



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 25, 2018

SUBJECT: Approve the award of Request for Proposal #17-021 for Forensic Laboratory Services and authorize the City Manager to execute a contract with National Medical Services, Inc. d/b/a NMS Labs (NMS Labs).

PRESENTER: Mike Young, Assistant Police Chief

SUMMARY:

The purpose of this item is to award the contract for forensic laboratory services to National Medical Services, Inc. d/b/a NMS Labs (NMS Labs). The contract will be a three (3) year agreement beginning on July 1, 2018 and ending on June 30, 2021, with the option to renew for up to two (2) additional one-year periods. The contract amount for 2018 and 2019 is \$68,495.04 each year, with the contract price increasing in year three to \$71,235.00. This amount does not include analysis of items not covered by contract.

GENERAL DESCRIPTION:

The city has contracted with NMS Labs for various types of analytical and laboratory services for criminal investigations since 2007. The services included in the contract are drug analysis (controlled substance testing and dangerous drug testing and identification), blood and urine alcohol content testing and quantification, and serological testing and identification (bodily fluid identification). Other tests, analysis, and procedures are available, as needed, and are set at a pre-determined published price.

The request for proposal was advertised to the public through the Fort Worth Star Telegram and via the North Richland Hills website. Nine firms received the proposal with one firm submitting a response.

NMS offers a full suite of forensic services, including blood alcohol content testing, serology and DNA, and controlled substances. NMS Labs is an accredited crime lab (American Society of Crime Laboratory Directors/Laboratory Accreditation Board and Texas Department of Public Safety), and is located in Grand Prairie, Texas, which allows for expeditious pickup and delivery. NMS Labs can report or offer findings on most forensic evidence within two weeks.

During the first two (2) years of the contract the pricing will be \$68,495.04 per year. The pricing in year three (3) will increase 4% to \$71,235.00 to compensate for anticipated increases in the services required on an annual basis. The contract pricing may also



increase due to the volume of services being utilized by the department. The city will have the option of continuing the services with NMS Labs for two (2) additional one-year periods, subject to pricing agreements and budget approval. Each optional year will require the city's prior approval for renewal. Renewals will be from July 1 to June 30 of the following year.

RECOMMENDATION:

Approve the award of Request for Proposal #17-021 for Forensic Laboratory Services and authorize the City Manager to execute a contract with National Medical Services, Inc. d/b/a NMS Labs (NMS Labs).