

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** August 27, 2018
SUBJECT: Approve the purchase of 50 Dell personal computers and 20 Dell monitors in the amount of \$49,960 through a Texas Department of Information Resources cooperative contract.
PRESENTER: Kyle Spooner, Director of Information Technology

SUMMARY:

The 2017/2018 adopted budget includes funds for the purchase of replacement personal computers and peripherals for city staff. Some replacement computers have already been purchased this fiscal year. The proposed purchase would include an additional 50 replacement computers, docks, monitors, keyboards and mouse for existing computers that are 5 years old or older.

GENERAL DESCRIPTION:

At the January 22, 2007 Council Meeting, the decision was made that Dell would be the supplier of choice for desktop computers for the city. Choosing Dell has allowed the city to continue standardizing desktop systems and adhere to the master plan for standardization of computer hardware equipment approved by Council in 1995. Each unit is compatible with Microsoft's new operating system, Windows 10. Dell's four-year warranty and Pro Technical Support, which gives the staff 24 x 7 phone support when troubleshooting hardware problems, is included with each unit.

Dell participates in the Texas Department of Information Resources (DIR) cooperative purchasing program. By participating in the DIR cooperative purchasing program, the city is meeting all state competitive bidding requirements for this purchase. The Local Government Code states purchases made through a cooperative purchasing agreement satisfy any state law that would require the city to solicit competitive bids. Participation in this program would be cost effective to the city and contribute to the Council's goal of Financially Responsible City Government.

Some replacement computers have already been purchased this fiscal year. The total spent on those replacements was approximately \$34,000. That amount combined with the \$49,960 for this request puts the total replacement purchases with Dell over \$50,000, therefore requiring City Council approval.



RECOMMENDATION:

Approve the purchase of 50 Dell personal computers and 20 Dell monitors in the amount of \$49,960 through a Texas Department of Information Resources cooperative contract.