTENANCE AND REPAIR

Dear Sir/Madam:

Referenced bid was for twelve (12) months with two (2) options to renew for twelve (12) months.
If renewed, the contract would run from 9/18/2019 through 9/17/2020.

Do you wish to continue this arrangement with Tarrant County at the same fixed prices for an
additional 12 months?

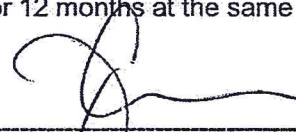
Please advise by signing below and returning by fax or email no later than 5:00 P.M.
6/28/2019.

☒ YES (X), Artex Overhead Door will continue for 12 months at the same price(s).

☐ NO (X), Artex Overhead Door will not continue for 12 months at the same price(s).



James L. Bocks, MBA, CPPB
Senior Buyer, Tarrant County
(P) 817.884.1738
(F) 817.850.2935
(E) jlbocs@tarrantcounty.com



Name: John Conner
Artex Overhead Door
(P) 817-472-9198
(F) _____
(E) artexjohn@gmail.com



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

MELISSA LEE, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

June 11, 2019

Family Christian Door
3819 Rufe Snow Dr, Suite 204
North Richland Hills, TX 76180
sirlouisfcd@gmail.com

Subject: Agreement Renewal

Reference: RFB NO. RFB 2018-136 ANNUAL CONTRACT FOR OVERHEAD DOOR AND
BI-FOLD DOOR PREVENTATIVE MAINTENANCE AND REPAIR

Dear Sir/Madam:

Referenced bid was for twelve (12) months with two (2) options to renew for twelve (12) months.
If renewed, the contract would run from 9/18/2019 through 9/17/2020.

Do you wish to continue this arrangement with Tarrant County at the same fixed prices for an
additional 12 months?

Please advise by signing below and returning by fax or email no later than 5:00 P.M.
6/28/2019.

 X YES (X), Family Christian Door will continue for 12 months at the same price(s).

 NO (X), Family Christian Door will not continue for 12 months at the same price(s).

A handwritten signature in black ink, appearing to be "JB", written over a horizontal line.

James L. Bocks, MBA, CPPB
Senior Buyer, Tarrant County
(P) 817.884.1738
(F) 817.850.2935
(E) jlbocks@tarrantcounty.com

A handwritten signature in black ink, appearing to be "Todd Green", written over a horizontal line.

Name: Todd Green
Family Christian Door
(P) 817-595-9900
(F) _____
(E) tgreen@fcdoors.com

Memorandum

To: Mike Amador
Dept.: Facilities
From: James Bocks, MBA, CPPB, Senior Buyer, Purchasing Department
Date: June 11, 2019
Re: RFB 2018-136 ANNUAL CONTRACT FOR OVERHEAD DOOR AND BI-FOLD
DOOR PREVENTATIVE MAINTENANCE AND REPAIR

The above referenced contract will expire on 9/17/2019. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The first renewal term will commence 9/18/2019 and would expire 9/17/2020.

If you wish to exercise this first option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, 6/28/2019.**

Overhead Door Company of Fort Worth (P)
Artex Overhead Doors (S)
Family Christian Doors LLC (A)

☒ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract.

532011 / 10000 / _____ / _____
(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: _____

