

**MINUTES OF THE WORK SESSION AND REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS  
HELD IN THE CITY HALL 4301 CITY POINT DRIVE  
FEBRUARY 12, 2018**

**WORK SESSION**

The City Council of the City of North Richland Hills, Texas met in work session on the 12th day of February at 6:00 p.m. in the City Council Workroom prior to the 7:00 p.m. regular Council meeting.

Present:	Oscar Trevino	Mayor
	Scott Turnage	Mayor Pro Tem
	Tito Rodriguez	Council, Place 1
	Rita Wright Oujesky	Council, Place 2
	Tom Lombard	Council, Place 3
	Tim Barth	Council, Place 4
	Mike Benton	Council, Place 5
	Tim Welch	Council, Place 7

Staff Members:	Mark Hindman	City Manager
	Karen Bostic	Assistant City Manager
	Mike Curtis	Managing Director
	Alicia Richardson	City Secretary
	Maleshia B. McGinnis	City Attorney

**CALL TO ORDER**

Mayor Trevino called the meeting to order at 6:01 p.m.

**1 DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.**

Council had no questions for staff.

Mayor Trevino announced that following work session, Council would convene into Executive Session to confer privately with the City Attorney as authorized by Section 551.071 of the Texas Government Code to seek legal advice as to the posted agenda item E.1, construction of Smithfield Road project. Mayor Trevino announced that he would abstain from Executive Session and item E.1, because he has a conflict of interest. Mayor Trevino stated that his wife owns property facing Smithfield Road.

## **2 WELCOME AND INTRODUCTION - PUBLIC OFFICIAL, PUBLIC EMPLOYEE OR CITIZEN.**

Fire Chief Stan Tinney informed Council that David Rainwater was recently promoted to Assistant Fire Chief.

Director of Neighborhood Services Stefanie Martinez introduced new Lead Code Enforcement Officer Donald Matthews.

Managing Director of Community Services Vickie Loftice introduced new Iron Horse General Manager Jerred Gibson.

## **3 QUARTERLY FINANCIAL REPORT FOR THE PERIOD ENDING DECEMBER 31, 2017.**

Director of Budget Robert Myers reviewed the quarterly financial status report for the period ending December 31, 2017. Mr. Myers reviewed the General Fund, Park Development Fund, Crime Control District and Utility Fund providing the following year to date actuals:

### **General Fund**

Revenue - \$16,083,010 (34.3% of projected budget)

Expenditures - \$10,826,665 (23.1% of projected budget)

### **Park Development Fund**

Revenue - \$2,018,297 (22.4% of projected budget)

Expenditures - \$2,499,016 (27.8% of projected budget)

### **Crime Control District Fund**

Revenue - \$1,481,277 (27.5% of projected budget)

Expenditures - \$1,288,215 (23.9% of projected budget)

### **Utility Fund**

Revenue - \$6,573,405 (19% of projected budget)

Expenditures - \$7,716,713 (22.4% of projected budget)

Council had no questions for staff.

## **4 DISCUSS TXDOT'S PROPOSAL TO INSTALL RAISED MEDIANS ON DAVIS BOULEVARD (FM 1938).**

City Engineer Caroline Waggoner presented item. The purpose for this discussion item is to seek Council's direction regarding Texas Department of Transportation's (TxDOT) request to support the installation of raised medians on Davis Boulevard. Ms. Waggoner

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presented crash data obtained from TxDOT for the years 2012-2017. During the time period, there were 39 crashes identified as "preventable" with 34 of those reporting injuries. The data did not include accidents located at TXDOT's proposed median openings or same direction crashes. The percentage of accidents from vehicles crossing Davis traffic from side street or driveway is 67%, vehicles driving on Davis Boulevard crossing oncoming traffic to access side street or driveway is 10%, and vehicles driving on Davis crossing centerline erroneously is 23%. Ms. Waggoner reviewed TxDOT's proposed median project that included raised medians with eleven full median openings located at entrances to neighborhoods and existing commercial areas. Ms. Waggoner pointed out an additional proposed median entrance identified by staff located north of Thornbridge to address future commercial build out. Council and staff discussed the proposed median project. Council directed staff to move forward with TxDOT and to communicate the city's request for a proposed modified median opening at Newman Road and a full median opening located north of Thornbridge. Council concurred with Ms. Waggoner's suggestion to incorporate sleeves within the median work that will allow the city an opportunity to update at a later time.

