



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** July 24, 2017  
**SUBJECT:** Award RFP 17-013 for Street Rights-of-Way Mowing Services to Terracare Associates, LP in the amount of \$210,439.98  
**PRESENTER:** Tanner Arwine, Parks Assistant Superintendent

### **SUMMARY:**

The City Council is being asked to award RFB 17-013 to Terracare Associates, LP for street rights-of-way mowing services.

### **GENERAL DESCRIPTION:**

On an annual basis, Council approves funding for contract mowing services for medians and rights-of-way throughout the city. Previously, the Public Works Department managed the contract services for street rights-of-way mowing. Recently street rights-of-way mowing was transitioned to the Parks and Recreation Department so that all mowing (with the exception of channels and the city's water towers) would be handled with one administrator and one contract.

The following bids were received on March 1, 2017 for the requested mowing services:

<b><u>Contractor</u></b>	<b><u>Total Bid</u></b>
Terracare Associates	\$210,439
Gi Mow	\$228,620
W.E.E. Commerce	\$288,258

Staff recommends awarding the contract to the low bidder, Terracare Associates. Terracare Associates has been the contractor for Parks General Mowing services. They have performed well for the Parks and Recreation Department previously, meeting schedules and responding to requests in a timely, professional and efficient manner.

The term of the contract is one year, with four optional one-year renewal periods. The option to renew is at the discretion of the city. The annual increase in contract pricing shall not exceed the consumer price index of the Dallas/Fort Worth standard metropolitan statistical for the previous 12 month period or 3%, whichever is less. Mowing of street rights-of-way is funded in the Utility Fund and the bid is within the adopted budget for contract mowing.

### **RECOMMENDATION:**



To award RFP 17-013 for Street Rights-of-Way Mowing Services to Terracare Associates, LP in the amount of \$210,439.98.