Mark Bocks

DATE: _____

6-11-2019

**RFB 2018-136 ANNUAL CONTRACT FOR OVERHEAD DOOR AND BI-FOLD DOOR
PREVENTATIVE MAINTENANCE AND REPAIR**

			Primary		Secondary		Alternate
			Adams/Ellison LTD dba Overhead Door Co. Of Fort Worth		Artex Overhead Door Arlington, TX		Family Christian Door
			Fort Worth, TX				North Richland Hills, TX
			HUB:	No	HUB:	No	No
			Co-Op:	Yes	Co-Op:	Yes	Yes
Item	Item	Qty	Unit	Extended	Unit	Extended	Unit
SECTION I: PREVENTATIVE MAINTENANCE VISITS							
Administration Building							
1	Overhead Door PM Visit - 16 x 10 - Two Doors	2	\$ 25.00	\$ 100.00	\$ 150.00	\$ 600.00	\$ 200.00 \$ 800.00
Central Garage							
2	Overhead Door PM Visit - 14.16 x 12.16 - One Door	2	\$ 25.00	\$ 50.00	\$ 100.00	\$ 200.00	\$ 200.00 \$ 400.00
3	Overhead Door PM Visit - 10 x 12.16 - One Door	2	\$ 25.00	\$ 50.00	\$ 100.00	\$ 200.00	\$ 200.00 \$ 400.00
4	Overhead Door PM Visit - 10 x 10.16 - Two Doors	2	\$ 25.00	\$ 100.00	\$ 100.00	\$ 400.00	\$ 200.00 \$ 800.00
Corrections Center							
5	Overhead Door PM Visit - 26 x 20 - One Door	2	\$ 25.00	\$ 50.00	\$ 100.00	\$ 200.00	\$ 400.00 \$ 800.00
6	Overhead Door PM Visit - 12 x 20 - Two Doors	2	\$ 25.00	\$ 100.00	\$ 100.00	\$ 400.00	\$ 400.00 \$ 1,600.00
7	Overhead Door PM Visit - 10 x 20 - Two Doors	2	\$ 25.00	\$ 100.00	\$ 100.00	\$ 400.00	\$ 400.00 \$ 1,600.00

RFB 2018-136 ANNUAL CONTRACT FOR OVERHEAD DOOR AND BI-FOLD DOOR
PREVENTATIVE MAINTENANCE AND REPAIR

		Primary		Secondary		Alternate
		Adams/Ellison LTD dba Overhead Door Co. Of Fort Worth		Artex Overhead Door Arlington, TX		Family Christian Door
		Fort Worth, TX				North Richland Hills, TX
		HUB:	No	HUB:	No	No
		Co-Op:	Yes	Co-Op:	Yes	Yes
Item	Item	Qty	Unit	Extended	Unit	Extended
SECTION I: PREVENTATIVE MAINTENANCE VISITS						
Elections Center						
8	Overhead Door PM Visit - 10 x 10.16 - Four Doors	2	\$ 25.00	\$ 200.00	\$ 100.00	\$ 800.00
Family Law Center						
9	Overhead Door PM Visit - 9.75 x 9.41 - Two Doors	2	\$ 25.00	\$ 100.00	\$ 100.00	\$ 200.00
10	Overhead Door PM Visit - 36.58 x 15 - One Door	2	\$ 25.00	\$ 50.00	\$ 100.00	\$ 200.00
11	Overhead Door PM Visit - 10.83 x 11 - One Door	2	\$ 25.00	\$ 50.00	\$ 100.00	\$ 200.00
12	Overhead Door PM Visit - 12.58 x 9.67 - One Door	2	\$ 25.00	\$ 50.00	\$ 100.00	\$ 200.00
Fire Marshal Office						
13	Overhead Door PM Visit - 14.16 x 12.16 - Two Doors	2	\$ 25.00	\$ 100.00	\$ 400.00	\$ 800.00

**RFB 2018-136 ANNUAL CONTRACT FOR OVERHEAD DOOR AND BI-FOLD DOOR
PREVENTATIVE MAINTENANCE AND REPAIR**

			Primary		Secondary		Alternate							
			Adams/Ellison LTD dba Overhead Door Co. Of Fort Worth		Artex Overhead Door Arlington, TX		Family Christian Door North Richland Hills, TX							
			Fort Worth, TX											
			HUB:	No	HUB:	No	HUB:	No						
			Co-Op:	Yes	Co-Op:	Yes	Co-Op:	Yes						
Item	Item	Qty	Unit	Extended	Unit	Extended	Unit	Extended						
SECTION I: PREVENTATIVE MAINTENANCE VISITS														
Fire Marshal Office														
14	Overhead Door PM Visit - 14.16 x 12.16 - One Door (Opener I)	2	\$	25.00	\$	50.00	\$	100.00	\$	200.00	\$	200.00	\$	400.00
15	Overhead Door PM Visit - 14.16 x 12.16 - One Door (Opener II)	2	\$	25.00	\$	50.00	\$	100.00	\$	100.00	\$	200.00	\$	400.00
16	Overhead Door PM Visit - 10 x 10 - Three Doors	2	\$	25.00	\$	150.00	\$	100.00	\$	600.00	\$	200.00	\$	1,200.00
17	Overhead Door PM Visit - 11.41 x 15.41 - One Door (Opener I)	2	\$	25.00	\$	50.00	\$	100.00	\$	200.00	\$	250.00	\$	500.00
18	Overhead Door PM Visit - 11.41 x 15.41 - One Door (Opener II)	2	\$	25.00	\$	50.00	\$	100.00	\$	200.00	\$	250.00	\$	500.00

