

**MINUTES OF THE PARKS AND RECREATION BOARD OF THE
CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
APRIL 3, 2023**

A. CALL TO ORDER

Chair Copeland called the meeting to order April 3, 2023 at 6:00 p.m.

Present:

Vanessa Copeland, Chair, Place 4
Tracye Lewis, Vice-Chair, Place 1
Kate Beck, Board Member, Place 2
Russ Mitchell, Board Member, Place 3
Russ Murdock, Board Member, Place 7

Absent:

Casey Daniel, Board Member, Place 5
Brad Evans, Board Member, Place 6
Sammy Robison, Alternate

Staff Members:

Adrien Pekurney, Director
Antonio Evangelista, Assistant Director
Tanner Arwine, Assistant Director
Michael Wilson, Park Planning Manger
Stephanie Hee-Johnston, NRH2O Assistant General Manager
Cindy Dobbs, Office Coordinator

A.1 PUBLIC COMMENTS

There were no requests to speak from the public.

B. ACTION ITEMS

B.1 APPROVAL OF MINUTES OF THE FEBRUARY 6, 2023 PARKS AND RECREATION BOARD MEETING.

APPROVED

A MOTION WAS MADE BY BOARD MEMBER MURDOCK, SECONDED BY BOARD MEMBER MITCHELL TO APPROVE THE MINUTES OF THE FEBRUARY 6, 2023 PARKS AND RECREATION BOARD MEETING.

MOTION TO APPROVE CARRIED 5-0.

C. DEPARTMENT UPDATES

C.1 NRH2O FAMILY WATER PARK UPDATE

Ms. Stephanie Hee-Johnston, NRH2O Assistant General Manager, provided an update on activities at NRH2O Family Water Park.

-NRH2O is in the middle of hiring for the summer season. Season wages were increased \$1.00 to \$1.25 for the 2023 season. Training for all departments has already begun.

-The water park is gearing up for the annual Music Fest starting on May 11. They estimate 375+ choirs and bands, 20,000 students with an overall projected total of just under 24,500 attendees with staff, teachers and family members.

-Leadership Training is in full swing. Management Training was held on March 4 and 5 with a theme of "Family" focusing on culture, legacy and guest service. Lead Training was held on March 18 and 19 introducing the same topics to the leadership team as well as completing CPR training for the non-aquatic staff.

-New credit card terminals should be arriving soon for the new point of sale system. Training on the new system will start shortly after that. The new system will improve the guests' experience as well.

-Off-season projects continue throughout the park, such as cleaning of the main entry, electrical, plumbing, and motor repairs as well as numerous shade repairs that occurred during the last few storms.

C.2 PARKS CAPITAL PROJECTS UPDATE

Mr. Michael Wilson, Park Planning Manager, provided an update on Parks Capital Projects.

-Cross Timbers Playground Replacement with Shade - This project was completed on March 14 and there has been a significant increase in the playground use since then.

-Dr. Pillow Playground Replacement with Shade - Ten proposals were received in

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response to the project's RFP. A selection committee comprised of several city departments will meet in early April to review proposals and make a recommendation of selection.

-City Point Trail Development on Oncor Easement - This is in the 'Design Development' phase. Bidding for this project is anticipated to take place in early August 2023.

-Weather Stations and Inclement Weather Alert Systems - Staff recently met with Perry Weather to review the software which is customizable for each facility. The next step is to finalize the locations for the hardware. It is expected that they system will be up and running soon.

-NRH Active Transportation Project is still moving along. There was an issue with the contractor with access ramps that is being resolved.

-Green Valley Raceway Historical Area will be presented to City Council on April 24. Construction is anticipated to start mid to late summer with an estimated completion around August/September 2023.

-Cross Timbers Shade Replacement - Contract issue has been resolved and a purchase order was issued today. The replacement process should be able to be completed in a short time-frame.

C.3 PARKS MAINTENANCE AND OPERATIONS UPDATE

Mr. Tanner Arwine, Assistant Director, provided an update on parks maintenance and operation activities.

-Park staff has been diligently working on cleanup and repairs from recent storm damage which included windscreens, playground and bleacher shades. It is estimated that 75-100 trees were lost.

-New sign banners have been installed throughout all city entry monuments. The new look was designed by Sarah Green, the City's Cultural Arts Program Coordinator. Additional banners were installed down City Point Drive that highlight the 70th anniversary of NRH.

-Park staff performed repairs on the bridge between greens seven and ten at Iron Horse Golf Course. This project was done overnight for several days allowing the course to stay open during the day without interrupting play or revenue on the course.

-A spiral slide along with associated stairs and decking were replaced at Tommy and Sue Brown Park. These parts were ordered ten months ago. Staff is proposing that this

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playground be replaced next fiscal year. Richfield Park's backstop has also been replaced.

-Green Valley turf renovation has been completed. It had received damage from an adult group outside of the organization that was playing on Sunday evenings without permission.

-Recent staff changes now include having a park employee working eight hours on Saturday and eight hours on Sunday. This change was made due to the high usage of pavilions, athletic fields and restrooms.

C.4 NRH CENTRE, GRAND HALL, ATHLETICS, SENIOR CENTER, RICHLAND TENNIS CENTER, PROGRAMS AND SERVICES UPDATE

Mr. Antonio Evangelista, Assistant Director, provided an update on activities at the NRH Centre, Grand Hall, Senior Center, Richland Tennis Center as well as programs and services.

-The NRH Centre turns 11 years old on April 12, 2023! Youth camps are now enrolling for summer 2023. Camp offerings contain a variety of options.

-April Pool's Day is coming up on April 21 and the Underwater Egg Hunt is scheduled for April 7.

-The Grand Hall has a full calendar of events and is on pace for another great year. Staff continues to focus on corporate bookings and business packages which have created more weekday rentals.

-The first Pickleball 101 Class was held recently at the NRH Centre. The class reached capacity so quickly that an additional class had to be added. 'Round the Town with Oscar kicks off the 10th season next week.

-The NRH Senior Center held their Spring Plant Swap Soiree on March 23. This is the second year and 50 members participated. Mr. Evangelista acknowledged all of the Senior Center's sponsors and volunteers that make the events possible as well as the dedication of Juile Adkins and Jennifer Mills.

-Pop-Up Egg Hunts are coming up soon in two NRH parks each day on three dates. Park locations will be announced six hours before the event starts. The 2023 Sounds of Spring Concert Series will kick off on April 21 and run for four consecutive Friday nights.

D. INFORMATIONAL ITEMS

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**D.1 COMMUNITY SERVICE MONTHLY REPORTS (JANUARY - FEBRUARY)
PARKS AND RECREATION BOARD UPDATE (FEBRUARY - MARCH)**

There are no other informational items.

E. ADJOURNMENT

Chair Copeland adjourned the meeting at 6:42 p.m.

Vanessa Copeland, Chair

ATTEST:

Cindy Dobbs, Office Coordinator