

# Quarterly Financial Report

Period Ending  
December 31, 2016

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## EXECUTIVE SUMMARY

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The following document is the Quarterly Financial Report for the period ending December 31, 2016. Overall, revenues and expenditures are performing within expectations. The following highlights information contained within this report:

### General Fund

- Current property tax collections trended behind the FY16 collection rate. At this point, there is no indication that overall collections will decline below projected revenue for the fiscal year. The current collection rate is regarded as a temporary trend with the expectation that it will align with the original projection in the coming months.
- Sales tax collections trended 4.9% higher through the first quarter of FY17 compared to collections for the same time period in FY16. The current collection trend is nearly 3% higher than projected in the FY 2016/17 budget.
- Total Fines and Forfeitures are running approximately 28% higher than the same period last year. The increase is the combined result of a 19% increase in citations and a higher collection rate through Municipal Court.
- Through December, the City experienced a decrease in Licenses & Permits, resulting from less construction activity compared to the same period in the previous year. This was anticipated and revenue is tracking slightly ahead of initial projections. Currently revenues total approximately 23% of anticipated collections for FY17, whereas, through December 2015 revenues composed only 21% of the total revenue received for the fiscal year. At this time, Licenses & Permit revenues are on pace to meet budget projections.
- Charges for services trended 21% higher than in FY16. The largest positive impact was Ambulance Fees, which trended 29% higher.
- Expenditures tracked within expectations.

### Parks Facilities and Development Fund

- Sales tax collections trended 4.9% higher through the first quarter of FY17 compared to collections for the same time period in FY16. This current collection trend is nearly 3% higher than budgeted in the FY 2016/17 budget.
- Expenditures tracked within expectations.

## EXECUTIVE SUMMARY

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### Crime Control District Fund

- Sales tax collections trended 4.6% higher through the first quarter of FY17 compared to collections for the same time period in FY16. This current collection trend is nearly 3% higher than budgeted in the FY 2016/17 budget.
- Expenditures tracked within expectations.

### Utility Fund

- Two factors, the repayment of an interfund loan in FY16 and the timing of an appropriation of fund balance in FY17 for Utility Capital Projects, impacted the total revenue for the Utility Fund. Excluding these two factors, the FY17 revenue was \$7,712,448 or 23%, compared to FY16 at \$8,068,366 or 22%.
- Total expenses trended higher in FY17 as a result of the timing of the Capital Project transfer. Excluding this transfer, total expenses were \$6,671,445 or 19% of budget compared to \$6,821,147 or 18% of budget in FY16.

The following report includes both financial schedules and explanatory narrative for the City's major operating funds. Staff hopes the Council finds this report helpful and informative and will be happy to address any questions or concerns you may have.

Respectfully Submitted,



Mark C. Mills  
Finance Director

CITY OF NORTH RICHLAND HILLS  
INTERIM SCHEDULE OF REVENUES & EXPENDITURES  
FOR THE TWELFTH MONTH ENDED OCTOBER 31, 2016

FUND	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 12/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 12/15	% ACTUAL
<b><u>GENERAL FUND</u></b>							
Revenues	\$ 45,304,685	\$ 45,489,315	\$ 14,437,538	31.74%	\$ 48,669,226	\$ 21,338,319	43.84%
Expenditures	45,304,685	45,489,315	11,071,049	24.34%	47,072,893	10,511,360	22.33%
BALANCE	\$ -	\$ -	\$ 3,366,489	100.00%	\$ 1,596,333	\$ 10,826,960	678.24%
<b><u>PARK FACILITIES DEVL. FUND</u></b>							
Revenues	\$ 8,825,391	\$ 8,866,698	\$ 2,167,509	24.45%	\$ 8,653,798	\$ 2,057,903	23.78%
Expenditures	8,825,391	8,866,698	2,340,626	26.40%	8,427,400	1,596,026	18.94%
BALANCE	\$ -	\$ -	\$ (173,117)	-100.00%	\$ 226,398	\$ 461,877	204.01%
<b><u>CRIME CONTROL DISTRICT FUND</u></b>							
Revenues	\$ 6,363,357	\$ 6,433,572	\$ 2,555,919	39.73%	\$ 5,128,704	\$ 1,330,371	25.94%
Expenditures	6,363,357	6,433,572	2,344,539	36.44%	5,095,059	1,376,484	27.02%
BALANCE	\$ -	\$ -	\$ 211,380	100.00%	\$ 33,645	\$ (46,113)	-137.06%
<b><u>PROMOTIONAL FUND</u></b>							
Revenues	\$ 258,089	\$ 258,089	\$ 803	0.31%	\$ 284,900	\$ 6,749	2.37%
Expenditures	258,089	258,089	56,703	21.97%	209,876	51,744	24.65%
BALANCE	\$ -	\$ -	\$ (55,900)	-100.00%	\$ 75,024	\$ (44,995)	0.00%
<b><u>DONATIONS FUND</u></b>							
Revenues	\$ 316,537	\$ 316,537	\$ 173,371	54.77%	\$ 330,251	\$ 154,975	46.93%
Expenditures	275,033	275,033	47,640	17.32%	218,038	41,276	18.93%
BALANCE	\$ 41,504	\$ 41,504	\$ 125,731	302.94%	\$ 112,214	\$ 113,699	101.32%
<b><u>UTILITY FUND</u></b>							
Revenues	\$ 34,259,275	\$ 34,273,623	\$ 9,312,448	27.17%	\$ 37,192,299	\$ 11,294,605	30.37%
Expenses	34,259,275	34,273,623	8,271,445	24.13%	37,192,299	6,821,147	18.34%
BALANCE	\$ -	\$ -	\$ 1,041,003	100.00%	\$ -	\$ 4,473,458	100.00%
<b><u>AQUATIC PARK</u></b>							
Revenues	\$ 5,449,375	\$ 5,449,375	\$ 658,809	12.09%	\$ 4,715,691	\$ 331,807	7.04%
Expenses	5,449,375	5,449,375	444,132	8.15%	4,715,691	391,718	8.31%
BALANCE	\$ -	\$ -	\$ 214,677	100.00%	\$ -	\$ (59,911)	-100.00%
<b><u>GOLF COURSE FUND</u></b>							
Revenues	\$ 2,486,459	\$ 2,486,459	\$ 432,937	17.41%	\$ 2,628,883	\$ 362,658	13.80%
Expenses	2,486,459	2,486,459	372,298	14.97%	2,628,883	358,362	13.63%
BALANCE	\$ -	\$ -	\$ 60,639	100.00%	\$ -	\$ 4,296	100.00%
<b><u>FACILITIES/CONST MGMT FUND</u></b>							
Revenues	\$ 3,123,951	\$ 3,155,452	\$ 805,263	25.52%	\$ 3,113,610	\$ 758,254	24.35%
Expenses	3,123,951	3,155,452	673,980	21.36%	3,113,610	665,683	21.38%
BALANCE	\$ -	\$ -	\$ 131,283	100.00%	\$ -	\$ 92,571	100.00%

CITY OF NORTH RICHLAND HILLS  
INTERIM SCHEDULE OF REVENUES & EXPENDITURES  
FOR THE TWELVTH MONTH ENDED OCTOBER 31, 2016

FUND	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 12/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 12/15	% ACTUAL
<b><u>FLEET SERVICES FUND</u></b>							
Revenues	\$ 4,541,264	\$ 4,577,029	\$ 1,059,965	23.16%	\$ 3,886,887	\$ 972,693	25.02%
Expenses	4,541,264	4,577,029	864,288	18.88%	3,552,883	663,102	18.66%
BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 195,677</u>	<u>100.00%</u>	<u>\$ 334,004</u>	<u>\$ 309,591</u>	<u>92.69%</u>
<b><u>INFORMATION SERVICES FUND</u></b>							
Revenues	\$ 3,291,350	\$ 3,306,350	\$ 819,915	24.80%	\$ 3,219,852	\$ 765,397	23.77%
Expenses	3,291,350	3,306,350	870,772	26.34%	2,883,096	843,705	29.26%
BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (50,857)</u>	<u>-100.00%</u>	<u>\$ 336,756</u>	<u>\$ (78,308)</u>	<u>-23.25%</u>
<b><u>SELF-INSURANCE FUND</u></b>							
Revenues	\$ 12,898,383	\$ 12,898,383	\$ 3,107,167	24.09%	\$ 13,755,978	\$ 2,962,781	21.54%
Expenses	12,898,383	12,898,383	2,192,035	16.99%	13,755,978	2,735,717	19.89%
BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 915,132</u>	<u>100.00%</u>	<u>\$ -</u>	<u>\$ 227,064</u>	<u>100.00%</u>

## GENERAL FUND

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### **SUMMARY**

The General Fund Quarterly Financial Report for the period ending December 31, 2016 is provided within. Please note that some estimates are used and staff believes these reflect a conservative picture of the City's financial status. The revised budget includes adjustments and prior year encumbrances, which are items approved by Council in the prior year but paid for and completed in the current fiscal year. Prior year actuals have been included for comparison.

In total, the General Fund performed within expectations and expenditures are in line with prior year performance through December.

### **REVENUES**

Total General Fund revenue, excluding appropriations of fund balance, trended lower than the year-to-date collections experienced in FY16. Excluding the appropriations of fund balance, \$14,122,908 was collected, compared to \$16,979,635 in FY16. This was a decrease of \$2,856,727 or roughly -17%. Specific variances impacting the decrease are outlined below; however, the majority of this decrease is directly related to the pace of property tax collections.

#### **Property Tax**

The city receives most property tax revenue between October and February, with December through February typically being the highest collection months. Current General Fund Property tax collections through December were \$8,246,001 or 54% of budget. Collections in FY16 were \$10,965,825, or 74%. Although the year-to-date revenue trailed the FY16 trend, it will continue to fluctuate as additional revenue is collected in the next few months. Signs indicate that the funds remitted in January will close the gap between actual and projected collections and that collections will be within budget. Staff will continue to provide updates in future reports.

#### **Sales Tax**

Sales tax revenue was estimated at \$2,575,178 through December compared to \$2,455,655 in FY16. Year-to-year, the city experienced a positive growth trend in sales tax revenues, which has outpaced the original year-to-date projection by roughly 3%.

#### **Franchise Taxes**

Approximately 70% of franchise fees are related to electricity and natural gas. The electric franchise is typically received in two payments. The larger of these is received in March, with a much smaller payment received in April. The natural gas franchise fee is received in July. Other franchise fees are paid periodically throughout the year.

To date, NRH received \$144,956; roughly \$50,000 less than during the same period in FY16. This was due to the timing telephone franchise fees. Last year, the city received the telephone franchise fee during the first quarter of the fiscal year, which was out of the ordinary. Typically, the City begins to receive these during the second quarter.

## GENERAL FUND

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### Other Taxes

Mixed beverage tax revenue is received quarterly, in the month following the quarter end. At the time of this report, the first quarterly payment had not yet been received.

The Payment in Lieu of Tax (PILOT) is an annual appropriation from the Utility Fund for property taxes charged on infrastructure (i.e. pipelines and other utility assets) owned by the City. This payment is made to the General Fund through twelve equal allocations taking place once each month. The allocations thru December totaled \$97,746 or 25% of budget.

### Fines & Forfeitures

Fines & Forfeitures were \$553,192; an increase of \$120,172 or 28% higher than the prior year. Municipal Court Fines, which are driven primarily by the number of citations written by the Police Department and processed by Municipal Court, performed ahead of FY16 collections and the expected trend. There have been 769 more citations written compared to the same period in FY16; an increase of 19%.

