



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** January 14, 2019

SUBJECT: Approve Fiscal Year 2018-2019 purchases of hardware, software, and associated warranties from Dell Marketing, L.P. for a total amount not to exceed \$185,180 through a Texas Department of Information Resources cooperative contract.

PRESENTER: Kyle Spooner, Director of Information Technology

SUMMARY:

The FY 2018-2019 adopted budget includes funding for the purchase of replacement personal computers, peripherals, servers, associated software and warranties. The proposed purchases would include replacement computers, docks, monitors, keyboards and mice for existing computers that are 5 years old or older. Also included would be replacement network servers that are 5 years old or older.

GENERAL DESCRIPTION:

At the January 22, 2007 council meeting, the decision was made that Dell would be the supplier of choice for desktop computers for the city. Choosing Dell has allowed the city to continue standardizing desktop systems and adhere to the master plan for standardization of computer hardware equipment approved by Council in 1995. Each unit is compatible with Microsoft's new operating system, Windows 10. Dell's four-year warranty and pro technical support, which gives the staff 24 x 7 phone support when troubleshooting hardware problems, is included with each unit. During the 2018-2019 budget process, City Council approved the hardware and software replacements proposed by Information Technology and the City Manager's Office in the total amount of \$185,180.

Dell participates in the Texas Department of Information Resources (DIR) cooperative purchasing program. By participating in the DIR cooperative purchasing program, the city is meeting all state competitive bidding requirements for this purchase. The Local Government Code states purchases made through a cooperative purchasing agreement satisfy any state law that would require the city to solicit competitive bids. Participation in this program is cost effective to the city.

RECOMMENDATION:

Approve fiscal year 2018-2019 purchases of hardware, software, and associated warranties from Dell Marketing, L.P. for a total amount not to exceed \$185,180 through a Texas Department of Information Resources cooperative contract.