



## CITY COUNCIL MEMORANDUM

**From:** The Office of the City Manager **Date:** April 8, 2019  
**Subject:** Authorize the city manager to execute a professional services contract with GolfScapes, Inc. for the Iron Horse Golf Course improvements project in the amount of \$285,000.  
**Presenter:** Vickie Loftice, Managing Director of Community Services

### **Summary:**

City Council is being asked to authorize the city manager to execute a professional services contract with GolfScapes, in the amount of \$285,000, for professional services related to the Iron Horse Golf Course improvements project.

### **General Description:**

The objective of this project is to design and recommend golf course improvements to include the following project areas:

1. Overall golf course grading and sloping for positive drainage.
2. Irrigation system renovation.
3. Fairway, tee and green leveling.
4. Associated limited cart path modifications.

The city issued a request for qualifications to select the design team most closely aligned with successful planning, development and execution of this project. Responses were received on December 11, 2018 from:

Colligan Golf Design  
Golfscapes, Inc.  
Evergreen Alliance Golf Limited, PL (Arcis)

In accordance with city policy, an evaluation committee evaluated the proposals received and conducted formal interviews on January 23, 2019. The committee was comprised of: Antonio Evangelista, Grand Hall Supervisor; Caroline Waggoner, Public Works Director; Mark Mills, Finance Director; Joe Pack, Senior Park Planner; and Bill Thornton, Assistant Director of Parks and Recreation.

The formal interview was formatted to allow each project team the opportunity to communicate their experience with golf course renovation and improvements, their resources to complete the work and their references with similar projects.



After thorough discussion, the selection committee concurred that GolfScapes, Inc. is the most qualified for the project. As such, a professional services agreement with GolfScapes, Inc. has been negotiated to include the following services:

- Design management;
- Concept, preliminary and final design;
- Environmental clearance services;
- Assistance with construction phase services;
- Topographic survey;
- Texas Department of Licensing and Regulation permitting.

The agreement also includes the option to add special services for:

- Subsurface utility engineering services;
- Geotechnical engineering services.

The total cost for all services represents approximately 9.5% of the anticipated construction cost. GolfScapes, Inc. has successfully completed similar projects including the Cowboys Golf Club in Grapevine, the City of Mesquite Golf Club, Tempest Golf Club in Gladewater, and Weeks Park Golf Course in Wichita Falls.

**Recommendation:**

Authorize the city manager to execute a professional services contract with GolfScapes, Inc. for the Iron Horse Golf Course improvements project in the amount of \$285,000.