

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** December 11, 2017
SUBJECT: Discuss 2018 City Council meeting schedule
PRESENTER: Alicia Richardson, City Secretary

SUMMARY:

City Council will discuss the meeting schedule for 2018, and if needed, provide direction to reschedule or cancel meeting(s).

GENERAL DESCRIPTION:

The regular scheduled City Council meetings are held on the second and fourth Monday of each month. There are occasions when meetings conflict with holidays, state and national conferences, and statutory requirements outlined in the Texas Election Code. City Council provides direction to either reschedule or cancel the meeting.

Staff has identified a few meetings (March, May, November and December) that require discussion and direction from City Council.

- March 12, 2018
- May 28, 2018
- November 26, 2018
- December 24, 2018

The March 12 meeting conflicts with the annual National League of Cities conference and spring break for Birdville Independent School District. City Council may opt to reschedule the meeting to March 5 or March 19.

The second meeting in May and December fall on Memorial Day and Christmas Eve, respectively. Both days are recognized by the City and non-public safety facilities are closed.

Finally, City Council has traditionally directed staff to cancel the second meeting in November. Staff is seeking direction from Council regarding the 2018 meeting schedule.