



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 12, 2017

SUBJECT: Consider appointing a city council member as mayor pro tem

PRESENTER: Alicia Richardson, City Secretary

SUMMARY:

The purpose of this item is to appoint a member of the Council to serve as mayor pro tem for the term of one year.

GENERAL DESCRIPTION:

Pursuant to Article VI, Section 2 of the City Charter, the Council shall select a mayor pro tem from among the seven members of Council. The appointment shall be made at the first regular meeting following the general city election. The mayor pro tem shall, in the absence or disability of the mayor, perform all the mayor's duties.

RECOMMENDATION:

Appoint a member of council to serve as mayor pro tem for one year.