## **EXECUTIVE SESSION**

Mayor Trevino announced at 6:44 p.m. that the Council would adjourn into Executive Session as authorized by Section 551.071 of the Texas Government Code to seek legal advice as to the posted agenda item E.1, construction of the Smithfield Road Project.

Executive Session began at 6:50 p.m. and concluded at 7:01 p.m.

Mayor Pro Tem Turnage announced at 7:02 p.m. that Council would convene to the regular City Council meeting.

## **REGULAR MEETING**

### **A. CALL TO ORDER**

Mayor Trevino called the meeting to order February 12, 2018 at 7:07 p.m.

Present:	Oscar Trevino	Mayor
	Scott Turnage	Mayor Pro Tem
	Tito Rodriguez	Council, Place 1
	Rita Wright Oujesky	Council, Place 2
	Tom Lombard	Council, Place 3
	Tim Barth	Council, Place 4
	Mike Benton	Council, Place 5
	Tim Welch	Council, Place 7

Staff Members:	Mark Hindman	City Manager
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## **A.1 INVOCATION**

Council member Lombard gave the invocation.

## **A.2 PLEDGE**

Council member Lombard led the pledge of allegiance to the United States and Texas flags.

## **A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)**

### **A.3.1 PRESENTATION OF SUPREME SERVICE AWARD TO DIANNE SPRADLING**

Managing Director of Community Services Vickie Loftice and Mayor Pro Tem Turnage recognized and presented Dianne Spradling with the Supreme Service Award. Ms. Spradling received the honor at the DFW Parks and Recreation Directors Association in January. Ms. Spradling's service includes over 8,000 hours to the community garden. She has assisted in securing sponsorship funds for the garden and has mentored approximately 220 students in the junior master gardener classes.

## **A.4 CITIZENS PRESENTATION**

There were no requests to speak from the public.

## **A.5 REMOVAL OF ITEM(S) FROM CONSENT AGENDA**

No items were removed from the consent agenda.

## **B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS**

### **APPROVED**

**A MOTION WAS MADE BY COUNCIL MEMBER LOMBARD, SECONDED BY COUNCIL MEMBER WRIGHT OUJESKY TO APPROVE THE CONSENT AGENDA.**

**MOTION TO APPROVE CARRIED 7-0.**

### **B.1 APPROVE MINUTES OF THE JANUARY 22, 2018 REGULAR CITY COUNCIL MEETING.**

- B.2 CONSIDER RESOLUTION NO. 2018-001A, AMENDING THE CITY'S RECOMMENDATION TO AWARD A CONSTRUCTION CONTRACT BY TARRANT COUNTY TO MCCLENDON CONSTRUCTION COMPANY FOR THE MEADOW COURT STREET IMPROVEMENT PROJECT FOR THE 43RD ANNUAL COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT IN THE TOTAL CONTRACT AMOUNT OF \$263,929.00.**
- B.3 CONSIDER CONSULTING CONTRACT WITH SCIENS, LLC, TO EVALUATE THE REPLACEMENT OF THE CITY'S ENTERPRISE RESOURCE PLANNING SYSTEM IN AN AMOUNT NOT TO EXCEED \$69,270.**
- B.4 CONSIDER PURCHASE OF PUBLIC SAFTEY VEHICLES FROM SAM PACK'S FIVE STAR FORD IN THE AMOUNT OF \$375,040.50 THROUGH A TARRANT COUNTY COOPERATIVE CONTRACT.**
- B.5 CONSIDER PURCHASE OF A BACKHOE FROM ASSOCIATED SUPPLY COMPANY, INC. IN THE AMOUNT OF \$94,100.00 THROUGH THE BUYBOARD CONTRACT.**
- B.6 CONSIDER PURCHASE OF FIRE DEPARTMENT VEHICLE FROM SAM PACK'S FIVE STAR FORD IN THE AMOUNT OF \$28,772.00 THROUGH A TARRANT COUNTY COOPERATIVE CONTRACT.**
- C. PUBLIC HEARINGS**
- C.1 ZC 2017-16, ORDINANCE NO. 3498, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM M.J. WRIGHT & ASSOCIATES, INC., FOR A ZONING CHANGE FROM C-1 COMMERCIAL TO RD-PD REDEVELOPMENT PLANNED DEVELOPMENT AT 8300 STARNES ROAD, BEING 0.543 ACRES DESCRIBED AS LOT AR2, BLOCK 2, CRESTWOOD ESTATES ADDITION.**

**APPROVED**

Principal Planner Clayton Husband informed Council the applicant is requesting a zoning change for 0.543 acres located at 8300 Starnes Road. The area is designated on the Comprehensive Land Use Plan as Retail and the current zoning is C-1 commercial. Mr. Husband presented site photos of the property.

