



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** February 25, 2019

SUBJECT: Approve award of Bid No. 19-010 to The Paysage Group LLC, dba Smith Lawn and Tree, for combined services for general parks mowing, landscape services and rights-of-way mowing in an amount up to \$746,475.

PRESENTER: Tanner Arwine, Parks Assistant Superintendent

SUMMARY:

This item is to award the bid to The Paysage Group LLC dba Smith Lawn and Tree for general parks mowing, landscape services and rights-of-way mowing that exceed the \$50,000 purchasing threshold for regularly budgeted maintenance related items.

GENERAL DESCRIPTION:

The North Richland Hills Parks and Recreation Department contracts for general parks mowing and landscape services for city parks, municipal facilities and rights-of-way properties. This request for bid (RFB) is a consolidation of three current and separate contracts for parks mowing, right-of-way mowing and landscape services. Funding for these services is allocated as follows:

	General Fund	Parks/Rec Facilities Dev. Fund	Utility Fund
General Parks Mowing	✓	✓	
Landscape Services	✓	✓	
Rights-of-Way Mowing			✓



Four bids were received on February 5, 2019. One of the bids was incomplete. The responsive bids are as follows:

Vendor	Parks Mowing	Landscape Services	Rights-of-Way Mowing	Annual Total
Paysage Group dba Smith Lawn and Tree	\$419,484	\$139,719	\$187,272	\$746,475
GI Mow	\$495,960	\$126,780	\$259,524	\$882,264
Yellowstone Landscape	\$458,478	\$257,371	\$195,371	\$910,933

The total bid amount is for a one-year period, with four additional renewal options to renew for one-year each. The remaining renewals will not require additional City Council approval, provided the funds are appropriated in the city's annual budget for the initial term (March 2019 – March 2020), and the remaining renewal years, and the terms and conditions of the contract do not change.

Staff anticipates expenditures towards this contract in fiscal year 2018-19 will not exceed the current available balance of \$587,684. Should additional funds be needed in fiscal year 2018-19 beyond the \$587,684 currently available, the additional funding will be considered as part of the Amended Budget process.

Awarding this RFB to the low bidder, The Paysage Group dba Smith Lawn and Tree, in an amount up to \$746,475 will allow the Parks and Recreation Department to continue to provide quality park, facility, and rights-of-way maintenance services at an exceptional value for the city.

Funding is available from each funding source to complete the anticipated number of remaining mowing cycles in fiscal year 2018-19.

RECOMMENDATION:

Approve award of Bid No. 19-010 to The Paysage Group LLC dba Smith Lawn and Tree for combined services for general parks mowing, landscape services and rights-of-way mowing in an amount up to \$746,475.