



## CAPITAL IMPROVEMENT ADVISORY COMMITTEE MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** June 20, 2019

**SUBJECT:** Approve minutes of the January 17, 2019, Capital Improvements Advisory Committee meeting.

**PRESENTER:** Caroline Waggoner, Public Works Director

### **SUMMARY:**

The minutes are approved by a majority vote of the Committee at the Capital Improvements Advisory Committee meetings.

### **GENERAL DESCRIPTION:**

The Planning & Zoning Department prepares action minutes for each Capital Improvements Advisory Committee meeting. The minutes from each meeting are placed on a later agenda for review and approval by the Committee. Upon approval of the minutes, an electronic copy will be added to the City's website.

### **RECOMMENDATION:**

Approve minutes of the January 17, 2019, Capital Improvements Advisory Committee meeting.