RFB 2018-136 ANNUAL CONTRACT FOR OVERHEAD DOOR AND BI-FOLD DOOR
PREVENTATIVE MAINTENANCE AND REPAIR

			Primary		Secondary		Alternate
			Adams/Ellison LTD dba Overhead Door Co. Of Fort Worth		Artex Overhead Door Arlington, TX		Family Christian Door North Richland Hills, TX
			HUB:	No	HUB:	No	No
			Co-Op:	Yes	Co-Op:	Yes	Yes
Item	Item	Qty	Unit	Extended	Unit	Extended	Unit
SECTION I: PREVENTATIVE MAINTENANCE VISITS							
Lon Evans Corrections Center							
19	Bi-Fold Door PM Visit - 5.91 x 15.2 - Set of Two Doors (Set I)	2	\$ 25.00	\$ 50.00	\$ 150.00	\$ 300.00	\$ 450.00 \$ 900.00
20	Bi-Fold Door PM Visit - 5.91 x 15.2 - Set of Two Doors (Set II)	2	\$ 25.00	\$ 50.00	\$ 150.00	\$ 300.00	\$ 450.00 \$ 900.00
21	Bi-Fold Door PM Visit - 11.54 x 15.2 - Set of Two Doors	2	\$ 25.00	\$ 50.00	\$ 150.00	\$ 300.00	\$ 450.00 \$ 900.00
Plaza Building							
22	Overhead Door PM Visit - 22.91 x 17.91 - One Door	2	\$ 25.00	\$ 50.00	\$ 150.00	\$ 300.00	\$ 450.00 \$ 900.00
23	Overhead Door PM Visit - 41.16 x 17.91 - One Door	2	\$ 25.00	\$ 50.00	\$ 150.00	\$ 300.00	\$ 550.00 \$ 1,100.00

**RFB 2018-136 ANNUAL CONTRACT FOR OVERHEAD DOOR AND BI-FOLD DOOR
PREVENTATIVE MAINTENANCE AND REPAIR**

		Primary		Secondary		Alternate	
		Adams/Ellison LTD dba Overhead Door Co. Of Fort Worth		Artex Overhead Door Arlington, TX		Family Christian Door North Richland Hills, TX	
		HUB:	No	HUB:	No	HUB:	No
		Co-Op:	Yes	Co-Op:	Yes	Co-Op:	Yes
Item	Item	Qty	Unit	Extended	Unit	Extended	Extended
SECTION I: PREVENTATIVE MAINTENANCE VISITS							
Resource Connection Building 5000							
24	Overhead Door PM Visit - 10 x 10 - One Door	2	\$ 25.00	\$ 50.00	\$ 100.00	\$ 200.00	\$ 400.00
25	Overhead Door PM Visit - 12 x 12 - Two Doors	2	\$ 25.00	\$ 100.00	\$ 100.00	\$ 175.00	\$ 700.00
Resource Connection Building 5020							
26	Overhead Door PM Visit - 10 x 12 - One Door	2	\$ 25.00	\$ 50.00	\$ 100.00	\$ 200.00	\$ 400.00
27	Overhead Door PM Visit - 10 x 12 - One Door	2	\$ 25.00	\$ 50.00	\$ 100.00	\$ 200.00	\$ 400.00
28	Overhead Door PM Visit - 10 x 12 - Two Doors	2	\$ 25.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 800.00
29	Overhead Door PM Visit - 10 x 12 - Eight Doors	2	\$ 25.00	\$ 400.00	\$ 50.00	\$ 200.00	\$ 3,200.00
Resource Connection Building 5041							
30	Overhead Door PM Visit - 10 x 10 - Two Doors	2	\$ 25.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 800.00
31	Overhead Door PM Visit - 10 x 10 - Two Doors	2	\$ 25.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 800.00

