



## SIGN REVIEW BOARD MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** April 22, 2024  
**SUBJECT:** Approve minutes of the August 28, 2023 regular Sign Review Board meeting.  
**PRESENTER:** Traci Henderson, Assistant City Secretary

### **GENERAL DESCRIPTION:**

The City Secretary's Office prepares action minutes for each Sign Review Board meeting. The minutes for the previous meeting are placed on the agenda for review and approval by the Board. Upon approval of the minutes, an electronic copy will be uploaded to the City's website.

### **RECOMMENDATION:**

Approve the minutes of the August 28, 2023 regular Sign Review Board meeting.