### Licenses & Permits

Revenue from licenses and permits totaled \$499,794 or 23% of the budget. This represented a decrease of \$103,166 compared to the prior year. The City experienced a decrease in construction related revenue during the first quarter in comparison to FY16, which was a particularly active year.

As anticipated, Building Permit revenue declined during the first quarter of FY17. Building permit revenue totaled \$193,663 or 19% of projected collections; a decrease of \$59,574 from FY16. Curb & drainage inspection fees, which are assessed on new developments, saw \$372 in fees compared to \$31,693 in prior year. The primary reason these revenues were lower is due to the decrease in new construction activity. The first quarter of FY16 saw three subdivisions and one middle school under construction, which generated an influx of various permitting fees including curb & drainage fees.

Food Service Permits totaled \$117,108 or 76% of budget. Revenues in this category are typically high during the first part of the fiscal year as a result of the timing of when permits are renewed. At the onset of the fiscal year, the city submits notices to establishments as a reminder that permit renewals are approaching. As a result, the majority of food service permits are collected during the first part of the year as establishments remit payments.

### Charges for Service

Charges for Service totaled \$524,198, an increase of \$91,914 over prior year. The majority of this increase was attributed to ambulance fees. Entering the third year of the contract with the City's ambulance billing company, revenue collected is now more in line with expectations. Through December, the City received \$382,189; an increase of \$85,690, or roughly 29%.



## GENERAL FUND

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### Intergovernmental

Intergovernmental revenues are the indirect costs paid to the General Fund by the City's other funds. These are done in twelve monthly increments. Parks and CCD vary from the pattern as their allocations include funds related to quarterly Economic Development incentives, based on sales tax receipts. These incentive related transfers will be made in future months, once the related sales tax revenue is documented and received. Total intergovernmental revenues totaled \$1,144,844 or 21.15% of budget.

Consolidation Reimbursements within the Intergovernmental category through December were slightly behind expectations. The City has received \$415,327; roughly 17% of projected collections. In FY16, collections were roughly 21%. At the time of this report, not all first quarter payments from the other entities participating in the communications and detention consolidation had been received.

### Miscellaneous

Miscellaneous revenue totaled \$35,770 or 2% of budget and was \$283,592 lower than collections in the prior year. This decrease was driven by the Radio Reimbursement. These funds are remitted to the City by participants in a radio consortium, for which NRH is the coordinating entity, and are based on the number of radios each entity possesses that are not currently covered under warranty. The City is currently working out contract details with the radio vendor which has delayed billing activities. Once the contract is confirmed, billing invoices will be submitted to the participating entities. The City anticipates receiving these payments in the coming weeks.

Similar to FY16, the \$1,599,289 in Designated Fund – City Hall Debt will be recognized and utilized when needed.

### Appropriations of Fund Balance

Appropriations of fund balance totaled \$314,630, which included \$130,000 for the replacement of the hand-held citation writers and \$184,630 of prior year encumbrances.

## GENERAL FUND

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### **EXPENDITURES**

General Fund expenditures totaled \$11,071,049 or 24% of budget, which was in line with expectations. Compared to \$10,511,360 in FY16, this represented an increase of \$559,686. Highlighted below are areas which trended outside of expectations.

#### **General Government**

City Secretary's Office totaled \$89,323 in expenditures. Expenditures in this department are lower than in prior year due to the vacancy of a full-time position during the first quarter of FY17.

The Legal department expenditures totaled \$77,918 or 25% of budget. In prior years, the City contracted out all legal services. Starting in FY17, the City hired a full-time City Attorney to perform these services in-house.

Expenditures in Budget & Research were \$117,046 or 29% of budget. This represents a \$37,371 increase over prior year. This is due to the timing of when the City's quarterly payment to the Tarrant Appraisal District (TAD) occurred. To date, the City has made two of its quarterly payments to TAD, where as last year only one payment had been made during this time.

#### **Parks & Recreation**

Expenditures in Parks & Recreation totaled \$571,075 or 27% of budget; a difference of \$73,954 over prior year. This year, the annual mowing contract was paid during the first quarter. This payment did not occur until later in the year during FY16. There have also been greater expenditures to date related to tree service, maintenance of parks and grounds, and small equipment purchases.

#### **Emergency Management**

Expenditures were notably higher than in prior year; totaling \$679,555 compared to \$491,255 in FY16. The increase was due to the City paying its annual radio access fee to the city of Fort Worth during the first quarter. Last year, the FY16 payment was made during the second quarter.

CITY OF NORTH RICHLAND HILLS  
GENERAL FUND  
REVENUES

	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 12/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 12/15	% ACTUAL
<b>TAXES</b>							
Current Property Tax	\$ 15,254,440	\$ 15,254,440	\$ 8,246,001	54.06%	\$ 14,813,054	\$ 10,965,825	74.03%
Delinquent Property Taxes	110,000	110,000	51,368	46.70%	59,740	25,317	42.38%
Penalty and Interest	135,200	135,200	25,642	18.97%	123,473	15,570	12.61%
Franchise Taxes	4,264,770	4,264,770	144,956	3.40%	4,360,700	194,101	4.45%
Utility Fund Franchise Taxes	945,688	945,688	224,219	23.71%	823,128	232,185	28.21%
Sales Taxes	9,808,431	9,808,431	2,575,178	26.25%	9,675,943	2,455,655	25.38%
Mixed Beverages	143,500	143,500	-	0.00%	139,062	-	0.00%
Payment in Lieu of Taxes	390,983	390,983	97,746	25.00%	387,493	96,873	25.00%
<b>TOTAL TAXES</b>	<b>\$ 31,053,012</b>	<b>\$ 31,053,012</b>	<b>\$ 11,365,110</b>	<b>36.60%</b>	<b>\$ 30,382,593</b>	<b>\$ 13,985,526</b>	<b>46.03%</b>
<b>FINES AND FORFEITURES</b>							
Municipal Court Fines	\$ 1,842,975	\$ 1,842,975	\$ 500,414	27.15%	\$ 1,661,308	\$ 381,646	22.97%
Warrant & Arrest Fees	174,500	174,500	39,303	22.52%	168,976	38,183	22.60%
Library Fines	60,000	60,000	13,475	22.46%	62,227	13,191	21.20%
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>\$ 2,077,475</b>	<b>\$ 2,077,475</b>	<b>\$ 553,192</b>	<b>26.63%</b>	<b>\$ 1,892,511</b>	<b>\$ 433,020</b>	<b>22.88%</b>
<b>LICENSES AND PERMITS</b>							
Building Permits	\$ 1,000,000	\$ 1,000,000	\$ 193,663	19.37%	\$ 1,601,749	\$ 253,237	15.81%
Electrical Permits	70,560	70,560	8,861	12.56%	84,552	15,634	18.49%
Plumbing Permits	126,950	126,950	29,449	23.20%	150,256	29,448	19.60%
Mechanical Permits	72,480	72,480	18,490	25.51%	93,281	14,295	15.32%
Gas Drilling Permits	10,000	10,000	-	0.00%	-	-	0.00%
Miscellaneous Permits	179,410	179,410	39,289	21.90%	180,530	37,733	20.90%
Apartment Insepection Fees	100,000	100,000	24,870	24.87%	100,646	25,990	25.82%
Curb & Drainage Insp. Fee	70,058	70,058	372	0.53%	56,117	31,693	56.48%
Re-Insepection Fees	15,600	15,600	6,570	42.12%	19,996	3,735	18.68%
License Fees	21,600	21,600	9,210	42.64%	19,425	7,110	36.60%
Contractor Registration Fees	93,050	93,050	20,520	22.05%	97,795	22,802	23.32%
Plan Review/Application Fee	43,780	43,780	247	0.56%	37,334	21,073	56.44%
Animal License/Adoption Fees	58,200	58,200	17,536	30.13%	62,979	14,261	22.64%
Animal Control Impoundment	23,000	23,000	5,248	22.82%	23,972	4,875	20.34%
Auto Impoundment Fees	13,000	13,000	2,546	19.58%	12,402	1,322	10.66%
Food Service Permits	153,346	153,346	117,108	76.37%	157,936	112,457	71.20%
Food Manager's School	3,000	3,000	2,089	69.63%	5,278	1,586	30.05%
Fire Inspection Fees	80,000	80,000	3,726	4.66%	92,464	5,709	6.17%
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 2,134,034</b>	<b>\$ 2,134,034</b>	<b>\$ 499,794</b>	<b>23.42%</b>	<b>\$ 2,796,712</b>	<b>\$ 602,960</b>	<b>21.56%</b>
<b>CHARGES FOR SERVICE</b>							
Park Facility Rental	\$ 8,325	\$ 8,325	\$ 1,502	18.04%	\$ 7,378	\$ 1,347	18.26%
Ambulance Fees	1,596,000	1,596,000	382,189	23.95%	1,737,332	296,499	17.07%
Garbage Billing	412,427	412,427	88,740	21.52%	429,813	84,898	19.75%
Contributions	10,000	10,000	-	0.00%	10,000	-	0.00%
Recreation Fees	400	400	70	17.50%	560	175	31.25%
Athletic Revenue	121,805	121,805	9,820	8.06%	119,694	613	0.51%
Recreation Special Events	12,235	12,235	-	0.00%	10,197	12,235	119.99%
Planning & Zoning Fees	35,000	35,000	16,022	45.78%	41,496	12,318	29.68%
Sale of Accident Reports	6,000	6,000	1,529	25.48%	7,129	981	13.76%
Mowing	35,000	35,000	23,066	65.90%	53,348	22,363	41.92%
Fire Dept Cert/CPR Citizen Class	6,000	6,000	1,260	21.00%	4,959	660	13.31%
Miscellaneous	-	-	-	0.00%	77	195	254.90%
<b>TOTAL CHARGES FOR SERVICE</b>	<b>\$ 2,243,192</b>	<b>\$ 2,243,192</b>	<b>\$ 524,198</b>	<b>23.37%</b>	<b>\$ 2,421,982</b>	<b>\$ 432,284</b>	<b>17.85%</b>

