

November 21, 2018

DataProse, LLC
1122 W. Bethel Rd., Suite 100
Coppell, TX 75019
Attn: Tim Zombik

RE: Contract for 2016-0370-C Utility Bill Printing and Mailing Services and Insert Printing Services
Vendor No: 518140
Contract Date: 2/12/2019 to 2/21/2020
Renewals Remaining: 2 – after this renewal

Dear Tim:

The City of Plano has decided to renew the above referenced contract. It is understood all terms and conditions will be held firm during the contract period. Using departments will order on an “as needed” basis utilizing “Contract Release Orders” (CRO’s). Please note the invoice must reference the City of Plano CRO number.

Please confirm receipt of this renewal letter. If you have any further questions, please contact Vernie Rambo, Purchasing Division at (972) 941-7549 or vernier@plano.gov.

Sincerely,

Vernie Rambo
Sr. Buyer