Applicant representatives Michael Wright with MJ Wright Associates and Architect, located at 8233 Mid Cities Boulevard and Jeremy Hodo with Polaris Construction, located at 8300 Starnes Road presented request. Applicant is proposing to replace the existing wood planks with new wood material, replace brick on front elevation with gray stucco and black paint on remaining elevations. The garage doors will be replaced with glass doors. The applicant also seeks approval to maintain the existing 6-foot wood fence in

lieu of a masonry fence.

Mr. Husband presented staff's report. The requested zoning allows opportunity to modify standards requested by the applicant. The Planning and Zoning Commission, at their February 1, 2018 meeting, recommended approval with a vote of 5-0.

Mayor Trevino called for anyone wishing to speak for or against the request to come forward. There being no one wishing to speak, Mayor Trevino closed the public hearing.

**A MOTION WAS MADE BY MAYOR PRO TEM TURNAGE, SECONDED BY COUNCIL MEMBER WELCH TO APPROVE ORDINANCE NO. 3498.**

**MOTION TO APPROVE CARRIED 7-0.**

**C.2 ZC 2017-10, ORDINANCE NO. 3499, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM MILLER SURVEYING, INC., FOR A ZONING CHANGE FROM AG AGRICULTURAL TO R-2 SINGLE FAMILY RESIDENTIAL AT 7809 ODELL STREET, BEING 0.403 ACRES DESCRIBED AS LOTS 3 AND 4, BLOCK 1, MOLLIE B. COLLINS ADDITION.**

**APPROVED**

Mayor Trevino opened the public hearing and called on Planning Manager Clayton Comstock to introduce the item.

Mr. Comstock informed Council the applicant is requesting a zoning change for 0.403 acres located at 7809 Odell Street. The area is designated on the Comprehensive Land Use Plan as low density residential and the current zoning is AG agricultural. Mr. Comstock presented site photos of the property. In addition to this request, the applicant is requesting approval of an amended plat (item D.1) for the same property. The purpose of the amended plat is to combine two lots into one single lot.

Applicant representative Gail Shah, 7601 North Richland Boulevard, presented request and was available to answer questions from Council. Ms. Shah informed Council that she has owned the property for some time and would like to build a family home.

Council had no questions for the applicant.

Mr. Comstock presented staff's report for the zoning change and accompanying plat. The Planning and Zoning Commission, at their February 1, 2018 meeting, recommended approval with a vote of 5-0.

Mayor Trevino called for anyone wishing to speak for or against the request to come

forward. There being no one wishing to speak, Mayor Trevino closed the public hearing.

**A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY COUNCIL MEMBER LOMBARD TO APPROVE ORDINANCE NO. 3499.**

**MOTION TO APPROVE CARRIED 7-0.**

**D.1 AP 2017-03 CONSIDERATION OF A REQUEST FROM MILLER SURVEYING, INC., FOR AN AMENDED PLAT OF LOT 3R, BLOCK 1, MOLLIE B. COLLINS ADDITION ON 0.403 ACRES LOCATED AT 7809 ODELL STREET.**

**APPROVED**

This item was presented in conjunction with item C.2.

**A MOTION WAS MADE BY COUNCIL MEMBER BENTON, SECONDED BY COUNCIL MEMBER WRIGHT OUJESKY TO APPROVE AP 2017-03.**

**MOTION TO APPROVE CARRIED 7-0.**

**C.3 RP 2017-14 PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM JEFF WOOD AND CARLOS DORRIS FOR A REPLAT OF LOT 4R1, BLOCK 1, WALKERS BRANCH ADDITION, ON 1.40 ACRES LOCATED AT 8405 HARWOOD ROAD.**

**APPROVED**

Mayor Trevino opened the public hearing and called on Principal Planner Clayton Husband to introduce the item.

Mr. Husband informed Council the applicant is requesting a replat for 1.40 acres located at 8405 Harwood Road. The area is designated on the Comprehensive Land Use Plan as commercial and the current zoning is RD-PD redevelopment planned development. Mr. Husband presented site photos of the property.

