



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager  
**DATE:** October 24, 2016  
**SUBJECT:** Approve minutes of the June 27, 2016 Landscape Review Board meeting.  
**PRESENTER:** Alicia Richardson, City Secretary

### **SUMMARY:**

The minutes are approved by majority vote of the Landscape Review Board.

### **GENERAL DESCRIPTION:**

The City Secretary's Office prepares action minutes for each Landscape Review Board meeting. The minutes for the previous meeting are prepared and provided for review of the Board. Upon approval of the minutes, an electronic copy will be uploaded to the City's website.

### **RECOMMENDATION:**

Approve the minutes of the June 27, 2016 Landscape Review Board meeting.