

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** February 27, 2017
SUBJECT: Authorize a one (1) year purchase agreement with General Datatech, L.P. for Cisco hardware and software maintenance in the amount of \$145,771.11.
PRESENTER: Kyle Spooner, Director of Information Technology

SUMMARY:

The purchase of Cisco maintenance for the city's network infrastructure is necessary to continue to provide 24/7 technical support and/or replacement on all network hardware and software.

GENERAL DESCRIPTION:

Since 2008 Information Technology staff has worked with Cisco management and support staff to provide stability to the city's internal and external data network and telephone equipment. The purchase of this maintenance allows the ability to perform hardware and software programming updates, and replace failed equipment. It will cover all of our Cisco servers, core switches, telephone and wireless equipment. Additionally, they will work with staff to optimize, support and administer the city's network. At the January 14, 2008 City Council meeting, Council approved Cisco Systems as the city's standard for network and telephone equipment. Cisco has continued to maintain its leadership role in the technology market.

As a Cisco certified value reseller, General Datatech participates in the State of Texas Department of Information Resources (DIR) cooperative purchasing program. By participating in the DIR cooperative purchasing program the city meets all State competitive bidding requirements for this purchase. The current DIR negotiated discount is 10 percent. Staff has negotiated with General Data tech to receive an additional 8.37 percent discount bringing the total discount for maintenance to 18.37 percent off of Cisco's list price. Following this one year purchase agreement, staff will seek another long term agreement for equipment and maintenance for the data network.

RECOMMENDATION:

Authorize a one (1) year purchase agreement with General Datatech, L.P. for Cisco hardware and software maintenance in the amount of \$145,771.11.