Applicant representative Trevor Truss with Hamilton Duffy, located at 8241 presented request and was available to answer questions from Council.

Council had no questions for the applicant.

Mr. Husband presented staff's report. The purpose of the request is to abandon a 10-foot utility easement adjacent to the northwest property line to accomodate the construction on the site. The Planning and Zoning Commission, at their February 1,

2018 meeting, recommended approval with a vote of 5-0. Pursuant to state law, replats require a public hearing before the City Council.

Mayor Trevino called for anyone wishing to speak for or against the request to come forward. There being no one wishing to speak, Mayor Trevino closed the public hearing.

**A MOTION WAS MADE BY MAYOR PRO TEM TURNAGE, SECONDED BY COUNCIL MEMBER BARTH TO APPROVE RP 2017-14.**

**MOTION TO APPROVE CARRIED 7-0.**

**D. PLANNING AND DEVELOPMENT**

**D.1 AP 2017-03 CONSIDERATION OF A REQUEST FROM MILLER SURVEYING, INC., FOR AN AMENDED PLAT OF LOT 3R, BLOCK 1, MOLLIE B. COLLINS ADDITION ON 0.403 ACRES LOCATED AT 7809 ODELL STREET.**

Council considered and took action on this item earlier in the meeting.

**D.2 FP 2017-09 CONSIDERATION OF A REQUEST FROM BEATEN PATH DEVELOPMENT, LLC, FOR A FINAL PLAT OF THORNBRIDGE NORTH ADDITION ON 17.607 ACRES LOCATED IN THE 8100 BLOCK OF PRECINCT LINE ROAD.**

**APPROVED**

Mr. Comstock informed Council the applicant is requesting a final plat for 17.607 acres located in the 8100 block of Precinct Line Road. The area is designated on the Comprehensive Land Use Plan as low-density residential and the current zoning is R-2 single-family residential. Mr. Comstock presented site photos of the property.

Applicant representative Edward Chadwick with Baird, Hampton & Brown, located at 1901 Martin Drive, Suite 100, Weatherford, Texas presented item. The request is for a 50-lot single family subdivision that will have two points of access from Precinct Line Road. The development will have road extensions on the north and south side for future lots. The open space lots are located along the frontage of Precinct Line Road.

In response to Council member Welch's question, Mr. Chadwick informed Council the development would not have any ponds (detention/retention).

Mr. Comstock presented staff's report. The request includes 50 single-family residential lots and four open space lots. This is the third and final phase for this development. As required, the development has two entrances off Precinct Line Road for emergency access. Two stub outs are located on the northern portion and one located at the



southern portion of the development. The stub outs are provided to allow additional residential development to tie into the subdivision. The Planning and Zoning Commission, at their February 1, 2018 meeting, recommended approval with a vote of 4-0-1.

In response to Council member Lombard's question, John Pitstick with Beaten Path Development informed Council the price range for the homes will be \$650,000 - \$750,000.

In response to Council member Wright Oujesky's question, Mr. Pitstick informed Council the builder will be Our Country Homes.

**A MOTION WAS MADE BY COUNCIL MEMBER WELCH, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO APPROVE FP 2017-09.**

**MOTION TO APPROVE CARRIED 7-0.**

**E. PUBLIC WORKS**

**E.1 CONSIDER AWARD OF BID NO. 18-005 TO QUALITY EXCAVATION FOR CONSTRUCTION OF THE SMITHFIELD ROAD PROJECT (DAVIS BLVD. TO MID-CITIES BLVD, ST1304) IN THE AMOUNT OF \$2,462,236.40 AND AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH AGREEMENT AND APPROVE ASSOCIATED BUDGET TRANSFERS.**

**CONTINUED**

*Mayor Trevino announced that he would be abstaining from the item. He advised that his wife owns property on the north end of the property. Mayor Pro Tem Turnage will chair the item during his absence.*

*Mayor Trevino left the dais at 7:36 p.m.*

Mayor Pro Tem Turnage Scott announced that Mayor Trevino has a conflict of interest and will abstain from discussion on this item. He filed an affidavit of disqualification with the city secretary.