CITY OF NORTH RICHLAND HILLS  
GENERAL FUND  
REVENUES

	FISCAL YEAR 2014/15				FISCAL YEAR 2013/14		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 07/14	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 07/13	% ACTUAL
<b>INTERGOVERNMENTAL</b>							
Indirect Costs							
Utility Fund	2,304,573	2,304,573	576,143	25.00%	2,194,831	548,708	25.00%
Park & Rec Facilities Dev. Corp.	474,033	474,033	111,716	23.57%	448,405	106,396	23.73%
Crime Control District	27,169	27,169	-	0.00%	22,821	-	0.00%
Aquatic Park Fund	166,631	166,631	41,658	25.00%	158,696	39,674	25.00%
Consolidation Reimbursements	2,440,769	2,440,769	415,327	17.02%	2,390,977	511,705	21.40%
<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 5,413,175</b>	<b>\$ 5,413,175</b>	<b>\$ 1,144,844</b>	<b>21.15%</b>	<b>\$ 5,215,730</b>	<b>\$ 1,206,483</b>	<b>23.13%</b>
<b>MISCELLANEOUS</b>							
Interest Income	\$ 95,193	\$ 95,193	\$ 15,865	16.67%	\$ 111,336	\$ 20,023	17.98%
Radio Reimbursement	273,609	273,609	-	0.00%	234,422	286,055	122.03%
Sale of City Property	3,000	3,000	5,683	189.43%	10,981	1,427	13.00%
Grant Proceeds-CDBG	20,000	20,000	-	0.00%	-	-	0.00%
Overtime Reimbursement	-	-	-	0.00%	5,057	-	0.00%
Teen Court Reimbursement	21,272	21,272	-	0.00%	20,300	-	0.00%
Other Income	93,670	93,670	14,222	15.18%	114,196	11,857	10.38%
Golf Course Loan Repayment	147,764	147,764	-	0.00%	147,760	-	0.00%
Designated Funds - City Hall Debt	1,599,289	1,599,289	-	0.00%	956,961	-	0.00%
<b>TOTAL MISCELLANEOUS</b>	<b>\$ 2,253,797</b>	<b>\$ 2,253,797</b>	<b>\$ 35,770</b>	<b>1.59%</b>	<b>\$ 1,601,013</b>	<b>\$ 319,362</b>	<b>19.95%</b>
<b>TOTAL REVENUES</b>	<b>\$ 45,174,685</b>	<b>\$ 45,174,685</b>	<b>\$ 14,122,908</b>	<b>31.26%</b>	<b>\$ 44,310,542</b>	<b>\$ 16,979,635</b>	<b>38.32%</b>
<b>APPROPRIATION - FUND BALANCE</b>							
Court Technology Funds	\$ 130,000	\$ 130,000	\$ 130,000	100.00%	\$ 59,851	\$ 59,851	100.00%
Utility Assistance	-	-	-	0.00%	-	-	0.00%
PEG Fees	-	-	-	0.00%	-	-	0.00%
Record Preservation Fees	-	-	-	0.00%	-	-	0.00%
Previous Year Encumbrances	-	184,630	184,630	100.00%	428,833	428,833	100.00%
General Fund Designated Reserves	-	-	-	0.00%	-	-	0.00%
General Fund Undesignated Reserves	-	-	-	0.00%	3,870,000	3,870,000	100.00%
<b>TOTAL APP. OF FUND BALANCE</b>	<b>\$ 130,000</b>	<b>\$ 314,630</b>	<b>\$ 314,630</b>	<b>100.00%</b>	<b>\$ 4,358,684</b>	<b>\$ 4,358,684</b>	<b>100.00%</b>
<b>TOTAL RESOURCES</b>	<b>\$ 45,304,685</b>	<b>\$ 45,489,315</b>	<b>\$ 14,437,538</b>	<b>31.74%</b>	<b>\$ 48,669,226</b>	<b>\$ 21,338,319</b>	<b>43.84%</b>

CITY OF NORTH RICHLAND HILLS  
GENERAL FUND  
EXPENDITURES

	FISCAL YEAR 2014/15				FICAL YEAR 2013/14		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 07/14	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 07/13	% ACTUAL
City Council	\$ 130,378	\$ 130,378	\$ 35,031	26.87%	\$ 119,156	\$ 36,274	30.44%
City Manager	641,381	641,381	155,829	24.30%	637,413	151,429	23.76%
Communications	360,125	360,125	84,841	23.56%	344,975	82,315	23.86%
City Secretary	427,800	450,888	89,323	19.81%	399,560	106,739	26.71%
Legal	314,000	314,000	77,918	24.81%	337,071	60,629	17.99%
Human Resources	139,776	139,776	27,705	19.82%	131,387	27,716	21.09%
Finance	690,732	690,732	166,214	24.06%	682,894	162,103	23.74%
Budget & Research	400,576	400,576	117,046	29.22%	366,334	79,675	21.75%
Municipal Court	1,448,105	1,448,105	331,845	22.92%	1,382,681	322,453	23.32%
Planning & Development	1,142,820	1,142,820	258,981	22.66%	1,054,076	262,857	24.94%
Economic Development	330,433	330,433	81,241	24.59%	325,017	77,777	23.93%
Library	2,146,480	2,154,945	500,869	23.24%	1,960,936	479,812	24.47%
Neighborhood Services	1,806,011	1,806,011	416,528	23.06%	1,701,582	397,821	23.38%
Public Works	3,271,770	3,283,830	741,674	22.59%	3,061,676	657,842	21.49%
Parks and Recreation	2,115,117	2,115,117	571,075	27.00%	2,033,663	497,121	24.44%
Police	13,582,482	13,610,658	3,201,884	23.52%	13,208,535	3,380,311	25.59%
Emergency Management	1,005,152	1,060,299	679,555	64.09%	831,150	491,255	59.11%
Fire	11,720,494	11,778,188	2,805,776	23.82%	11,049,546	2,711,961	24.54%
Facilities/Construction Management	836,737	836,737	209,184	25.00%	848,774	212,193	25.00%
Non-Departmental	1,098,506	1,098,506	274,105	24.95%	1,112,210	227,358	20.44%
Reserve for Capital Improvements	230,000	230,000	230,000	100.00%	50,000	-	0.00%
Transfer to Information Technology	77,975	77,975	-	0.00%	75,703	-	0.00%
Legal Settlement	-	-	-	0.00%	150,000	-	0.00%
Reserve for Equipment Svs Fund	-	-	-	0.00%	-	-	0.00%
Reserve for PEG Fee	176,950	176,950	14,425	8.15%	180,109	30,769	17.08%
Transfer to Capital	-	-	-	0.00%	3,924,950	54,950	1.40%
Transfer to Special Investigations	-	-	-	0.00%	-	-	0.00%
Reserve for Transportation Projects	-	-	-	0.00%	-	-	0.00%
Reserve for NS Revitalization Program	-	-	-	0.00%	-	-	0.00%
Economic Development Incentives	210,885	210,885	-	0.00%	103,495	-	0.00%
Contribution to General Fund Reserves	1,000,000	1,000,000	-	0.00%	1,000,000	-	0.00%
SUB-TOTAL DEPARTMENT	\$ 45,304,685	\$ 45,489,315	\$ 11,071,049	24.34%	\$ 47,072,893	\$ 10,511,360	22.33%
TOTAL EXPENDITURES	\$ 45,304,685	\$ 45,489,315	\$ 11,071,049	24.34%	\$ 47,072,893	\$ 10,511,360	22.33%
BALANCE	\$ -	\$ -	\$ 3,366,489	100.00%	\$ 1,596,333	\$ 10,826,960	678.24%

## **PARK FUND**

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### **SUMMARY**

The Park Fund Quarterly Financial Report for the period ending December 31, 2016 is provided within. Please note that some estimates are used and staff believes these reflect a conservative picture of the City's financial status. The revised budget includes adjustments and prior year encumbrances, which are items approved by Council in the prior year but paid for and completed in the current fiscal year. Prior year actuals have been included for comparison.

Overall, the Parks & Recreation Development Fund performed within expectations and is in line with prior year performance through December.

### **REVENUES**

Sales tax revenue was at \$1,287,590 compared to \$1,227,827 in FY16. Collections are showing positive growth and outpaced the original year-to-date projection by roughly 3%. Tennis Center revenue increased compared to FY16, as a result of increase group lessons, private lessons, and merchandise sales.

Grants and Other income were \$112,971 lower than the prior year. In FY16, the City received funding from outside entities for the funding of the Barfield Trailhead. An additional amount was also received from John Barfield for the purchase of a golf cart for the Parks & Recreation Department to be used to highlight the City's trail system and facilitate senior citizens touring the John Barfield Trail. Those activities represented one-time funding for the trail. The \$50,000 projected in Grants for FY17 is a donation by the Barfield Family Foundation, which has not yet been received.

NRH Centre revenues totaled \$595,832 or 19% of budget, and are performing within expectations. Membership and drop-in pass revenue of \$264,364 trended slightly behind the \$269,256 received for FY16. The decline was the result of a change in the membership holiday promotion for December. The promotion ran a shorter time frame and at a lower percentage rate than what was held in prior year.

### **EXPENDITURES**

Operating expenditures not associated with the NRH Centre totaled \$723,722 or 21% of budget. These expenditures were in line with the expected trend for this fiscal year.

Expenditures for the NRH Centre trended in line with expectations totaling \$581,698 or roughly 20% of budget compared to \$583,761 or 21% through the same period in FY16.

Non-Departmental expenditures through the first quarter of FY17 totaled \$61,068. Of this amount, \$41,307 was for the purchase of a replacement tree for Night of Holiday Magic. The previous tree was 16 years old and had reached the end of its useful life.

CITY OF NORTH RICHLAND HILLS  
PARK & RECREATION FACILITIES DEVELOPMENT FUND  
REVENUES

	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 12/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 12/15	% ACTUAL
<b>REVENUES</b>							
Sales Tax	\$ 4,904,216	\$ 4,904,216	\$ 1,287,590	26.25%	\$ 4,837,974	\$ 1,227,827	25.38%
Interest Income	19,378	19,378	6,100	31.48%	26,800	4,813	17.96%
Youth Assoc. Maintenance Fees	55,910	55,910	10,905	19.50%	38,245	2,963	7.75%
Tennis Center Revenue	372,350	372,350	73,416	19.72%	368,665	68,861	18.68%
Transfer In - Aquatic Park Fund	83,685	83,685	-	0.00%	81,248	-	0.00%
Park Impact Fee	70,000	70,000	12,600	18.00%	104,351	26,367	25.27%
Insurance	-	-	-	0.00%	-	-	0.00%
Grants	50,000	50,000	-	0.00%	95,686	95,686	100.00%
Other Income	1,000	1,000	9,759	975.90%	50,734	27,044	53.31%
<b>SUB-TOTAL</b>	<b>\$ 5,556,539</b>	<b>\$ 5,556,539</b>	<b>\$ 1,400,370</b>	<b>25.20%</b>	<b>\$ 5,603,703</b>	<b>\$ 1,453,561</b>	<b>25.94%</b>
<b>NRH CENTRE</b>							
Memberships / Drop-In Passes	\$ 1,491,000	\$ 1,491,000	\$ 264,364	17.73%	\$ 1,385,697	\$ 269,256	19.43%
Fitness	398,260	398,260	64,026	16.08%	450,633	66,870	14.84%
Recreation / Sports	272,340	272,340	28,343	10.41%	237,922	28,593	12.02%
Grand Hall Rental	203,750	203,750	68,430	33.59%	184,073	62,518	33.96%
Catering & Event Fees	13,420	13,420	4,873	36.31%	11,062	2,533	22.90%
Aquatic Programs	212,580	212,580	37,225	17.51%	224,422	36,056	16.07%
Pool Rental	5,000	5,000	130	2.60%	3,200	817	25.53%
Gym Rental	3,100	3,100	610	19.68%	3,108	595	19.14%
Concessions / Merchandise	27,000	27,000	4,636	17.17%	24,602	4,692	19.07%
Special Events	10,000	10,000	-	0.00%	8,802	-	0.00%
Other	15,300	15,300	1,420	9.28%	20,705	1,870	9.03%
General Fund Contribution	487,102	487,102	121,775	25.00%	487,102	121,775	25.00%
<b>SUB-TOTAL</b>	<b>\$ 3,138,852</b>	<b>\$ 3,138,852</b>	<b>\$ 595,832</b>	<b>18.98%</b>	<b>\$ 3,041,328</b>	<b>\$ 595,575</b>	<b>19.58%</b>
<b>APPROPRIATION - FUND BALANCE</b>							
PY Encumbrances	\$ -	\$ 41,307	\$ 41,307	100.00%	\$ 8,767	\$ 8,767	100.00%
App. of Park Impact Fee Reserves	130,000	130,000	130,000	100.00%	-	-	0.00%
<b>TOTAL APP. OF FUND BALANCE</b>	<b>\$ 130,000</b>	<b>\$ 171,307</b>	<b>\$ 171,307</b>	<b>100.00%</b>	<b>\$ 8,767</b>	<b>\$ 8,767</b>	<b>100.00%</b>
<b>TOTAL REVENUES</b>	<b>\$ 8,825,391</b>	<b>\$ 8,866,698</b>	<b>\$ 2,167,509</b>	<b>24.45%</b>	<b>\$ 8,653,798</b>	<b>\$ 2,057,903</b>	<b>23.78%</b>

