



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** August 12, 2019

SUBJECT: Authorize the City Manager to execute a contractor agreement, as grant fiduciary for the North Texas Anti-Gang (TAG) Center, for a TAG Center Administrator with Kevin Scott McRory in an amount of \$147,228 per year effective September 1, 2019 and for each successive one-year renewal

PRESENTER: Jimmy Perdue, Chief of Police

SUMMARY:

As a part of the North Texas Anti-Gang (TAG) grant awarded to the City of North Richland Hills (NRH), an administrator position is needed to oversee the operational aspects of the TAG. The position was advertised and processed through the NRH Human Resources Department following all normal protocols. Following a review of resumes and an interview panel, Kevin Scott McRory was selected as the best candidate and offered the position. The position is a contract employee who will be under contract with NRH working at the TAG Center office in Irving, Texas.

GENERAL DESCRIPTION:

Pursuant to the FY 2020 grant award for the TAG Center by the Office of the Governor Resolution No. 2019-012, NRH as the grant fiduciary is charged with conducting transactions for the grant on behalf of the TAG Center. As such, the attached Contractor Agreement names Kevin Scott McRory as the center's administrator as well as specifies the terms of his contract employment.

The TAG Center administrator is compensated for services rendered at rate of \$146,328 per year paid equally on a monthly schedule of \$12,194 plus a \$75 per month cellphone allowance. The total monthly compensation is \$12,269. The contract will automatically renew for successive one year terms unless cancelled by either party. NRH will only be obligated for the contract as long as grant funding is available and has been appropriated.

RECOMMENDATION:

Authorize the City Manager to execute a contractor agreement, as grant fiduciary for the North Texas Anti-Gang (TAG) Center, for a TAG Center Administrator with Kevin Scott McRory in an amount of \$147,228 per year effective September 1, 2019 and for each successive one-year renewal.