

**MEMORANDUM OF AGREEMENT**  
**Between the City of North Richland Hills and the City of Irving**  
**For Reimbursement of Overtime Salary Costs**  
**Associated with the**  
**North Texas Anti-Gang Center Task Force**

**I. PURPOSE**

This Memorandum of Agreement, hereinafter referred to as "MOA," is effective as of the 1<sup>st</sup> day of September, 2018 between the City of North Richland Hills, hereinafter referred to as "NRH," and the City of Irving, hereinafter referred to as "Irving" each parties to that certain Local Administrative Agreement between the Constituent Agencies of the Texas Anti-Gang Center ("ILA"), for the purpose of reimbursement of overtime salary costs directly related to work performed by the Irving officer(s) in providing resources to assist the North Texas Anti-Gang Center Task Force, hereinafter referred to as "TAG."

**II. CONDITIONS AND PROCEDURES**

- A. Irving will be responsible for making payments of overtime to its officer(s) during the period of assignment to TAG. Subject to availability of funds and to the extent they are included in TAG's approved fiscal year budget, NRH will reimburse Irving for overtime payments made by Irving to its officer(s) assigned to TAG investigations/assignments, up to a maximum sum equivalent to 25 percent of the salary of a GS-12, Step 1-RUS Employee or any maximum amount less than this as approved by the TAG Board of Directors. Overtime costs will not include benefits such as paid annual leave, compensatory leave, sick leave, holiday leave or retirement. All reimbursable hours of overtime work covered under this MOA must be approved in advance by the TAG Administrator.
- B. Irving will submit all requests for reimbursable payments, together with the appropriate documentation as to time and activity reports, to the TAG Administrator by the 10<sup>th</sup> day of each subsequent month that the agency is seeking reimbursement. Irving will submit the request for reimbursement via email to [TAGAdmin@texomahidta.org](mailto:TAGAdmin@texomahidta.org) or mail to the following address: North Texas TAG, Attn: Todd Reichert 8404 Esters Blvd. Suite 100, Irving, Texas 75063.
- C. Circumstances of this MOA deem Irving to be a single source provider of the services for their employees covered under this agreement.

**III. DURATION**

The term of this MOA shall be effective from the date in paragraph one and will remain in effect until the earlier of August 31, 2019 or the expiration of the ILA. This MOA may be modified only by mutual consent of the parties pursuant to a duly executed and approved written amendment to this MOA. This MOA may be terminated by either one of the parties with 60 days written notice to the other party. Billing for all outstanding obligations must be received by NRH within 60 days of the date of termination of this agreement. NRH will be responsible only for obligations incurred by Irving during the term of this MOA.

IN WITNESS WHEREOF, the following authorized representatives execute this agreement:

**City of North Richland Hills**

**City of Irving**

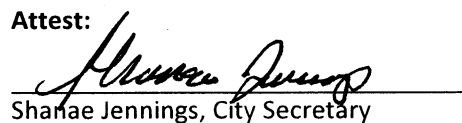
BY: \_\_\_\_\_  
Mark Hindman, City Manager

BY:   
Richard H. Stopfer

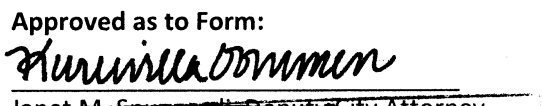
Date: \_\_\_\_\_

Date: 12-13-18

**Attest:**  
\_\_\_\_\_  
Alicia Richardson, City Secretary

**Attest:**  
  
Shanae Jennings, City Secretary

**Approved as to Form and Legality:**  
\_\_\_\_\_  
Maleshia McGinnis, City Attorney

**Approved as to Form:**  
  
Janet M. Spugnardi, Deputy City Attorney  
210  
**Approved** 12-13-18  
**Resolution #** 2018-451