



PARK AND RECREATION FACILITIES DEVELOPMENT CORPORATION BOARD MEMORANDUM

FROM: The Office of the City Manager **DATE:** August 28, 2017

SUBJECT: Approval of minutes of the August 22, 2016 Park and Recreation Facilities Development Corporation Board meeting.

PRESENTER: Alicia Richardson, City Secretary

SUMMARY:

The minutes of the Park and Recreation Facilities Development Corporation Board are approved by majority vote of the board at the Park and Recreation Facilities Corporation Board meeting.

GENERAL DESCRIPTION:

The City Secretary's Office prepares action minutes for each Park and Recreation Facilities Development Corporation Board meeting. The minutes for the previous meeting are reviewed and approved by the board, which contributes to a time efficient meeting. Upon approval of the minutes, an electronic copy will be uploaded to the City's website.

RECOMMENDATION:

Approve minutes of the August 22, 2016 Park and Recreation Facilities Development Corporation Board meeting.