

## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager   **DATE:** September 12, 2016  
**SUBJECT:** Consider Resolution No. 2016-027, appointing members to Civil Service Commission, Keep NRH Beautiful Commission, Library Board, and Park and Recreation Board.  
**PRESENTER:** Alicia Richardson, City Secretary

**SUMMARY:**

Each year, the City Council appoints members of the public to serve on various boards, commissions, and committees (the “Boards”). Appointed members serve a two-year term, unless appointed to fulfill an unexpired term. These annual appointments coincide with City Council terms—Places 1, 3, 5, and 7 are appointed in odd-numbered years and Places 2, 4, 6, and Mayoral appointments in even-numbered years. Each member serves until their successor has been duly appointed and qualified.

**GENERAL DESCRIPTION:**

In preparation for the annual appointments, staff provides City Council with resource material to assist with the appointment process. In preparation for the July 2016 appointments, Council was provided a copy of the current membership for each Board, attendance report, and current applications on file with the City.

In accordance with City Charter, State Law and City Ordinances, Council members nominate a member of the public to serve in the corresponding place on the Board. The submitted nominations are subject to majority approval of City Council.

On July 25, City Council took action (Resolution No. 2016-022) on most of their annual appointments. A copy of the resolution is attached for your review. Council approved nominees (existing board members) that met the requirement of attending 75% of the board meetings. The Council agreed that members not meeting the requirement would be contacted by the Council member who appointed them to determine the reason for absenteeism. Subsequently, City Council discussed the remaining appointments and took action on a few at their August 8, 2016 meeting.

The remaining openings/vacancies are as follows, to include recommendations of the respective City Council member.



## **KEEP NORTH RICHLAND HILLS BEAUTIFUL COMMISSION**

- Leslie Garvis (fulfill unexpired term) Place 7 June 30, 2017

## **LIBRARY BOARD**

- Kay Schmidt Place 4 June 30, 2018

## **PARK AND RECREATION BOARD**

- Ken Reeves Alternate June 30, 2018

## **CIVIL SERVICE COMMISSION**

City Charter, Article XVII establishes the membership of the Civil Service Commission. Members are appointed by the Mayor and confirmed by a two-thirds (2/3) vote of the City Council. Positions 2 and 4 shall be appointed from a list or lists of nominees provided to Mayor by employee associations. The terms are as follows: Positions 1 and 2, one year term; Positions 3 and 4; two year term; and Position 5, three year term. The position of ex-officio is a two year term.

- Russ Juren Position 4 - Police Association June 30, 2018

## **RECOMMENDATION:**

Approve Resolution No. 2016-027, as discussed.