



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** May 17, 2023

**SUBJECT:** Authorize the City Manager to execute a professional services agreement for technology services for Geographical Information Services (GIS) support and training with IT Nexus, Inc., in the collective amount not to exceed \$120,000 through the end of the 2023 calendar year.

**PRESENTER:** Eric Von Schimmelmann, Information Technology Director

### **SUMMARY:**

Staff is requesting City Council authorization to purchase GIS support and training services from IT Nexus, Inc., in the collective amount not to exceed \$120,000 through the end of the 2023 calendar year.

### **GENERAL DESCRIPTION:**

The retirement (October 2022) of the City's tenured GIS Analyst has created a need for GIS (Geographical Information Systems) daily support for City staff requests and changes needed for our geographical data layers. For example, GIS land-based data changes (used 24/7/365 in the City's dispatch center) are continually being updated and changed within the software used for public safety. With these necessary and mandatory changes, the City has chosen to engage IT Nexus' services on a month-to-month basis to provide temporary support and services for the vacant GIS Analyst position.

The GIS Analyst was filled the first part of May. The IT Nexus consultant will provide training and support for the new analyst through the end of the current calendar year on GIS functions and duties. Funding for the added expense will be provide from salary savings.

### **RECOMMENDATION:**

Authorize the City Manager to execute a professional services agreement for technology services for Geographical Information Services (GIS) support and training with IT Nexus, Inc., in the collective amount not to exceed \$120,000 through the end of the 2023 calendar year.