CITY OF NORTH RICHLAND HILLS  
PARK & RECREATION FACILITIES DEVELOPMENT FUND  
EXPENDITURES

	FISCAL YEAR 2014/15				FICAL YEAR 2013/14		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 07/14	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 07/13	% ACTUAL
<u>EXPENDITURES</u>							
<u>OPERATING EXPENDITURES</u>							
Parks Facilities Dev. Admin.	\$ 756,856	\$ 756,856	\$ 184,897	24.43%	\$ 731,368	\$ 181,976	24.88%
Maintenance & Operations	2,078,873	2,078,873	418,600	20.14%	1,894,304	378,188	19.96%
Tennis Center Operations	632,254	632,254	120,225	19.02%	562,987	129,159	22.94%
SUB-TOTAL	\$ 3,467,983	\$ 3,467,983	\$ 723,722	20.87%	\$ 3,188,659	\$ 689,323	21.62%
<u>NRH CENTRE</u>							
Center Management	\$ 731,388	\$ 731,388	\$ 140,238	19.17%	\$ 636,008	\$ 151,003	23.74%
Fitness	394,551	394,551	79,994	20.27%	481,875	77,140	16.01%
Building Operations	211,904	211,904	50,924	24.03%	197,336	54,913	27.83%
Aquatic	577,321	577,321	105,303	18.24%	539,337	106,031	19.66%
Recreation Sports	355,033	355,033	47,496	13.38%	293,449	49,410	16.84%
Event Center	352,168	352,168	69,768	19.81%	249,876	55,076	22.04%
Building Services	351,900	351,900	87,975	25.00%	360,750	90,188	25.00%
SUB-TOTAL	\$ 2,974,265	\$ 2,974,265	\$ 581,698	19.56%	\$ 2,758,631	\$ 583,761	21.16%
<u>OTHER &amp; RESERVES</u>							
Debt Service - CO's	\$ 320,393	\$ 320,393	\$ 80,098	25.00%	\$ 329,055	\$ 82,264	25.00%
Indirect Costs	474,033	474,033	111,716	23.57%	448,405	106,396	23.73%
Non-Departmental	58,437	99,744	61,068	61.22%	83,209	6,297	7.57%
Transfer to Capital Projects	736,000	736,000	736,000	100.00%	1,190,795	85,475	7.18%
Reserve for Capital	507,088	507,088	-	0.00%	-	-	0.00%
Impact Fee Reserve	-	-	-	0.00%	25,000	-	0.00%
Reserve for Economic Development	122,605	122,605	32,190	26.26%	120,949	30,696	25.38%
Reserve for NRH Centre	164,587	164,587	14,134	8.59%	282,697	11,814	4.18%
SUB-TOTAL	\$ 2,383,143	\$ 2,424,450	\$ 1,035,206	42.70%	\$ 2,480,110	\$ 322,942	13.02%
TOTAL EXPENDITURES	\$ 8,825,391	\$ 8,866,698	\$ 2,340,626	26.40%	\$ 8,427,400	\$ 1,596,026	18.94%
BALANCE	\$ -	\$ -	\$ (173,117)	-100.00%	\$ 226,398	\$ 461,877	204.01%



## **CRIME CONTROL DISTRICT FUND**

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### **SUMMARY**

The Crime Control District (CCD) Quarterly Financial Report for the period ending December 31, 2016 is provided within. Please note that some estimates are used and staff believes these reflect a conservative picture of the City's financial status. The revised budget includes adjustments and prior year encumbrances, which are items approved by Council in the prior year but paid for and completed in the current fiscal year. Prior year actuals have been included for comparison.

Overall, the Crime Control District Fund performed within expectations and is in line with prior year performance through December.

### **REVENUES**

Sales tax revenue was \$1,281,207 compared to \$1,224,323 in FY16. Collections exceeded budget projections by roughly 3%.

Each year, BISD reimburses NRH for a portion of the School Resource Officers (SROs). This reimbursement is typically received in two installments; one in December and one in May. During the period for this report, the December reimbursement had been received.

The majority of the appropriation of fund balance serves as a funding source for the Body Worn Camera (BWC) project being undertaken this year.

### **EXPENDITURES**

Total expenditures were \$2,344,539, or 36% of budget, compared to \$1,376,484 through the same period in FY16. The Administration division expenditures were \$2,289 compared to \$107,487 in FY16. Last year, there were one-time purchases of public safety audio/visual equipment needed in the new city hall facility.

The other significant difference within the fund this year is a \$1,076,000 Transfer to Capital Projects. This serves as the primary funding source for the Body Worn Camera (BWC) project that is being undertaken this fiscal Year.

CITY OF NORTH RICHLAND HILLS  
CRIME CONTROL DISTRICT  
REVENUES AND EXPENDITURES

	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 12/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 12/15	% ACTUAL
<b>REVENUES</b>							
Sales Tax	\$ 4,872,587	\$ 4,872,587	\$ 1,281,207	26.29%	\$ 4,810,105	\$ 1,224,323	25.45%
Franchise Fees	87,248	87,248	-	0.00%	76,443	-	0.00%
Interest Income	2,472	2,472	958	38.75%	4,347	438	10.08%
SRO Reimbursement (BISD)	203,890	203,890	-	0.00%	198,650	99,325	50.00%
Other	-	-	6,379	100.00%	39,159	6,285	16.05%
Prior Year Encumbrances	-	-	-	0.00%	-	-	0.00%
Appropriation of Fund Balance	1,197,160	1,267,375	1,267,375	100.00%	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 6,363,357</b>	<b>\$ 6,433,572</b>	<b>\$ 2,555,919</b>	<b>39.73%</b>	<b>\$ 5,128,704</b>	<b>\$ 1,330,371</b>	<b>25.94%</b>
<b>EXPENDITURES</b>							
Administration	\$ 9,500	\$ 9,500	\$ 2,289	24.09%	\$ 115,215	\$ 107,487	93.29%
Administrative Services	918,572	918,572	226,966	24.71%	850,947	247,942	29.14%
Investigations	483,781	485,054	106,929	22.04%	419,161	112,318	26.80%
Uniform Patrol	2,935,565	2,935,565	710,998	24.22%	2,840,031	697,150	24.55%
Technical Services	548,783	548,783	132,304	24.11%	506,928	127,971	25.24%
Property / Evidence	202,338	271,280	43,507	16.04%	188,674	44,619	23.65%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 5,098,539</b>	<b>\$ 5,168,754</b>	<b>\$ 1,222,993</b>	<b>23.66%</b>	<b>\$ 4,920,956</b>	<b>\$ 1,337,487</b>	<b>27.18%</b>
<b>OTHER EXPENDITURES &amp; RESERVES</b>							
Partner Agency Funding	\$ 73,100	\$ 73,100	\$ 25,566	34.97%	\$ 73,570	\$ 19,568	26.60%
Other	88,549	88,549	19,980	22.56%	77,712	19,429	25.00%
Transfer to Capital Projects	1,076,000	1,076,000	1,076,000	100.00%	-	-	0.00%
Indirect Costs	27,169	27,169	-	0.00%	22,821	-	0.00%
<b>TOTAL OTHER EXP. &amp; RESERVES</b>	<b>\$ 1,264,818</b>	<b>\$ 1,264,818</b>	<b>\$ 1,121,546</b>	<b>88.67%</b>	<b>\$ 174,103</b>	<b>\$ 38,997</b>	<b>22.40%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,363,357</b>	<b>\$ 6,433,572</b>	<b>\$ 2,344,539</b>	<b>36.44%</b>	<b>\$ 5,095,059</b>	<b>\$ 1,376,484</b>	<b>27.02%</b>
<b>BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 211,380</b>	<b>100.00%</b>	<b>\$ 33,645</b>	<b>\$ (46,113)</b>	<b>-137.06%</b>

## **PROMOTIONAL FUND**

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### **SUMMARY**

The Promotional Fund Quarterly Financial Report for the period ending December 31, 2016 is provided within. Following are revenue and expenditure highlights for this fund.

Overall the Promotional Fund performed within expectations.

### **REVENUES**

Occupancy taxes collected from hotels and motels operating in the city is the primary source of revenue for this fund. Occupancy taxes are due on a quarterly basis and remitted within thirty days of the end of each quarter. Due to the timing of when occupancy tax payments are remitted to the City, the first quarter collections have yet to be received.

### **EXPENDITURES**

Total expenditures were \$56,703, or 22% of revised budget. Expenditures typically outpace revenues during the first quarter as a result of when occupancy tax payments are received.

CITY OF NORTH RICHLAND HILLS  
PROMOTIONAL FUND  
REVENUES AND EXPENDITURES

	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 12/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 12/15	% ACTUAL
<b>REVENUES</b>							
Occupancy Taxes	\$ 255,253	\$ 255,253	\$ -	0.00%	\$ 275,072	\$ -	0.00%
Interest Income	2,836	2,836	803	28.31%	3,828	749	19.57%
Prior Year Encumbrances	-	-	-	0.00%	6,000	6,000	100.00%
<b>TOTAL REVENUES</b>	<b>\$ 258,089</b>	<b>\$ 258,089</b>	<b>\$ 803</b>	<b>0.31%</b>	<b>\$ 284,900</b>	<b>\$ 6,749</b>	<b>2.37%</b>
<b>EXPENDITURES</b>							
Economic Development	\$ 116,580	\$ 116,580	\$ 33,732	28.93%	\$ 108,337	\$ 33,873	31.27%
Cultural & Leisure	133,986	133,986	22,940	17.12%	101,416	17,841	17.59%
Non-Departmental	904	904	31	3.43%	123	30	24.39%
Contribution to Reserves	6,619	6,619	-	0.00%	-	-	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 258,089</b>	<b>\$ 258,089</b>	<b>\$ 56,703</b>	<b>21.97%</b>	<b>\$ 209,876</b>	<b>\$ 51,744</b>	<b>24.65%</b>
 <b>BALANCE</b>	 \$ -	 \$ -	 \$ (55,900)	 -100.00%	 \$ 75,024	 \$ (44,995)	 0.00%

## **DONATIONS FUND**

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### **SUMMARY**

The Donations Fund Quarterly Financial Report for the period ending December 31, 2016 is provided within. This fund accounts for the operations for which voluntary contributions are used. Contributions are received through voluntary payments made in conjunction with a citizen's water bill and are used to support library activities, the Animal Adoption and Rescue Center, and special events/public art. The contributions are allocated to the Library (\$0.65), Humane Services (\$0.65), and special events and arts (\$0.20).

### **REVENUES**

Water Bill contributions, which have been declining over the last several years, were essentially flat to FY16. The drop in revenue, excluding appropriation of fund balance, was primarily from two factors; a decline in Spay/Neuter donations and Santa Cop/Heroes and Helpers donations.

### **EXPENDITURES**

Expenditures totaled \$47,640 compared to \$41,276 for last year; a net increase of \$6,364. Library expenditures totaling \$11,162 compared to \$985 in FY16, were the largest driving factor for the increase in expenditures. These were associated with the purchase of library materials and program supplies.

Keep NRH Beautiful expenditures were \$4,640 higher than in the previous year. This is the result of a home marking program that occurred during the first quarter of this year. This program improved the visibility of the home address markings on 218 homes.

Police expenditures were \$1,950 or 4.97% of budget; down \$10,645 from prior year. Last year, the department held a women's conference at the beginning of the fiscal year. The same conference was also held this year. In preparation for the conference this year, several of the expenditures associated with preparing the event occurred in FY16. The department also conducted it Heroes and Helpers program; however, during the time period for this report, the expenditures for the holiday event had not posted.

