



CAPITAL IMPROVEMENT ADVISORY COMMITTEE MEMORANDUM

FROM: The Office of the City Manager **DATE:** November 1, 2018

SUBJECT: Consideration of the semiannual report regarding the progress of the impact fee program's capital improvement plan.

PRESENTER: Caroline Waggoner, Public Works Director

SUMMARY:

The Planning & Zoning Commission also serves as the Capital Improvements Advisory Committee (CIAC) for the city. More details about the structure and duties of this committee [can be found online here](#). Staff requests the Capital Improvement Advisory Committee approve the semiannual report of the capital improvements plan and authorize the chairperson to report to the City Council that there are not any perceived inequities in implementing the plan or imposing the current impact fee schedule.

GENERAL DESCRIPTION:

Staff will report on the status of the current impact fee program's capital improvements plan as of September 30, 2018. A new Impact Fee Study was approved in January 2018.

As a point of reference, the following table indicates the current program's approved impact fee rates:

YEAR	WATER	WASTEWATER
Year 1 (January 8, 2018 – January 7, 2019)	\$ 1,429	\$ 685
Year 2 (January 8, 2019 – January 7, 2020)	\$ 1,644	\$ 1,008
Year 3 (January 8, 2020 – January 7, 2021)	\$ 1,858	\$ 1,215
Year 4 (January 8, 2021 – January 7, 2022)	\$ 1,858	\$ 1,215
Year 5 (January 8, 2022 – January 7, 2023)	\$ 1,858	\$ 1,215

RECOMMENDATION:

Accept the semiannual report with respect to the progress of the capital improvements plan and authorize the chairperson to report to the City Council that there are not any perceived inequities in implementing the plan or imposing the current impact fee schedule.