



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** September 12, 2016

SUBJECT: Review the Master Plan for the renovation of Northfield Park

PRESENTER: Vickie Loftice, Managing Director of Community Services

GENERAL DESCRIPTION:

Funding for the renovation of Northfield Park is approved in the Parks and Recreation Capital Improvement Program Budget. The project involves the renovation of the existing community park through the design and construction of amenities based on public meetings orchestrated to gather stakeholder input.

Our consultant, Dunkin Sims Stoffels (DSS), lead two public meetings held at Life Church on June 20 and at NRH City Hall on June 28. Additionally, public input was solicited from an on-line public input survey and from questionnaires completed by the Park and Recreation Board and City Council. City Staff and DSS collected the all of the input provided and have worked together to develop a Master Plan.

The Park and Recreation Board reviewed and discussed the proposed Master Plan at their August 15th meeting. Participants from the earlier public input meetings were individually invited to the meeting and were provided an opportunity to comment on the proposed Plan. The Board reviewed and discussed the Plan and ultimately unanimously recommended to forward the Master Plan for the renovation of Northfield Park to City Council for their review.

Dennis Sims, with DSS, will present an update on the project, review the proposed Master Plan, and outline the sequence of events that will take the project from concept through completion.

Upon concurrence from the City Council, staff will work with the consultant team to prepare a grant application to the Texas Parks and Wildlife Department (TPWD) and to prepare the construction documents necessary to solicit bids for the construction of the project.

The TPWD grant application is scheduled for Council consideration at the September 26, 2016 Council meeting. The project schedule anticipates a March 2017 notice of the award of the grant, with construction expected to begin in the summer of 2017.