CITY OF NORTH RICHLAND HILLS  
DONATIONS FUND  
REVENUES AND EXPENDITURES

	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 12/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 12/15	% ACTUAL
<b>REVENUES</b>							
<b>CONTRIBUTIONS</b>							
NRH Water Bills	\$ 57,183	\$ 57,183	\$ 14,437	25.25%	\$ 56,458	\$ 14,799	26.21%
SUB-TOTAL	\$ 57,183	\$ 57,183	\$ 14,437	25.25%	\$ 56,458	\$ 14,799	26.21%
<b>DONATIONS</b>							
Spay / Neuter	\$ 15,000	\$ 15,000	\$ 2,283	15.22%	\$ 13,809	\$ 5,908	42.78%
Shelter Fund	23,500	23,500	14,994	63.80%	26,391	15,026	56.94%
Republic	15,000	15,000	-	0.00%	15,500	-	0.00%
Santa Cops	5,500	5,500	2,631	47.84%	8,123	6,123	75.38%
SUB-TOTAL	\$ 59,000	\$ 59,000	\$ 19,908	33.74%	\$ 63,823	\$ 27,057	42.39%
<b>PROCEEDS</b>							
Library Book Sale	\$ 6,650	\$ 6,650	\$ 7,066	106.26%	\$ 9,152	\$ 5,541	60.54%
SUB-TOTAL	\$ 6,650	\$ 6,650	\$ 7,066	106.26%	\$ 9,152	\$ 5,541	60.54%
<b>OTHER</b>							
Interest Income	\$ 3,814	\$ 3,814	\$ 1,013	26.56%	\$ 5,002	\$ 962	19.23%
Other Income	94,600	94,600	35,657	37.69%	127,366	38,166	29.97%
Appropriation of Fund Balance							
Teen Court	-	-	-	0.00%	3,000	3,000	100.00%
Library	43,196	43,196	43,196	100.00%	19,086	19,086	100.00%
Neighborhood Services	4,969	4,969	4,969	100.00%	4,969	4,969	100.00%
Parks & Recreation	42,375	42,375	42,375	100.00%	37,986	37,986	100.00%
Police	4,750	4,750	4,750	100.00%	3,409	3,409	100.00%
SUB-TOTAL	\$ 193,704	\$ 193,704	\$ 131,960	68.12%	\$ 200,818	\$ 107,578	53.57%
TOTAL REVENUES	\$ 316,537	\$ 316,537	\$ 173,371	54.77%	\$ 330,251	\$ 154,975	46.93%
<b>EXPENDITURES</b>							
Library - Book Collection	\$ 81,225	\$ 81,225	\$ 11,162	13.74%	\$ 57,651	\$ 985	1.71%
Neighborhood Services							
Animal Services	25,310	25,310	1,473	5.82%	13,261	2,318	17.48%
Keep NRH Beautiful	19,969	19,969	8,001	40.07%	21,168	3,361	15.88%
Municipal Court - Teen Court	5,000	5,000	-	0.00%	5,200	-	0.00%
Parks - Special Events and Arts	67,000	67,000	15,054	22.47%	53,752	22,017	40.96%
Police Department	39,250	39,250	1,950	4.97%	32,157	12,595	39.17%
Transfer to Capital	37,279	37,279	10,000	26.82%	34,849	-	0.00%
TOTAL EXPENDITURES	\$ 275,033	\$ 275,033	\$ 47,640	17.32%	\$ 218,038	\$ 41,276	18.93%
BALANCE	\$ 41,504	\$ 41,504	\$ 125,731	302.94%	\$ 112,214	\$ 113,699	101.32%

## **UTILITY FUND**

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### **SUMMARY**

The Utility Fund Quarterly Financial Report for the period ending December 31, 2016 is provided within. The revised budget includes adjustments and prior year encumbrances, which are items approved by Council in the prior year but paid for and completed in the current fiscal year. Prior year actuals have been included for comparison.

Overall, the Utility Fund is performing within expectations and is in line with prior year performance through December.

### **REVENUES**

Total revenue in the Utility Fund was \$9,312,448. This was a \$1,982,157 decrease in comparison to FY16. The largest impact in FY16 was the one-time repayment of an interfund loan for a previous land purchase. This revenue will not occur again in FY17. The impact of these funds was partially offset by an Appropriation of Fund Balance of \$1,600,000 in FY17. These funds covered the \$1,600,000 transfer for the FY17 Utility Capital projects. This transfer did not occur until later in the year during FY16. Excluding these two items, the FY16 interfund loan repayment and the FY17 Appropriation of Fund Balance, FY17 revenue would have been \$7,712,448 or 23%, compared to FY16 at \$8,068,366 or 22%.

Water Sales revenue was \$4,863,511 which trended behind prior year. There were two primary factors that caused this lag. First, there was one less billing cycle during the first quarter in comparison to FY16. This accounts for roughly \$220,000 of the variance. The remaining difference is related to lower billed water volumes. The volume in October was less than in FY16. While the volumes in November and December outpaced the previous year, volume totals for the first quarter still remain behind FY16.

NRH experienced higher Sewer Sales revenue; approximately \$120,975 greater than FY16. In FY17, the sewer pass-through rate increased from \$1.00 to \$1.24 per cubic feet of sewer usage. The City uses a winter quarter average to bill residential properties for sewer usage. This year, the residential quarter average is slightly higher than last year. Both of these factors increased sewer sales revenue for the first quarter.

Miscellaneous revenue was \$207,221, compared to \$3,480,807 in FY16. Last year, the City received proceeds from the sale of a property. The original purchase of this property was funded through an interfund loan from the Utility Fund. The proceeds from the sale were transferred back the Utility Fund as repayment.

### **EXPENSES**

Total expenses were \$8,271,445 compared to \$6,821,147 in FY16. Excluding the planned \$1,600,000 transfer to Utility Capital Projects, total expenditures were \$6,671,445 or 19%, which trended in line with FY16 (\$6,821,147 or 18%).

## UTILITY FUND

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North Richland Hills contracts with Fort Worth and the Trinity River Authority (TRA) for the purchase of water. Between the two entities the total charges were \$1,419,434; a decrease of \$245,410. While the rates charged by Fort Worth and TRA were higher than the previous year, the majority of the decrease is the net impact lower water volumes during the first quarter. North Richland Hills also contracts with Fort Worth and TRA for sewer treatment services. Between the two entities, the total charges were \$1,543,538; a decrease of \$10,883. As sewage is treated, Fort Worth tests the waste water to determine the makeup of the discharge (i.e. chemicals or compounds found etc.). The testing determines the rates at which it will bill NRH for sewage treatment.



CITY OF NORTH RICHLAND HILLS  
UTILITY FUND  
REVENUES

	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 12/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 12/15	% ACTUAL
<b>REVENUES</b>							
<b>WATER SALES AND CHARGES</b>							
Water Sales	\$ 20,550,893	\$ 20,550,893	\$ 4,863,511	23.67%	\$ 18,651,612	\$ 5,244,210	28.12%
Water Taps	32,070	32,070	9,000	28.06%	52,000	9,750	18.75%
Water Inspection Fees	27,120	27,120	-	0.00%	44,213	9,563	21.63%
SUB-TOTAL	\$ 20,610,083	\$ 20,610,083	\$ 4,872,511	23.64%	\$ 18,747,825	\$ 5,263,523	28.08%
<b>SEWER SALES AND CHARGES</b>							
Sewer Sales	\$ 11,001,674	\$ 11,001,674	\$ 2,616,268	23.78%	\$ 9,960,495	\$ 2,495,293	25.05%
Sewer Taps	9,900	9,900	2,100	21.21%	14,350	3,100	21.60%
Sewer Inspections	25,300	25,300	-	0.00%	20,943	8,058	38.48%
SUB-TOTAL	\$ 11,036,874	\$ 11,036,874	\$ 2,618,368	23.72%	\$ 9,995,788	\$ 2,506,451	25.08%
<b>MISCELLANEOUS</b>							
Interest Income	\$ 72,464	\$ 72,464	\$ 18,812	25.96%	\$ 95,997	\$ 22,606	23.55%
Service Charges	153,180	153,180	35,372	23.09%	155,165	36,193	23.33%
Late Charges	456,918	456,918	111,395	24.38%	417,162	122,403	29.34%
Miscellaneous	36,542	36,542	3,150	8.62%	43,632	20,798	47.67%
Joint Use Reimbursement - Watauga	94,700	94,700	26,012	27.47%	111,265	39,631	35.62%
Subdivision Meter Revenue	45,710	45,710	12,480	27.30%	61,903	12,937	20.90%
Bond Refunding Proceeds	-	-	-	0.00%	792,063	-	0.00%
Interfund Loan Repayments	-	-	-	0.00%	3,226,239	3,226,239	100.00%
SUB-TOTAL	\$ 859,514	\$ 859,514	\$ 207,221	24.11%	\$ 4,903,426	\$ 3,480,807	70.99%
<b>APPROPRIATION - FUND BALANCE</b>							
Appropriation of Fund Balance	\$ 1,752,804	\$ 1,752,804	\$ 1,600,000	91.28%	\$ 3,501,436	\$ -	0.00%
Previous Year Encumbrances	-	14,348	14,348	100.00%	43,824	43,824	100.00%
TOTAL APP. OF FUND BALANCE	\$ 1,752,804	\$ 1,767,152	\$ 1,614,348	91.35%	\$ 3,545,260	\$ 43,824	1.24%
TOTAL REVENUES	\$ 34,259,275	\$ 34,273,623	\$ 9,312,448	27.17%	\$ 37,192,299	\$ 11,294,605	30.37%

