



## CITY COUNCIL MEMORANDUM

**FROM:** Office of the City Manager

**Date:** May 17, 2023

**SUBJECT:** Authorize the City Manager to execute a contract with GT Distributors, Inc., for public safety and fleet supplies and equipment through BuyBoard Contract Number 698-23, for an annual amount not to exceed \$220,000.

**PRESENTER:** Jimmy Perdue, Director of Public Safety

### **SUMMARY:**

Staff is requesting the City of North Richland Hills enter into a Cooperative Purchase Customer Agreement with GT Distributors, Inc. for public safety and fleet supplies and equipment governed by the terms and conditions of BuyBoard Cooperative Purchasing Contract Number 698-23. The agreement provides a maximum expenditure amount not to exceed \$220,000 for one year, with two one-year renewals through April 1, 2026.

### **GENERAL DESCRIPTION:**

GT Distributors Inc. has been awarded BuyBoard Purchasing Cooperative Program contract #698-23 for the purchase of public safety and fleet supplies and equipment. For FY2022/2023, the Police Department and Fleet Department have utilized GT Distributors Inc. BuyBoard Purchasing Cooperative Program contract for the purchase of tactical equipment, duty gear and vehicle equipment and supplies. For purchases under this agreement, each department is quoted by the vendor for supplies and equipment depending on need.

As long as funds are appropriated in the city's annual budget each year, North Richland Hills would be able to take advantage of the available pricing for the current contract year as well as the two one-year renewals. By participating in the BuyBoard program, the city is meeting all state competitive bidding requirements for this purchase. Provided that the terms and conditions of the contract do not change, the remaining renewals will not require additional City Council approval.

### **RECOMMENDATION:**

Authorize the City Manager to enter into a contract with GT Distributors, Inc. for public safety and fleet supplies and equipment through BuyBoard Contract Number 698-23 for an annual amount not to exceed \$220,000.