



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** April 22, 2024

**SUBJECT:** Authorize the City Manager to execute a professional services agreement for engineering design services with Shield Engineering Group, in an amount not to exceed \$72,565 for the Ruth Road Project (ST2402).

**PRESENTER:** Caroline Waggoner, Assistant City Manager

### **SUMMARY:**

Council is being asked to consider a professional services agreement for engineering design services with Shield Engineering Group, for the Ruth Road Project from Glenview Drive to the new City Point development.

### **GENERAL DESCRIPTION:**

The Ruth Road project consists of engineering and construction of approximately 425 linear feet of Ruth Road from Glenview Drive to the new City Point development. The improvements include reconstructing the existing roadway with new full-depth subgrade, new reinforced concrete pavement and the addition of pedestrian facilities. The road will be reconstructed within the existing right-of-way in its current roadway configuration.

Staff followed city policy and state law for procuring professional services for the design of this project. Requests for qualifications were sent to local engineering firms and advertised on the city's website. Thirteen firms responded by submitting statements of qualifications to the city. The selection committee chose Shield Engineering Group to provide design services for the project.

The engineering agreement outlines the scope of work in Exhibits B, C and D. Listed below are the key items within the scope of work:

- Engineering design of the paving, drainage, and utility improvements
- Survey and Geotechnical analysis
- Subsurface Utility Engineering, permitting, bidding and construction phase services

Basic Services	\$ 51,000.00
Special Services	\$ 17,710.00
Additional Services	<u>\$ 3,855.00</u>
<b>Total Design Fee</b>	<b>\$ 72,565.00</b>



The Public Works Department negotiated a design fee of \$72,565. This project was included in the FY 2023-24 adopted budget approved by the City Council on September 11, 2023. Funding for the project is available from the summer 2023 General Obligation Bond issuance authorized in the 2020 bond election. The project schedule anticipates bidding the project in Spring 2025.

**RECOMMENDATION:**

Authorize the City Manager to execute a professional services agreement for engineering design services with Shield Engineering Group, in an amount not to exceed \$72,565 for the Ruth Road Project (ST2402).