CITY OF NORTH RICHLAND HILLS  
UTILITY FUND  
EXPENSES

	FISCAL YEAR 2014/15				FICAL YEAR 2013/14		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 07/14	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 07/13	% ACTUAL
<b>EXPENSES</b>							
<b>OPERATING</b>							
Administration	\$ 321,057	\$ 321,057	\$ 74,007	23.05%	\$ 311,446	\$ 73,514	23.60%
Development	882,243	882,243	205,970	23.35%	814,542	195,611	24.01%
Right of Way Maintenance	233,754	233,754	24,453	10.46%	145,520	27,030	18.57%
SUB-TOTAL	\$ 1,437,054	\$ 1,437,054	\$ 304,430	21.18%	\$ 1,271,508	\$ 296,155	23.29%
<b>WATER SERVICES</b>							
Water Operations	\$ 4,777,957	\$ 4,792,305	\$ 1,123,037	23.43%	\$ 4,101,097	\$ 1,026,597	25.03%
Purchase of Water FTW	4,957,292	4,957,292	399,816	8.07%	4,139,257	468,980	11.33%
Purchase of Water TRA	5,328,960	5,328,960	1,019,618	19.13%	5,911,008	1,195,864	20.23%
SUB-TOTAL	\$ 15,064,209	\$ 15,078,557	\$ 2,542,471	16.86%	\$ 14,151,362	\$ 2,691,441	19.02%
<b>SEWER SERVICES</b>							
Sewer Operations	\$ 1,431,799	\$ 1,431,799	\$ 325,849	22.76%	\$ 1,273,582	\$ 329,672	25.89%
Sewer Treatment FTW	1,431,223	1,431,223	181,442	12.68%	1,588,456	306,823	19.32%
Sewer Treatment TRA	3,955,418	3,955,418	1,362,096	34.44%	4,142,146	1,247,598	30.12%
SUB-TOTAL	\$ 6,818,440	\$ 6,818,440	\$ 1,869,387	27.42%	\$ 7,004,184	\$ 1,884,093	26.90%
<b>FINANCE / UTILITY COLLECTIONS</b>							
Meter Reading	\$ 503,697	\$ 503,697	\$ 120,448	23.91%	\$ 463,575	\$ 115,986	25.02%
Utility Billing / Customer Service	869,621	869,621	182,659	21.00%	845,116	183,826	21.75%
Utility Collection Services	290,015	290,015	71,116	24.52%	276,130	67,798	24.55%
Accounting Services	405,571	405,571	81,733	20.15%	391,194	92,594	23.67%
Budget & Research	219,546	219,546	40,601	18.49%	211,530	51,090	24.15%
SUB-TOTAL	\$ 2,288,450	\$ 2,288,450	\$ 496,557	21.70%	\$ 2,187,545	\$ 511,294	23.37%
BUILDING SERVICES	\$ 1,822,929	\$ 1,822,929	\$ 455,732	25.00%	\$ 1,752,816	\$ 438,204	25.00%
NON-DEPARTMENTAL	\$ 283,355	\$ 283,355	\$ 61,010	21.53%	\$ 178,107	\$ 65,944	37.02%
<b>OTHER &amp; RESERVES</b>							
Debt Service	\$ 1,128,595	\$ 1,128,595	\$ -	0.00%	\$ 1,060,260	\$ -	0.00%
Bond Defeasance / Refunding	-	-	-	0.00%	798,283	-	0.00%
Franchise Fees	945,688	945,688	224,219	23.71%	823,128	232,185	28.21%
Indirect Costs	2,304,572	2,304,572	576,143	25.00%	2,194,830	548,708	25.00%
Payment in Lieu of Taxes	390,983	390,983	97,746	25.00%	387,493	96,873	25.00%
Transfer from Utility CIP Reserve to Information Services Fund	175,000	175,000	43,750	25.00%	175,000	43,750	25.00%
Contribution to Equipment Svs.	-	-	-	0.00%	50,000	12,500	25.00%
Transfer to Capital	1,600,000	1,600,000	1,600,000	100.00%	1,931,544	-	0.00%
Reserve for Capital	-	-	-	0.00%	3,226,239	-	0.00%
SUB-TOTAL	\$ 6,544,838	\$ 6,544,838	\$ 2,541,858	38.84%	\$ 10,646,777	\$ 934,016	8.77%
TOTAL EXPENSES	\$ 34,259,275	\$ 34,273,623	\$ 8,271,445	24.13%	\$ 37,192,299	\$ 6,821,147	18.34%
BALANCE	\$ -	\$ -	\$ 1,041,003	100.00%	\$ -	\$ 4,473,458	100.00%

## **AQUATIC PARK FUND**

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### **SUMMARY**

The Aquatic Park Quarterly Financial Report for the period ending December 31, 2016 is provided within. Prior year actuals have been included for comparison purposes. Following are revenue and expenditure highlights for this fund.

Overall, the Aquatic Park Fund performed within expectations and is in line with prior year performance through December.

### **REVENUES**

Total Aquatic Park revenue was \$658,809 or 12% of budget compared to \$331,807 in FY16. As a percentage, park revenue to date trended similar to the previous year. In FY16, the City exercised a bid bond for the Slide Tower Replacement project when the winning bidder notified the City that they would be unable to complete the work for the awarded amount. The revenue grouped under Other trended higher in FY16 as a result. The FY17 appropriation of fund balance, which was the funding source for NRH<sub>2</sub>O's FY17 capital projects, was higher than through December in FY16.

### **EXPENSES**

Total expenses for the Aquatic Park Fund were \$975,132, or 17% of budget. This was \$483,414 higher compared to \$491,718 for the same period in FY16. The increase resulted from the transfer to capital of \$531,000 for projects approved in the Capital Budget. This transfer to date exceed that of FY16 for the same period by \$431,000. Excluding the Transfer to Capital Projects in both years, total expenses in FY17 would have been \$444,132 or 8%, compared to \$391,718 or 8% in FY17.

CITY OF NORTH RICHLAND HILLS  
AQUATIC PARK FUND  
REVENUES AND EXPENSES

	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 12/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 12/15	% ACTUAL
<b>REVENUES</b>							
Admissions	\$ 3,442,500	\$ 3,442,500	\$ 123,197	3.58%	\$ 2,972,719	\$ 109,134	3.67%
Food and Beverage	1,009,352	1,009,352	642	0.06%	837,352	890	0.11%
Merchandise	157,836	157,836	320	0.20%	143,644	308	0.21%
Rentals	249,787	249,787	-	0.00%	142,436	-	0.00%
Programs	-	-	-	0.00%	2,096	-	0.00%
SUB-TOTAL	\$ 4,859,475	\$ 4,859,475	\$ 124,159	2.55%	\$ 4,098,247	\$ 110,332	2.69%
<b>OTHER</b>							
Interest Income	\$ 8,900	\$ 8,900	\$ 2,601	29.22%	\$ 12,403	\$ 2,848	22.96%
Other Income	50,000	50,000	1,049	2.10%	356,051	118,627	33.32%
SUB-TOTAL	\$ 58,900	\$ 58,900	\$ 3,650	6.20%	\$ 368,454	\$ 121,475	32.97%
<b>APPROPRIATION - FUND BALANCE</b>							
Appropriation of Fund Balance	\$ 531,000	\$ 531,000	\$ 531,000	100.00%	\$ 248,990	\$ 100,000	40.16%
Prior Year Encumbrances	-	-	-	0.00%	-	-	0.00%
SUB-TOTAL	\$ -	\$ 531,000	\$ 531,000	100.00%	\$ -	\$ -	0.00%
TOTAL REVENUES	\$ 5,449,375	\$ 5,449,375	\$ 658,809	12.09%	\$ 4,715,691	\$ 331,807	7.04%
<b>OPERATING EXPENSES</b>							
General Services	\$ 918,666	\$ 898,666	\$ 160,580	17.87%	\$ 850,094	\$ 133,823	15.74%
Parks & Public Grounds	93,411	93,411	3,382	3.62%	73,106	3,464	4.74%
Aquatics	594,795	594,795	16,868	2.84%	541,299	16,453	3.04%
Maintenance	549,189	569,189	94,889	16.67%	584,175	76,310	13.06%
Business Office	149,477	149,477	26,401	17.66%	139,161	26,143	18.79%
Martking / Advertising	448,944	448,944	30,438	6.78%	460,316	32,950	7.16%
Gift Shop	121,940	121,940	11,095	9.10%	109,698	7,839	7.15%
Food	145,111	145,111	8,473	5.84%	155,139	5,949	3.83%
Ice Cream Shop	137,563	137,563	5,948	4.32%	113,682	4,443	3.91%
Group Sales	65,255	65,255	8,432	12.92%	58,075	11,266	19.40%
Admissions	135,871	135,871	12,678	9.33%	123,525	12,234	9.90%
Elements of Fun	9,088	9,088	191	2.10%	6,618	215	3.25%
Birthday Parties	23,829	23,829	156	0.65%	18,852	610	3.24%
Catering	34,010	34,010	526	1.55%	34,542	304	0.88%
Funnel Cake	36,631	36,631	1,156	3.16%	20,329	-	0.00%
Rentals	11,203	11,203	2,129	19.00%	12,818	2,086	16.27%
Food Service Building	171,245	171,245	7,768	4.54%	172,201	7,512	4.36%
SUB-TOTAL	\$ 3,646,228	\$ 3,646,228	\$ 391,110	10.73%	\$ 3,473,630	\$ 341,601	9.83%
<b>OTHER &amp; RESERVES</b>							
Debt Service	\$ 956,140	\$ 956,140	\$ 172	0.02%	\$ 461,387	\$ 62	0.01%
Bond Defeasance	-	-	-	0.00%	209,105	-	0.00%
Indirect Costs	166,631	166,631	41,658	25.00%	158,696	39,674	25.00%
Transfer Out - PARD	83,685	83,685	-	0.00%	81,248	-	0.00%
Transfer to Capital Projects	531,000	531,000	-	0.00%	288,675	-	0.00%
Reserve for:							
Infrastructure & Major Repairs	18,025	18,025	-	0.00%	-	-	0.00%
Non-Departmental	47,666	47,666	11,192	23.48%	42,950	10,381	24.17%
SUB-TOTAL	\$ 1,803,147	\$ 1,803,147	\$ 53,022	2.94%	\$ 1,242,061	\$ 50,117	4.03%
TOTAL EXPENSES	\$ 5,449,375	\$ 5,449,375	\$ 444,132	8.15%	\$ 4,715,691	\$ 391,718	8.31%
BALANCE	\$ -	\$ -	\$ 214,677	100.00%	\$ -	\$ (59,911)	-100.00%

## **GOLF COURSE FUND**

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### **SUMMARY**

The Iron Horse Golf Course Quarterly Financial Report through the month of November is provided within. Golf Course figures will be presented based on financial data one month behind the reporting period due to the timing of when financial data is received.

### **REVENUES**

Revenues totaled \$432,937 or 17% of budget, compared to \$362,658 in FY16. The number of rounds played through December were 4,828 compared to 4,085 in FY16. The winter months experienced warmer, drier weather which positively impacts the number of rounds played at the golf course.

### **EXPENSES**

Total expenses through December of FY17 totaled \$372,298 or 15% of budget compared to \$358,362 in prior year. Year-to-date expenditures were in line with expectations.

CITY OF NORTH RICHLAND HILLS  
GOLF COURSE FUND  
REVENUES AND EXPENSES

Through the month of October	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 10/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 10/15	% ACTUAL
<b>ROUNDS</b>	49,517	49,517	4,828		47,873	4,085	
<b>REVENUES</b>							
Green Fees	\$ 1,006,024	\$ 1,006,024	\$ 157,489	15.65%	\$ 971,820	\$ 136,094	14.00%
Pro Shop	353,090	353,090	53,688	15.21%	400,426	57,550	14.37%
Driving Range	85,000	85,000	14,099	16.59%	86,163	10,433	12.11%
Carts	391,436	391,436	65,923	16.84%	401,579	54,910	13.67%
Food & Beverage	650,000	650,000	140,618	21.63%	728,709	100,054	13.73%
General & Administrative	-	-	-	0.00%	1,167	1,360	116.54%
Other Revenue	909	909	1,120	123.21%	39,019	2,257	5.78%
<b>TOTAL REVENUES</b>	<b>\$ 2,486,459</b>	<b>\$ 2,486,459</b>	<b>\$ 432,937</b>	<b>17.41%</b>	<b>\$ 2,628,883</b>	<b>\$ 362,658</b>	<b>13.80%</b>
<b>OPERATING EXPENSES</b>							
Pro Shop	\$ 162,461	\$ 162,461	\$ 15,246	9.38%	\$ 132,812	\$ 21,304	16.04%
Pro Shop: COGS	139,750	139,750	29,562	21.15%	154,541	22,931	14.84%
Driving Range	11,200	11,200	2,717	24.26%	10,446	1,322	12.66%
Golf Carts	223,866	223,866	25,656	11.46%	230,142	28,014	12.17%
Course Maintenance	586,385	586,385	116,366	19.84%	598,974	123,106	20.55%
Food & Beverage	252,346	252,346	52,583	20.84%	307,435	42,767	13.91%
Food & Beverage: COGS	201,500	201,500	40,215	19.96%	208,740	26,400	12.65%
Sales & Membership	54,370	54,370	12,716	23.39%	51,650	8,023	15.53%
General & Administrative	229,143	229,143	33,428	14.59%	290,980	42,984	14.77%
Clubhouse	121,144	121,144	18,957	15.65%	115,306	20,245	17.56%
Management Fees	109,698	109,698	24,852	22.65%	146,353	21,266	14.53%
Capital	130,707	130,707	-	0.00%	67,297	-	0.00%
<b>SUB-TOTAL</b>	<b>\$ 2,222,570</b>	<b>\$ 2,222,570</b>	<b>\$ 372,298</b>	<b>16.75%</b>	<b>\$ 2,314,676</b>	<b>\$ 358,362</b>	<b>15.48%</b>
<b>OTHER &amp; RESERVES</b>							
Debt Service	\$ 116,125	\$ 116,125	\$ -	0.00%	\$ 109,614	\$ -	0.00%
Payment to Interdepartmental Loans							
Water Fund	4	4	-	0.00%	56,833	-	0.00%
General Fund	147,760	147,760	-	0.00%	147,760	-	0.00%
Reserve for Equipment / CIP	-	-	-	0.00%	-	-	0.00%
<b>SUB-TOTAL</b>	<b>\$ 263,889</b>	<b>\$ 263,889</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 314,207</b>	<b>\$ -</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 2,486,459</b>	<b>\$ 2,486,459</b>	<b>\$ 372,298</b>	<b>14.97%</b>	<b>\$ 2,628,883</b>	<b>\$ 358,362</b>	<b>13.63%</b>
<b>BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,639</b>	<b>100.00%</b>	<b>\$ -</b>	<b>\$ 4,296</b>	<b>100.00%</b>

## **FACILITIES & CONSTRUCTION MANAGEMENT FUND**

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### **SUMMARY**

The Facilities and Construction Management Fund Quarterly Financial Report for the period ending December 31, 2016 is provided within. The revised budget includes adjustments and prior year encumbrances, which are items approved by Council in the prior year but paid for and completed in the current fiscal year. Prior year actuals have been included for comparison.

