



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** March 25, 2024
SUBJECT: Consider a professional services agreement for engineering services with Baird Hampton & Brown, Inc. in an amount not to exceed \$54,500 for the Miscellaneous Drainage Improvements FY24 Project (DR2401).
PRESENTER: Caroline Waggoner, Assistant City Manager

SUMMARY:

Council is being asked to consider a professional services agreement with Baird Hampton & Brown, Inc. for engineering design services for the Miscellaneous Drainage Improvements FY24 Project.

GENERAL DESCRIPTION:

The Miscellaneous Drainage Improvements Project includes the design of various drainage infrastructure items on Heidelberg Court and Colorado Boulevard. The Heidelberg Court project involves extension of a concrete flume to an existing inlet at the end of the cul-de-sac to provide overland relief to the underground system. The Colorado Boulevard project will extend a drainage lateral and intake structure to a repetitive flooding loss property in the 5100 block of the street. As a result of severe storm events in 2022, these drainage hotspots were identified where infrastructure improvements are needed to mitigate flooding risk or improve the drainage of the area. The purpose of this capital project is to bundle multiple small-scale drainage projects to realize economies of scale for design when possible.

The Public Works Department negotiated a design fee of \$54,500. This basic services fee consists of project management and engineering design. The special services fee consists of a topographic survey and potential right of way research and services. Additional services consist of bidding and construction phase assistance as needed.

Basic Services	\$ 34,500
Special Services	\$ 12,000
Additional Services	<u>\$ 8,000</u>
Total Design Fee	\$ 54,500



The project budget has sufficient funding for this contract. The project schedule anticipates bidding the project in Summer 2024. Funding for this project was included in the FY23-24 Adopted Budget.

RECOMMENDATION:

Approve a professional services agreement for engineering services with Baird Hampton & Brown, Inc. in an amount not to exceed \$54,500 for engineering services for the Miscellaneous Drainage Improvements FY24 Project (DR2401).