

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter referred to as an "MOU") is made and entered into by and between cities of North Richland Hills, Haltom City, Richland Hills and Watauga.

The purpose of this MOU is to establish the activities and other responsibilities that The City of Haltom City shall undertake as the "Regional host" and lead applicant of a regional FY16 Assistance to Firefighters Grant (AFG) application for video conferencing equipment and related infrastructure, following the award of the FY16 Assistance to Firefighters Grant. The City of Haltom City is requesting \$299,875.00 in funding in this grant application. It is a requirement of the grant that 10% of the total cost of the request is matched by the applicants. The total amount in Federal funds requested is \$269,888.00. The total amount of local funds committed for this project is \$29,987.00. The total cost of this project, including federal and local funds is \$299,875.00.

Responsibilities:

City of Haltom City will:

- Be lead fiscal agent as well as lead the project team;
- Provide contractual oversight of all partners;
- Provide fiscal management of project;
- Ensure compliance with all contractual requirements;
- Follow all grant requirements in the implementation of the program;
- Advise on technology and provide support;
- House and maintain technology infrastructure for video conferencing project;
- Support and empower communications between all participating partners;
- Collect and report data to project team;
- Work with each participating department to ensure sustainability plan;
- If awarded, do all required post-award grant reporting.

Each participating department will:

Upon award, use the awarded video conferencing to improve and increase training and communication between the participating departments listed in this agreement and at each individual department's own training location. The equipment will be distributed accordingly to each Fire Station within the four cities.

Uses of video conferencing equipment include: Department training, including but not limited to, building construction, situational awareness, and preventing attacks on infrastructure.

- Assist with the facilitation of joint meetings between departments of the four cities.
- Assist with multi-company exercises that provide realistic situations and allow for on-site grading and development of viable solutions to emergency situations.

The participating departments in this MOU include the following organizations:

- North Richland Hills Fire-Rescue, 4301 City Point Drive North Richland Hills, TX, 76180, Match Amount \$14,993.50
- Haltom City Fire-Rescue 5525 Broadway, Haltom City, TX, 76117, Address, Match Amount \$8,996.10
- Richland Hills Fire-Rescue, 3201 Diana Drive, Richland Hills, TX, Match Amount \$2,998.70
- Watauga Fire Department, 7105 Whitley Road Watauga, TX ,76148 Match Amount \$2,998.70

Total Match Funds Committed: \$29,987.00

MEMORANDUM OF UNDERSTANDING

In witness whereof, the parties of this MOU through the duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of the MOU as set forth herein. The effective date of this MOU is the date of the signature last affixed to this page.

Participating Department

North Richland Hills-Fire Rescue

4301 City Point Drive, North Richland, TX, 76180

Federal Identification Number (FEIN): _____

Authorized Official Name (Typed): _____

Signature: _____ Date: _____

Authorized Official Title: _____

Point of Contact Name: _____

Signature: _____ Date: _____

Point of Contact Title: _____

The Local Match committed by this participating department is: \$14,993.50

Participating Department

Haltom City Fire-Rescue

5525 Broadway, Haltom City TX, 76117

Federal Identification Number (FEIN):1-75-6003105

Authorized Official Name (Typed):

Signature:_____Date:_____

Authorized Official Title:_____

Point of Contact Name:_____

Signature:_____Date:_____

Point of Contact Title:_____

The Local Match committed by this participating department is: \$8996.10

Participating Department

Organization: Richland Hills Fire-Rescue

City, State, Zip: Richland Hills, 3201 Diana Drive, Richland Hills, TX, Match Amount

Federal Identification Number (FEIN): _____

Authorized Official Name (Typed): _____

Signature: _____ Date: _____

Authorized Official Title: _____

Point of Contact Name: _____

Signature: _____ Date: _____

Point of Contact Title: _____

The Local Match committed by this participating department is: \$2998.70

Participating Department

Organization: Watauga Fire Department

City, State, Zip: Watauga, TX, 7105 Whitley Road, 76148

Federal Identification Number (FEIN): _____

Authorized Official Name (Typed): _____

Signature: _____ Date: _____

Authorized Official Title: _____

Point of Contact Name: _____

Signature: _____ Date: _____

Point of Contact Title: _____

The Local Match committed by this participating department is: \$2998.70