



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager     **DATE:** March 5, 2018

**SUBJECT:** Conduct Public Hearing and consider Resolution No. 2018-007, adopting the 44th Year Community Development Block Grant Program and approve a revision to the FY 17-18 Capital Projects Budget.

**PRESENTER:** Kristin James, Assistant to the City Manager

### **SUMMARY:**

The United States Department of Housing and Urban Development (HUD) requires that a public hearing be held so that the City can receive comments and input from citizens regarding the 44<sup>th</sup> Year Community Development Block Grant program project.

Following the public hearing it is necessary for City Council to take action regarding the project to include in the 44<sup>th</sup> Year Community Development Block Grant (CDBG) program. Tarrant County and the City of North Richland Hills have entered into a joint agreement whereby Tarrant County is given the authority to administer the program.

### **GENERAL DESCRIPTION:**

In 1996, HUD designated the City of North Richland Hills as a metropolitan city to receive direct entitlement of Community Development Block Grant (CDBG) funds. On June 24, 1996 the City Council accepted the direct entitlement designation and entered into an agreement with Tarrant County for the administration of the City's CDBG program. As a result of the direct entitlement designation, the City is awarded an annual grant on a formula basis to help provide a wide range of community development activities.

CDBG funds are used in the revitalization of neighborhoods, economic development, and to provide public facilities and services for low to moderate income persons. Eligible CDBG projects include construction or rehabilitation of homes, basic infrastructure development such as water/sewer facilities, streets and other programs that target designated areas or persons. The programs/projects selected by the City must fall in the geographic target area identified by the most recent census (2010 Census) as being in an area with low to moderate income persons.

Each program year, the City must prepare and submit a CDBG program outlining the use of these funds in accordance with HUD guidelines. Staff was informed that the City of North Richland Hills will be awarded approximately \$250,000 for the 44<sup>th</sup> Year CDBG



program. This money will be used for the reconstruction of the entire length of Schiller Drive. The reconstruction of Schiller Drive is being proposed as the City's 44<sup>th</sup> Year CDBG Project because the poor condition of the street makes it unfeasible to include it with the annual Preventative Street Maintenance Program; too much of the existing pavement and all of the subgrade needs to be replaced. When streets reach this condition level it is more economical to reconstruct the entire street.

The current estimate for the reconstruction of Schiller Drive is approximately \$285,000. The City's share is estimated at \$35,000 with the balance coming from CDBG funds. The project will be managed and paid for directly by Tarrant County with the City being responsible for submitting our share directly to the county. Funding in the amount of \$35,000 is being recommended by staff to come from vacancy savings in the General Fund. The proposed budget revision form has been included as an attachment to this agenda item.

HUD requires that a public hearing be held so that the City can receive comments and input from citizens regarding the 44<sup>th</sup> Year CDBG program project.

**RECOMMENDATION:**

Approve Resolution No. 2018-007, adopting the 44<sup>th</sup> Year Community Development Block Grant Program and approve a revision to the FY 17-18 Capital Projects Budget.