The majority of revenue for this fund is generated by facility allocations charged to the General Fund, Utility Fund, and Park Development Fund. The allocations are charged to those funds in twelve equal payments, occurring once each month.

Overall, this fund is performing in line with expectations.

### **REVENUES**

Total revenue was \$805,263 or 26% of budget compared to \$758,254 or 24% in FY16.

Rental Property income outpaced the prior year, totaling \$18,120 or 25% of budget. Last year, there were property vacancies which impacted revenue collected.

### **EXPENSES**

Expenses totaled \$673,980 compared to \$665,683 in the prior year.

Building Services expenses were \$449,782 compared to \$391,688. The increase over prior year is due to the inclusion of costs related to services and utilities at the New City Hall, which was not open during the first quarter of FY16.

The Transfer to Capital Budget totaled \$120,800 compared to \$165,000 in prior year. The transfer is the movement of funds to capital projects approved in the FY17 adopted budget.

CITY OF NORTH RICHLAND HILLS  
FACILITIES FUND  
REVENUES AND EXPENSES

	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 12/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 12/15	% ACTUAL
<b>REVENUES</b>							
<b>CHARGES FOR SERVICE</b>							
General Fund	\$ 836,737	\$ 836,737	\$ 209,184	25.00%	\$ 848,774	\$ 212,193	25.00%
Park & Recreation Development Fund	351,900	351,900	87,975	25.00%	360,750	90,188	25.00%
Utility Fund	1,822,929	1,822,929	455,732	25.00%	1,752,816	438,204	25.00%
SUB-TOTAL	\$ 3,011,566	\$ 3,011,566	\$ 752,891	25.00%	\$ 2,962,340	\$ 740,585	25.00%
<b>OTHER</b>							
Interest Income	\$ 11,446	\$ 11,446	\$ 2,751	24.03%	\$ 14,887	\$ 2,969	19.94%
Rent from Rental Properties	72,000	72,000	18,120	25.17%	70,876	14,700	20.74%
SUB-TOTAL	\$ 83,446	\$ 83,446	\$ 20,871	25.01%	\$ 85,763	\$ 17,669	20.60%
<b>APPROPRIATION - FUND BALANCE</b>							
Building Services Fund Reserves	\$ 28,939	\$ 28,939	\$ -	0.00%	\$ -	\$ -	0.00%
Prior Year Encumbrances	-	31,501	31,501	100.00%	65,507	-	0.00%
SUB-TOTAL	\$ 28,939	\$ 60,440	\$ 31,501	52.12%	\$ 65,507	\$ -	0.00%
TOTAL REVENUES	\$ 3,123,951	\$ 3,155,452	\$ 805,263	25.52%	\$ 3,113,610	\$ 758,254	24.35%
<b>OPERATING EXPENSES</b>							
General Services	\$ 332,468	\$ 332,468	\$ 78,850	23.72%	\$ 329,806	\$ 80,270	24.34%
Building Services	2,577,848	2,609,349	449,782	17.24%	2,188,911	391,688	17.89%
Rental Property Program	46,120	46,120	14,761	32.01%	115,787	18,728	16.17%
Transfer to Capital Budget	120,800	120,800	120,800	100.00%	439,116	165,000	37.58%
SUB-TOTAL	\$ 3,077,236	\$ 3,108,737	\$ 664,193	21.37%	\$ 3,073,620	\$ 655,686	21.33%
<b>OTHER &amp; RESERVES</b>							
Debt Service	\$ 26,193	\$ 26,193	\$ 6,548	25.00%	\$ 27,399	\$ 6,850	25.00%
Other	20,522	20,522	3,239	15.78%	12,591	3,147	24.99%
SUB-TOTAL	\$ 46,715	\$ 46,715	\$ 9,787	20.95%	\$ 39,990	\$ 9,997	25.00%
TOTAL EXPENSES	\$ 3,123,951	\$ 3,155,452	\$ 673,980	21.36%	\$ 3,113,610	\$ 665,683	21.38%
BALANCE	\$ -	\$ -	\$ 131,283	100.00%	\$ -	\$ 92,571	100.00%



## **FLEET SERVICES FUND**

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### **SUMMARY**

The Fleet Services Fund Quarterly Financial Report for the period ending December 31, 2016 is provided within. The revised budget includes adjustments and prior year encumbrances, which are items approved by Council in the prior year but paid for and completed in the current fiscal year. Prior year actuals have been included for comparison.

The major source of revenue for the fund is generated by the vehicle allocations charged to departments for the vehicles and equipment utilized. This allocation is charged to departments in twelve equal payments, occurring once each month.

Overall, the fund performed within expectations and is in line with the prior year.

### **REVENUES**

Total revenues were \$1,059,965 compared to \$972,693 in FY16. The major source of revenue for the fund is the vehicle allocations charged to departments. One reason the revenue in this fund appears to be trending lower than anticipated is the Sale of City Property. When adopted, the budget included an estimate for the sale of several pieces of fire equipment. As the replacement equipment was ordered, the City received trade-in credit for the equipment, reducing the overall cost of the replacement. As a result, roughly \$494,000 of this revenue will not be recognized. This will be offset by a decrease in the amount of funds transferred to capital projects for the replacement Fire equipment.

The Transfer from Utility Fund in the Other revenue category was discontinued during the budget preparation cycle. As a result, revenues in this category totaled \$24,039 compared to \$32,668 in prior year.

### **EXPENSES**

Total expenses were \$864,288 compared to \$663,102 in FY16. Expenses in General Services were lower than the previous year due to a vacant full-time position. The other significant difference is the planned Transfer to Capital. Projected revenue from the sale of fire equipment was included as part of the transfer of funds to the related capital projects. The sale did not occur, but instead the City received trade-in credit towards the replacement equipment, reducing the overall cost. Both the Sale of City Property revenue category and the Transfer to Capital expense will be adjusted accordingly as part of the mid-year budget amendment.

CITY OF NORTH RICHLAND HILLS  
FLEET SERVICES FUND  
REVENUES AND EXPENSES

	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 12/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 12/15	% ACTUAL
<b>REVENUES</b>							
<b>CHARGES FOR SERVICE</b>							
General Fund	\$ 1,389,677	\$ 1,389,677	\$ 347,419	25.00%	\$ 1,273,471	\$ 318,368	25.00%
Utility Fund	1,967,647	1,967,647	491,912	25.00%	1,873,949	468,486	25.00%
Utility CIP / Utility Construction	288,678	288,678	72,169	25.00%	274,931	68,733	25.00%
Crime Control & Prevention District	170,426	170,426	42,606	25.00%	162,310	40,577	25.00%
Park & Recreation Development Fund	143,939	143,939	35,985	25.00%	137,085	34,271	25.00%
Other Funds	40,278	40,278	10,070	25.00%	38,360	9,590	25.00%
<b>SUB-TOTAL</b>	<b>\$ 4,000,645</b>	<b>\$ 4,000,645</b>	<b>\$ 1,000,161</b>	<b>25.00%</b>	<b>\$ 3,760,106</b>	<b>\$ 940,025</b>	<b>25.00%</b>
<b>OTHER</b>							
Interest Income	\$ 14,551	\$ 14,551	\$ 3,676	25.26%	\$ 20,005	\$ 3,773	18.86%
Sale of City Property	519,408	519,408	18,043	3.47%	49,564	14,800	29.86%
Other Income	6,660	6,660	2,320	34.83%	7,212	1,595	22.12%
Transfer from General Fund	-	-	-	0.00%	-	-	0.00%
Transfer from Utility Fund	-	-	-	0.00%	50,000	12,500	25.00%
<b>SUB-TOTAL</b>	<b>\$ 540,619</b>	<b>\$ 540,619</b>	<b>\$ 24,039</b>	<b>4.45%</b>	<b>\$ 126,781</b>	<b>\$ 32,668</b>	<b>25.77%</b>
<b>APPROPRIATION - FUND BALANCE</b>							
Previous Year Encumbrances	-	35,765	35,765	100.00%	-	-	0.00%
<b>SUB-TOTAL</b>	<b>\$ -</b>	<b>\$ 35,765</b>	<b>\$ 35,765</b>	<b>100.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>TOTAL REVENUES</b>	<b>\$ 4,541,264</b>	<b>\$ 4,577,029</b>	<b>\$ 1,059,965</b>	<b>23.16%</b>	<b>\$ 3,886,887</b>	<b>\$ 972,693</b>	<b>25.02%</b>
<b>OPERATING EXPENSES</b>							
General Services	\$ 342,021	\$ 342,021	\$ 53,294	15.58%	\$ 224,092	\$ 57,025	25.45%
Equipment Services Operations	1,679,639	1,689,204	263,200	15.58%	1,376,119	246,897	17.94%
Fire Fleet Maintenance	314,205	314,205	50,746	16.15%	259,684	53,785	20.71%
Equipment Purchases	314,111	314,111	-	0.00%	677,721	-	0.00%
Fire Vehicles / Equipment	190,815	190,815	-	0.00%	-	-	0.00%
Police Vehicles / Equipment	227,779	259,779	35,828	13.79%	344,329	17,504	5.08%
<b>SUB-TOTAL</b>	<b>\$ 3,068,570</b>	<b>\$ 3,110,135</b>	<b>\$ 403,068</b>	<b>12.96%</b>	<b>\$ 2,881,945</b>	<b>\$ 375,211</b>	<b>13.02%</b>
<b>OTHER &amp; RESERVES</b>							
Debt Service	\$ 448,414	\$ 448,414	\$ 112,103	25.00%	\$ 480,406	\$ 120,105	25.00%
Transfer to Capital Project	849,000	849,000	346,000	40.75%	170,554	164,754	96.60%
Other	18,599	18,599	3,117	16.76%	19,978	3,032	15.18%
Equipment Services Reserve	156,681	150,881	-	0.00%	-	-	0.00%
<b>SUB-TOTAL</b>	<b>\$ 1,472,694</b>	<b>\$ 1,466,894</b>	<b>\$ 461,220</b>	<b>31.44%</b>	<b>\$ 670,938</b>	<b>\$ 287,891</b>	<b>42.91%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 4,541,264</b>	<b>\$ 4,577,029</b>	<b>\$ 864,288</b>	<b>18.88%</b>	<b>\$ 3,552,883</b>	<b>\$ 663,102</b>	<b>18.66%</b>
<b>BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 195,677</b>	<b>100.00%</b>	<b>\$ 334,004</b>	<b>\$ 309,591</b>	<b>92.69%</b>

## **INFORMATION TECHNOLOGY FUND**

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### **SUMMARY**

The Information Technology Fund Quarterly Financial Report for the period ending December 31, 2016 is provided within. The revised budget includes adjustments and prior year encumbrances, which are items approved by Council in the prior year but paid for and completed in the current fiscal year. Prior year actuals have been included for comparison.

