



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** January 14, 2019
SUBJECT: Modify the 2019 City Council meeting schedule.
PRESENTER: Alicia Richardson, City Secretary

SUMMARY:

The City Council will take action to modify the 2019 meeting schedule to cancel the November 25 and December 23 City Council meetings and reschedule the March 11 and May 27 meetings to March 4 and May 20, respectively.

GENERAL DESCRIPTION:

The regular scheduled City Council meetings are held on the second and fourth Monday of each month. There are occasions when meetings conflict with holidays or state and national conferences. Historically, the City Council meeting schedule has been modified to either cancel or reschedule a meeting that is scheduled close to the Thanksgiving or Christmas holiday.

Staff identified a couple of meetings—March 11 and May 27—that conflict with the independent school district and city designated holiday. On December 10, 2018, during the City Council work session, City Council directed staff to cancel the November 25 and December 23 meetings and reschedule the March 11 and May 27 meetings to March 4 and May 20, respectively. This item is placed on the agenda to formally modify the 2019 City Council meeting schedule.

The Planning and Development department provides a development meeting calendar to assist developers with the management of their submittals. The 2019 meeting schedule will be updated to incorporate the action of City Council.

RECOMMENDATION:

Modify the 2019 City Council meeting schedule.