



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager
DATE: January 09, 2017

SUBJECT: Modify the 2017 City Council meeting schedule.

PRESENTER: Alicia Richardson, City Secretary

SUMMARY:

The City Council will take action to modify the 2017 meeting schedule to cancel the November 27 and December 25 City Council meetings and reschedule the March 13 and May 22 meetings to March 6 and May 15, respectively.

GENERAL DESCRIPTION:

The regular scheduled City Council meetings are held on the second and fourth Monday of each month. There are occasions when meetings conflict with holiday, state and national conferences, and statutory requirements outlined in the Texas Election Code. Historically, the City Council meeting schedule has been modified to either cancel or reschedule a meeting that is scheduled close to the Thanksgiving or Christmas holiday.

Staff identified a couple of meetings—March 13 and May 22—that conflict with the independent school district and election calendars. On December 12, 2016, during the City Council work session, City Council directed staff to cancel the November 27 and December 25 meetings and reschedule the March 13 and May 22 meetings to March 6 and May 15, respectively. This item is placed on the agenda to formally modify the 2017 City Council meeting schedule.

The Planning and Development department provides a development meeting calendar to assist developers with the management of their submittals. The 2017 meeting schedule represents the action of City Council.

RECOMMENDATION:

Modify the 2017 City Council meeting schedule.