The major source of revenue for this fund is the allocations charged to departments for telephones and computers. These allocations are charged to departments in twelve payments, occurring once each month.

Overall, the fund performed within expectations and is in line with the prior year.

### **REVENUES**

Total revenue was \$819,915, which represented an increase of \$55,911 over FY16. The allocations charged to departments for telephones and computers were higher than those used during FY16.

### **EXPENSES**

Total expenses were \$870,772 or 26% of budget. This represented an increase of \$27,067 in comparison FY16. The majority of this increase resulted from the transfer of \$156,000 to a capital project for the replacement of the Fire mobile data computers (MDC's).

Microcomputer expenses for the first quarter were \$121,248 compared to \$160,856 in FY16. In anticipation of the move to new city hall, a greater portion of the computer replacement budget was utilized earlier in the FY16 so that the equipment would be available for deployment in the new building.

Data Network expenses through December totaled \$64,509 or 8% of budget; a decrease of \$75,278 from prior year. In FY16, the City incurred startup costs associated with the implementation of the Paymentus on-line payment solution. In addition, funding was included in the FY17 budget for additional maintenance costs and equipment associated with the systems at new City Hall. As of the end of the first quarter, these expenses had not been incurred, resulting in a lower percentage of the available budget being expensed.

Expenses in the GIS division were \$57,000; down \$27,055 from prior year. The timing of software license renewals was the major contributing factor to this decrease. Renewals that were paid during the first quarter for FY16 were not paid during this reporting period. These renewals are expected to be reflected in the second quarter report.

CITY OF NORTH RICHLAND HILLS  
INFORMATION TECHNOLOGY FUND  
REVENUES AND EXPENSES

	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 12/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 12/15	% ACTUAL
<b>REVENUES</b>							
<b>TELECOMMUNICATIONS</b>							
Transfers from:							
General Fund	\$ 353,038	\$ 353,038	\$ 88,259	25.00%	\$ 337,942	\$ 84,485	25.00%
Park Fund	35,708	35,708	8,927	25.00%	34,007	8,502	25.00%
Crime Control & Prevention District	29,318	29,318	7,329	25.00%	27,922	6,980	25.00%
Utility Fund	89,489	89,489	22,372	25.00%	85,226	21,306	25.00%
Other Funds	64,273	64,273	16,069	25.00%	61,212	15,303	25.00%
SUB-TOTAL	\$ 571,826	\$ 571,826	\$ 142,956	25.00%	\$ 546,309	\$ 136,576	25.00%
<b>COMPUTERS</b>							
Transfers from:							
General Fund	\$ 1,039,779	\$ 1,039,779	\$ 259,944	25.00%	\$ 979,436	\$ 244,859	25.00%
Park Fund	112,863	112,863	28,216	25.00%	107,489	26,872	25.00%
Crime Control & Prevention District	188,622	188,622	47,155	25.00%	179,640	44,910	25.00%
Utility Fund	734,822	734,822	183,705	25.00%	699,831	174,958	25.00%
Other Funds	306,823	306,823	76,704	25.00%	292,212	73,053	25.00%
SUB-TOTAL	\$ 2,382,909	\$ 2,382,909	\$ 595,724	25.00%	\$ 2,258,608	\$ 564,652	25.00%
<b>OTHER REVENUES</b>							
Interest Income	\$ 8,657	\$ 8,657	\$ 2,740	31.65%	\$ 12,090	\$ 2,589	21.41%
Transmitter Lease	152,958	152,958	18,538	12.12%	145,073	16,877	11.63%
Other Income	-	-	1,207	100.00%	7,069	953	13.48%
Transfer from General Fund	-	-	-	0.00%	75,703	-	0.00%
Transfer from Utility Fund Reserve	175,000	175,000	43,750	25.00%	175,000	43,750	25.00%
SUB-TOTAL	\$ 336,615	\$ 336,615	\$ 66,235	19.68%	\$ 414,935	\$ 64,169	15.46%
<b>APPROPRIATION - FUND BALANCE</b>							
Appropriation - PY Encumbrances	\$ -	\$ 15,000	\$ 15,000	100.00%	\$ -	\$ -	0.00%
Appropriation of Info. Svs. Reserves	-	-	-	0.00%	-	-	0.00%
SUB-TOTAL	\$ -	\$ 15,000	\$ 15,000	100.00%	\$ -	\$ -	0.00%
TOTAL REVENUES	\$ 3,291,350	\$ 3,306,350	\$ 819,915	24.80%	\$ 3,219,852	\$ 765,397	23.77%
<b>OPERATING EXPENSES</b>							
General Services	\$ 259,577	\$ 259,577	\$ 60,943	23.48%	\$ 252,126	\$ 62,116	24.64%
Major Computer Systems	345,448	345,448	202,531	58.63%	318,606	205,130	64.38%
Microcomputer Systems	781,808	796,808	121,248	15.22%	680,206	160,856	23.65%
Telecommunications	394,875	394,875	94,194	23.85%	458,955	62,985	13.72%
Data Network	769,206	788,596	64,509	8.18%	647,639	139,787	21.58%
GIS System	180,523	180,523	57,000	31.57%	161,928	84,055	51.91%
Public Safety	363,222	363,222	112,216	30.89%	355,379	126,712	35.66%
SUB-TOTAL	\$ 3,094,659	\$ 3,129,049	\$ 712,641	22.78%	\$ 2,874,839	\$ 841,641	29.28%
<b>OTHER &amp; RESERVES</b>							
Other	\$ 15,982	\$ 15,982	\$ 2,131	13.33%	\$ 8,257	\$ 2,064	25.00%
Transfer to Capital Projects	\$ 156,000	\$ 156,000	\$ 156,000	100.00%	\$ -	\$ -	0.00%
Reserve for System Improvements	24,709	5,319	-	0.00%	-	-	0.00%
SUB-TOTAL	\$ 196,691	\$ 177,301	\$ 158,131	89.19%	\$ 8,257	\$ 2,064	25.00%
TOTAL EXPENSES	\$ 3,291,350	\$ 3,306,350	\$ 870,772	26.34%	\$ 2,883,096	\$ 843,705	29.26%
BALANCE	\$ -	\$ -	\$ (50,857)	-100.00%	\$ 336,756	\$ (78,308)	-23.25%

## **SELF INSURANCE FUND**

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### **SUMMARY**

The Self Insurance Fund Quarterly Financial Report for the period ending December 31, 2016 is provided within. Prior year actuals have been provided for the purpose of comparison. Following are revenue and expense highlights.

The majority of revenue is from allocations paid by departments for health insurance and workers compensation. These allocations are charged to departments in twelve equal payments, occurring once each month. The premiums paid by employees and retirees are also reflected in this fund's revenue.

### **REVENUES**

The allocations received by this fund tracked in line with expectations.

Other income totaled \$75,128 compared to \$158,435 in prior year. The majority of the decrease is due to the expenditure reimbursements remitted to the City. Expenditure reimbursements are stop loss reimbursements related to individual claims submitted above \$175,000, and the amount reimbursed per claim will fluctuate. This year the City received \$33,345 in expenditure reimbursements compared to \$119,861 in FY16.

### **EXPENSES**

Expenses total \$2,192,035 compared to \$2,735,717 in FY16. The majority of the decrease was related to Health/Medical claims submitted to the City through the first quarter of FY17. Health/Medical expenses are \$572,353 lower than same period last year. Year to date health insurance claims are running under the original projections at this time.

CITY OF NORTH RICHLAND HILLS  
SELF INSURANCE FUND  
REVENUES AND EXPENSES

	FISCAL YEAR 2016/17				FISCAL YEAR 2015/16		
	ADOPTED BUDGET	REVISED BUDGET	ACTUAL AS OF 12/16	% REVISED BUDGET	UNAUDITED TOTAL	ACTUAL AS OF 12/15	% ACTUAL
<b>REVENUES</b>							
<b>ALLOCATIONS</b>							
Health / Medical	\$ 10,626,219	\$ 10,626,219	\$ 2,621,809	24.67%	\$ 9,767,979	\$ 2,411,371	24.69%
Worker's Compensation	591,441	591,441	147,860	25.00%	531,480	132,870	25.00%
Administration Allocation	466,311	466,311	116,576	25.00%	474,083	118,520	25.00%
Other Insurance	579,182	579,182	145,794	25.17%	567,049	141,585	24.97%
SUB-TOTAL	\$ 12,263,153	\$ 12,263,153	\$ 3,032,039	24.72%	\$ 11,340,591	\$ 2,804,346	24.73%
<b>OTHER</b>							
Interest Income	\$ 39,430	\$ 39,430	\$ 7,995	20.28%	\$ 45,708	\$ 9,762	21.36%
Other Income	95,800	95,800	33,788	35.27%	157,569	28,812	18.29%
Expenditure Reimbursement	400,000	400,000	33,345	8.34%	693,192	119,861	17.29%
SUB-TOTAL	\$ 535,230	\$ 535,230	\$ 75,128	14.04%	\$ 896,469	\$ 158,435	17.67%
<b>APPROPRIATION - FUND BALANCE</b>							
Self Insurance Fund Reserves	\$ 100,000	\$ 100,000	\$ -	0.00%	\$ 1,518,918	\$ -	0.00%
Prior Year Encumbrances	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
SUB-TOTAL	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
TOTAL REVENUES	\$ 12,898,383	\$ 12,898,383	\$ 3,107,167	24.09%	\$ 13,755,978	\$ 2,962,781	21.54%
<b>OPERATING EXPENSES</b>							
Health / Medical	\$ 11,027,505	\$ 11,027,505	\$ 1,683,433	15.27%	\$ 11,885,569	\$ 2,255,786	18.98%
Worker's Compensation	586,463	586,463	82,655	14.09%	605,035	132,209	21.85%
Personnel Expenses	498,956	498,956	113,315	22.71%	470,919	110,918	23.55%
Other Insurance	489,183	499,659	283,556	56.75%	473,303	210,544	44.48%
Reserve for Insurance Claims	10,476	-	-	0.00%	-	-	0.00%
Other Expenses	95,800	95,800	14,197	14.82%	133,194	12,369	9.29%
Life Insurance Premiums	90,000	90,000	14,879	16.53%	87,958	13,891	15.79%
SUB-TOTAL	\$ 12,798,383	\$ 12,798,383	\$ 2,192,035	17.13%	\$ 13,655,978	\$ 2,735,717	20.03%
<b>OTHER &amp; RESERVES</b>							
Transfer to Retiree Health Care Fund	\$ 100,000	\$ 100,000	\$ -	0.00%	\$ 100,000	\$ -	0.00%
SUB-TOTAL	\$ 100,000	\$ 100,000	\$ -	0.00%	\$ 100,000	\$ -	0.00%
TOTAL EXPENSES	\$ 12,898,383	\$ 12,898,383	\$ 2,192,035	16.99%	\$ 13,755,978	\$ 2,735,717	19.89%
BALANCE	\$ -	\$ -	\$ 915,132	100.00%	\$ -	\$ 227,064	100.00%