

## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** July 24, 2017

**SUBJECT:** Approve Resolution No. 2017-027, appointing members to various boards, commissions and committees.

**PRESENTER:** Alicia Richardson, City Secretary

**SUMMARY:**

Each year, the City Council appoints members of the public to serve on various boards, commissions, and committees (the “Boards”). Appointed members serve a two-year term, unless appointed to fulfill an unexpired term. These annual appointments coincide with City Council terms—Places 1, 3, 5, and 7 are appointed in odd-numbered years and Places 2, 4, 6, and Mayoral appointments in even-numbered years. Each member serves until their successor has been duly appointed and qualified.

**GENERAL DESCRIPTION:**

In preparation for the annual appointments, staff provides City Council with resource material to assist with the appointment process. In preparation for the July 2017 appointments, Council was provided a copy of the current membership for each Board, attendance report, and current applications on file with the city.

In accordance with city charter, state law and city ordinances, Council members nominate a member of the public to serve in the corresponding place on the Board. The submitted nominations are subject to majority approval of City Council.

In addition to Boards with places that correspond with City Council, there are a number of Boards that have unique requirements for membership. These Boards include the Animal Control Shelter Advisory Committee, Capital Improvement Advisory Committee, Civil Service Commission, Construction Code of Appeals Board, Gas Board of Appeals, Red Light Camera Advisory Committee, and Youth Advisory Committee.

The below nominees are recommended by Council Members Rodriguez, Lombard, Benton, and Welch. The below names also include nominees from Council Member Barth and Mayor Trevino to fulfill vacancies on certain boards/commissions.



## **CONSTRUCTION CODE BOARD OF APPEALS**

Section 98-42 of the North Richland Hills Code of Ordinances states that appointments are recommended by city staff and appointed by City Council. The following are recommendations forwarded by staff.

• Joe Crane	Place 1	June 30, 2019
• Julie Bolding	Place 3	June 30, 2019
• John Klein	Place 5	June 30, 2019
• W.D. (Mac) McCarthy	Place 7	June 30, 2019

## **KEEP NORTH RICHLAND HILLS BEAUTIFUL COMMISSION**

• Sandra Totty	Place 1	June 30, 2019
• Susan Young	Place 3	June 30, 2019
• Donah Tyner	Place 5	June 30, 2019
• Brandon Kelly	Place 7	June 30, 2019

## **LIBRARY BOARD**

• Don Tipps, Chairman	Place 1	June 30, 2019
• Kathy Antropik	Place 3	June 30, 2019
• Avis Crisp	Place 5	June 30, 2019
• Jerry Sorenson	Place 7	June 30, 2019
• Holly Mitchell	Place 4	June 30, 2018 (fulfill vacancy)
• Krina Traywick	Alternate	June 30, 2018 (fulfill vacancy)

## **PARK AND RECREATION BOARD**

• Tracye Tipps	Place 1	June 30, 2019
• Russell Mitchell	Place 3	June 30, 2019
• Marty Kusmierski, Chairman	Place 5	June 30, 2019
• Mike Filis	Place 7	June 30, 2019



## **PLANNING & ZONING COMMISSION AND CAPITAL IMPROVEMENT ADVISORY COMMITTEE**

Justin Welborn	Place 1	June 30, 2019
Don Bowen	Place 3	June 30, 2019
Kathy Luppy	Place 5	June 30, 2019
Steven Cooper	Place 7	June 30, 2019
Mason Orr	Ex-Officio	June 30, 2018

## **SUBSTANDARD BUILDING BOARD**

Lynn Motheral, Vice Chairman	Place 1	June 30, 2019
Deryl Brown	Place 3	June 30, 2019
Billy Parks	Place 5	June 30, 2019
Robert (Bob) McCary	Place 7	June 30, 2019

## **TEEN COURT ADVISORY BOARD**

_____	Place 1	June 30, 2019
Ron Moore	Place 3	June 30, 2019
Amanda Roach	Place 5	June 30, 2019
Diana Goodwin	Place 7	June 30, 2019
Mandi Sullins	Place 4	June 30, 2018 (fulfill vacancy)

## **ZONING BOARD OF ADJUSTMENT**

Jim Kemp	Place 1	June 30, 2019
Robert Housewright	Place 3 - Alternate	June 30, 2019
Tom Duer, Chairman	Place 5	June 30, 2019
Doris Elston	Place 7	June 30, 2019



## **ANIMAL ADOPTION AND RESCUE CENTER ADVISORY COMMITTEE**

Ordinance No. 1616 establishes the membership requirements as Licensed Veterinarian (Place 1), City Official (Place 2), Animal Control Shelter employee (Place 3), and Animal Welfare Organization representative (Place 4). Places 1 and 3 expire in odd-numbered years and require action by City Council.

- Dr. Russell Johnson, DVM                      Place 1              June 30, 2019
- Stefanie Martinez                                      Place 3              June 30, 2019

## **CIVIL SERVICE COMMISSION**

City Charter, Article XVII establishes the membership of the Civil Service Commission. Members are appointed by the Mayor and confirmed by a two-thirds (2/3) vote of the City Council. Positions 2 and 4 shall be appointed from a list or lists of nominees provided to Mayor by employee associations. The terms are as follows: Positions 1 and 2, one year term; Positions 3 and 4; two year term; and Position 5, three year term. The position of ex-officio is a two year term.

- Sally Bustamante                                      Position 1                                      June 30, 2018
- September Daniel                                      Position 2 - Fire Association              June 30, 2018
- Tony Rader    Position 3                                      June 30, 2019

## **PARK AND RECREATION FACILITIES DEVELOPMENT CORPORATION**

The Articles of Incorporation and Bylaws establish the membership for the Board of Directors, which includes the number, term, and classification. Places 1-4 shall be a members of the City Council and Places 5-7 are citizens who are not employees of the City or a member of City Council.

The Articles of Incorporation identify Places 1, 5, and 7 as being appointed in even-numbered years and Places 2, 3, 4 and 6 being appointed in odd-numbered years with a term of two years, expiring May 1. The current members in Places 2, 3, 4, and 6 are listed below:

- Tito Rodriguez                                      Place 2
- Oscar Trevino                                      Place 3
- Tim Barth    Place 4
- Dianne Spradling                                      Place 6

The above places expire in odd-numbered years and require action by City Council.



## **RED LIGHT CAMERA ADVISORY COMMITTEE**

State Law and Chapter 54 of the North Richland Hills Code of Ordinances establish the requirements of the committee, which shall be appointed on an annual basis. The following nominations are forwarded for Council's consideration.

• Jim Bowen	Mayor Appointee	June 30, 2018
• Bob McCary	Place 1, Council Appointee	June 30, 2018
• Richard Scott Wood	Place 2, Council Appointee	June 30, 2018
• Charlie Ott	Place 3, Council Appointee	June 30, 2018
• Steve Koons	Place 4, Council Appointee	June 30, 2018
• Jerry Tyner	Place 5, Council Appointee	June 30, 2018
• Pam Hansen	Place 6, Council Appointee	June 30, 2018
• Brandon Kelley	Place 7, Council Appointee	June 30, 2018

### **RECOMMENDATION:**

Approve Resolution No. 2017-027, as discussed.