**RFB 2018-136 ANNUAL CONTRACT FOR OVERHEAD DOOR AND BI-FOLD DOOR
PREVENTATIVE MAINTENANCE AND REPAIR**

			Primary		Secondary		Alternate
			Adams/Ellison LTD dba Overhead Door Co. Of Fort Worth		Artex Overhead Door Arlington, TX		Family Christian Door
			Fort Worth, TX				North Richland Hills, TX
			HUB:	No	HUB:	No	No
			Co-Op:	Yes	Co-Op:	Yes	Yes
Item	Item	Qty	Unit	Extended	Unit	Extended	Unit
SECTION I: PREVENTATIVE MAINTENANCE VISITS							
Resource Connection Building 5051							
32	Overhead Door PM Visit - 10 x 10 - One Door	2	\$ 25.00	\$ 50.00	\$ 100.00	\$ 200.00	\$ 400.00
33	Overhead Door PM Visit - 10 x 10 - Three Doors	2	\$ 25.00	\$ 150.00	\$ 100.00	\$ 600.00	\$ 1,200.00
Scott D. Moore Juvenile Justice Center							
34	Overhead Door PM Visit - 10 x 10.5 - Two Doors	2	\$ 25.00	\$ 100.00	\$ 150.00	\$ 600.00	\$ 800.00
Tim Curry Justice Center							
35	Overhead Door PM Visit - 9.16 x 8.33 - Two Doors	1	\$ 25.00	\$ 50.00	\$ 100.00	\$ 200.00	\$ 400.00
36	Overhead Door PM Visit - 14.41 x 13.66 - One Door	1	\$ 25.00	\$ 25.00	\$ 100.00	\$ 100.00	\$ 250.00
37	Overhead Door PM Visit - 12.33 x 13.58 - One Door	1	\$ 25.00	\$ 25.00	\$ 100.00	\$ 100.00	\$ 250.00
SECTION I: PREVENTATIVE MAINTENANCE VISITS							
Tom Vandergriff Civil Courts							
38	Overhead Door PM Visit - 24.58 x 16 - One Door	1	\$ 25.00	\$ 25.00	\$ 100.00	\$ 100.00	\$ 400.00

RFB 2018-136 ANNUAL CONTRACT FOR OVERHEAD DOOR AND BI-FOLD DOOR
: PREVENTATIVE MAINTENANCE AND REPAIR

			Primary		Secondary		Alternate					
			Adams/Ellison LTD dba Overhead Door Co. Of Fort Worth		Artex Overhead Door		Family Christian Door					
			Fort Worth, TX		Arlington, TX		North Richland Hills, TX					
			HUB:	No	HUB:	No	HUB:	No				
			Co-Op:	Yes	Co-Op:	Yes	Co-Op:	Yes				
Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended					
Item	Item	Qty										
SECTION I: PREVENTATIVE MAINTENANCE VISITS												
Tom Vandergriff Civil Courts												
39	Overhead Door PM Visit - 12.58 x 16 - One Door	1	\$	25.00	\$	25.00	\$	100.00	\$	300.00	\$	300.00
40	Overhead Door PM Visit - 12 x 14- One Door	1	\$	25.00	\$	25.00	\$	100.00	\$	300.00	\$	300.00
41	Overhead Door PM Visit - 8.5 x 10 - One Door	1	\$	25.00	\$	25.00	\$	100.00	\$	300.00	\$	300.00
TOTAL SECTION I: PREVENTATIVE MAINTENANCE VISITS			\$	3,150.00			\$	12,700.00			\$	31,300.00

**RFB 2018-136 ANNUAL CONTRACT FOR OVERHEAD DOOR AND BI-FOLD DOOR
PREVENTATIVE MAINTENANCE AND REPAIR**

		Primary		Secondary		Alternate
		Adams/Ellison LTD dba Overhead Door Co. Of Fort Worth		Artex Overhead Door Arlington, TX		Family Christian Door North Richland Hills, TX
		HUB:	No	HUB:	No	No
		Co-Op:	Yes	Co-Op:	Yes	Yes
Item	Item	Qty	Unit	Extended	Unit	Extended
SECTION II: DOOR REPAIR SERVICE						
1	Parts Mark-Up	1		20%		20%
2	Regular Hourly Rate	60		\$ 96.00	\$ 5,760.00	\$ 99.00 \$ 5,940.00
3	Non-Regular Hourly Rate	1		\$ 120.00	\$ 120.00	\$ 185.00 \$ 199.00
4	Holiday/Weekend Hourly Rate	1		\$ 180.00	\$ 180.00	\$ 200.00 \$ 199.00
TOTAL SECTION II: DOOR REPAIR SERVICE				\$	6,060.00	\$ 10,885.00 \$ 6,338.00
BID TOTAL				\$	9,210.00	\$ 23,585.00 \$ 37,638.00



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. 2018-136, Annual Contract for Automatic and Manual Door Preventative Maintenance and Repair

County Department: PURCHASING

Contact Person: Jack Beacham, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-1133

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