**A MOTION WAS MADE BY COUNCIL MEMBER BARTH, SECONDED BY COUNCIL MEMBER BENTON TO CONTINUE ITEM E.1, AWARD OF BID 18-005 TO THE FEBRUARY 26, 2018 CITY COUNCIL MEETING.**

**MOTION TO CONTINUE CARRIED 7-0.**

**F. GENERAL ITEMS**

**F.1 CONSIDER RESOLUTION NO. 2018-005, AUTHORIZING SUBMISSION OF THE GRANT APPLICATION FOR THE OFFICE OF THE GOVERNOR'S CRIMINAL JUSTICE DIVISION FY19 GENERAL VICTIM ASSISTANCE - DIRECT SERVICES PROGRAM GRANT #3544401.**

**APPROVED**

*Mayor Trevino returned to the dais at 7:38 p.m.*

Mayor Trevino announced that the next three items F.1, F.2, and F.3 would be presented by staff at one time.

Assistant Police Chief Mike Young informed Council that staff is seeking their authorization to apply and submit grant applications for the following:

\* Grant #3544401 to fund victim assistance program's personnel, related costs, and equipment. The police department is seeking \$345,588.50. If awarded, grantee must provide matching funds equal to 20% of the total project cost. The match funding requirement can be met through cash or in-kind contributions. The grantee cost will be pro-rated between North Richland Hills and partner cities.

\* Grant #3568701 to purchase a tactical negotiator communication system. The police department is seeking \$55,008. This grant does not require a funding match by the grantee.

\* Grant #33672-02 to continue the 2017-2018 Violence Against Women Act (VAWA) grant-funded detective position. The police department is seeking \$135,463. If awarded, grantee must provide matching funds equal to 29% (\$38,936). The grant allows volunteer hours (\$34,684) to be applied toward the required match. The remaining \$4,252 will be a cash match.

**COUNCIL MEMBER WRIGHT OUJESKY MOVED, SECONDED BY COUNCIL MEMBER LOMBARD TO APPROVE RESOLUTION NO. 2018-005.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.2 CONSIDER RESOLUTION NO. 2018-006, AUTHORIZING SUBMISSION OF THE GRANT APPLICATION FOR THE TEXAS GOVERNOR'S OFFICE CRIMINAL JUSTICE DIVISION JUSTICE ASSISTANCE GRANT PROGRAM #3568701**

**APPROVED**

This item was presented in conjunction with items F.1 and F.3.

**A MOTION WAS MADE BY COUNCIL MEMBER LOMBARD, SECONDED BY COUNCIL MEMBER TURNAGE TO APPROVE RESOLUTION NO. 2018-006.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.3 CONSIDER RESOLUTION NO. 2018-004, AUTHORIZING SUBMISSION OF THE GRANT APPLICATION FOR THE TEXAS GOVERNOR'S OFFICE CRIMINAL JUSTICE DIVISION VIOLENCE AGAINST WOMEN JUSTICE AND TRAINING CONTINUATION PROGRAM GRANT #33672-02.**

**APPROVED**

This item was presented in conjunction with items F.1 and F.2.

**A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY COUNCIL MEMBER WRIGHT OUJESKY TO APPROVE RESOLUTION NO. 2018-004.**

**MOTION TO APPROVE CARRIED 7-0.**

**G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA**

Mayor Trevino announced there was no action necessary as the result of Executive Session.

**H. INFORMATION AND REPORTS - COUNCIL MEMBER BARTH**

**H.1 ANNOUNCEMENTS**

Council member Barth made the following announcements.

In celebration of Valentine's Day, the Animal Adoption & Rescue Center is offering half-price adoptions for dogs and cats this week. Visit the center at 7301 Iron Horse Boulevard and discover the meaning of unconditional love from a shelter pet.

The Common Ground Community Garden and Keep NRH Beautiful invite you to the 2018 Spring Gardening Seminar. The seminar will be held from 9:00 a.m.to noon on Saturday, February 24, 2018 in the Community Room at the Library. There will be presentations on

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a variety of gardening topics. Master gardeners will also be present to answer your gardening questions.

Kudos Korner - Garrett Peek and staff at the NRH Centre - A citizen recently wrote a 5-star review about the NRH Centre stating the facility has a great setup with a variety of activities, workout equipment, and amenities. He also noted that the staff is always friendly and welcoming. Kudos to the NRH Centre staff for making a good impression and putting customer service first.

## **I. ADJOURNMENT**

Mayor Trevino adjourned the meeting at 7:54 p.m.

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Oscar Trevino, Mayor

ATTEST:

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Alicia Richardson, City Secretary